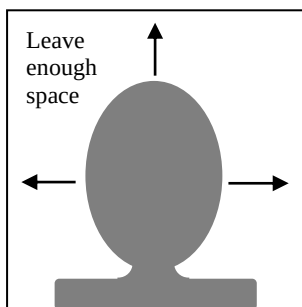


CHECKLIST

☐	Online Special Educational Needs (SEN) Service Registration Form (Only for those who have special educational needs. Read through the registration guidelines before filling out the form.)
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Photo Specifications

- Approximately 55 mm x 45 mm in size
- Include a full face, front view and open eyes
- With a plain and uniform background
- A recent photo (taken within the past six months)



Unacceptable photo

- The head of the subject is not in the middle of the photo
- Over-exposure (too bright) or under-exposure (too dark)
- Reflection or glare on the face or glasses
- Wearing a hat or covering any parts of head
- Faded photo
- Cropped from a group photo