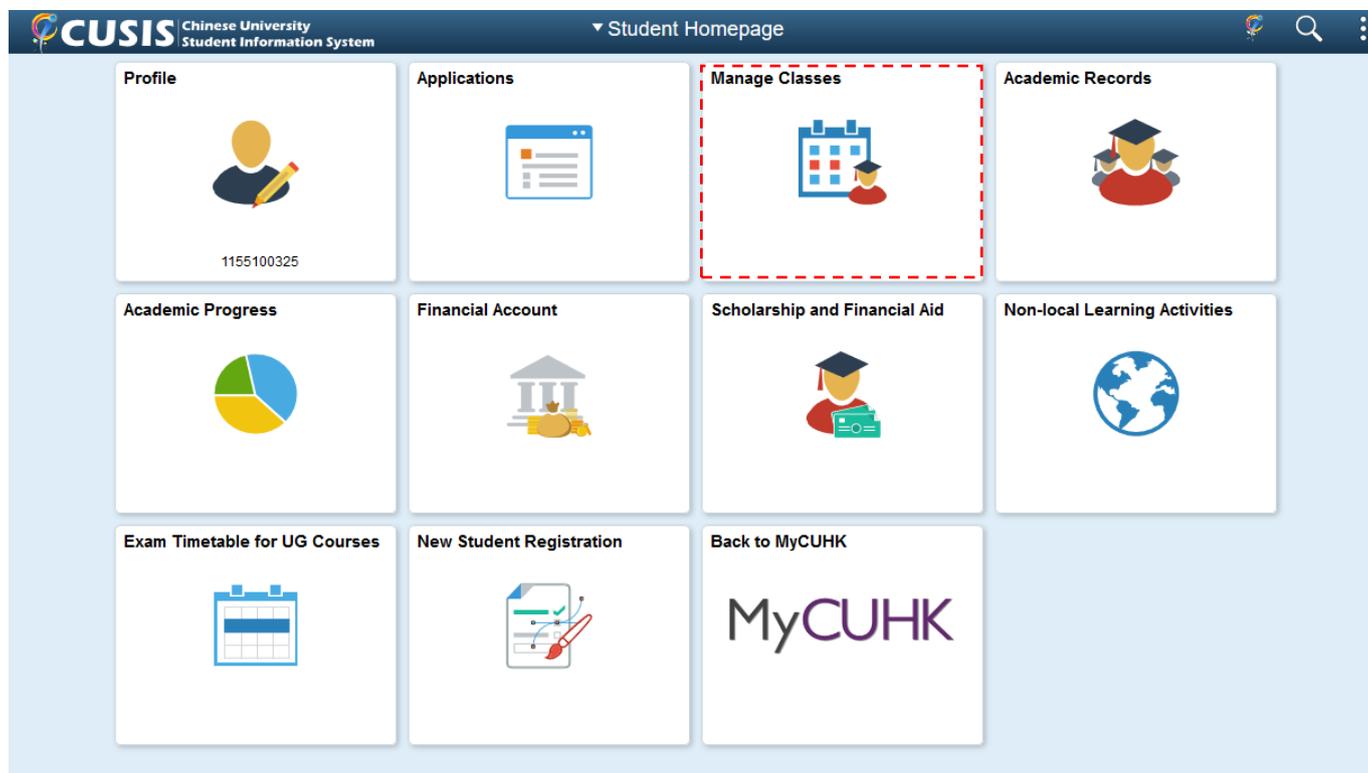
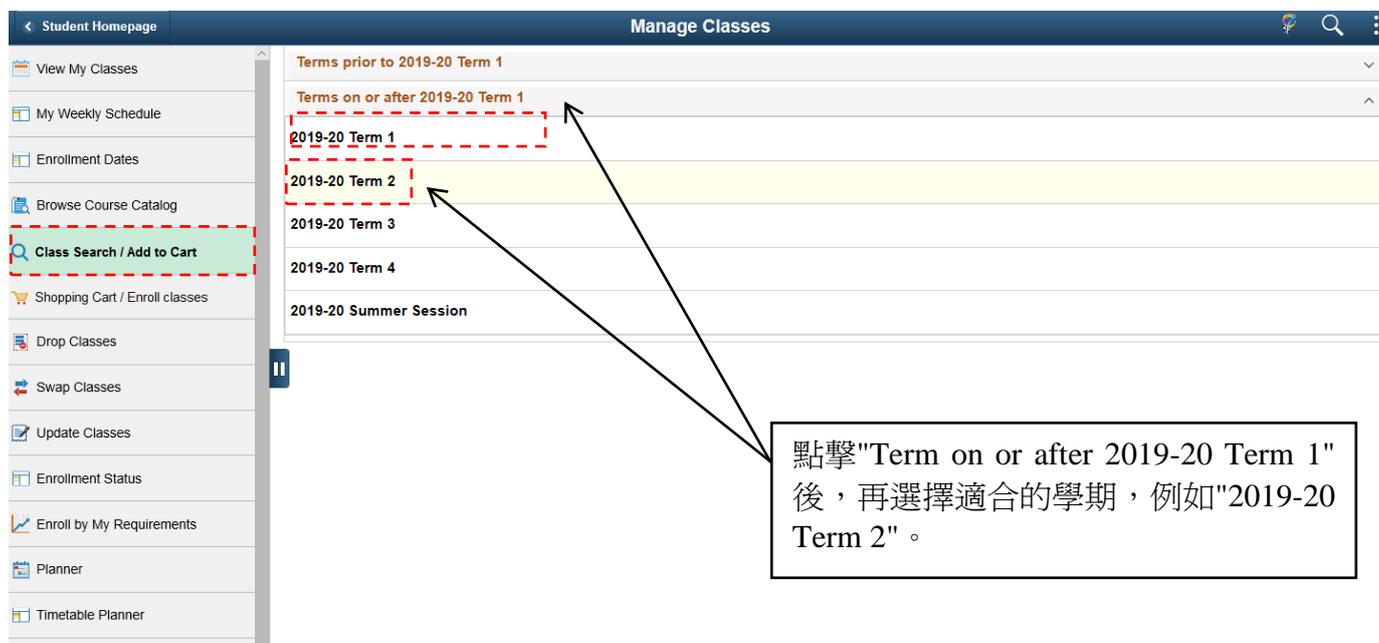


## 搜尋及核實科目 (Class Search & Validate) 示例

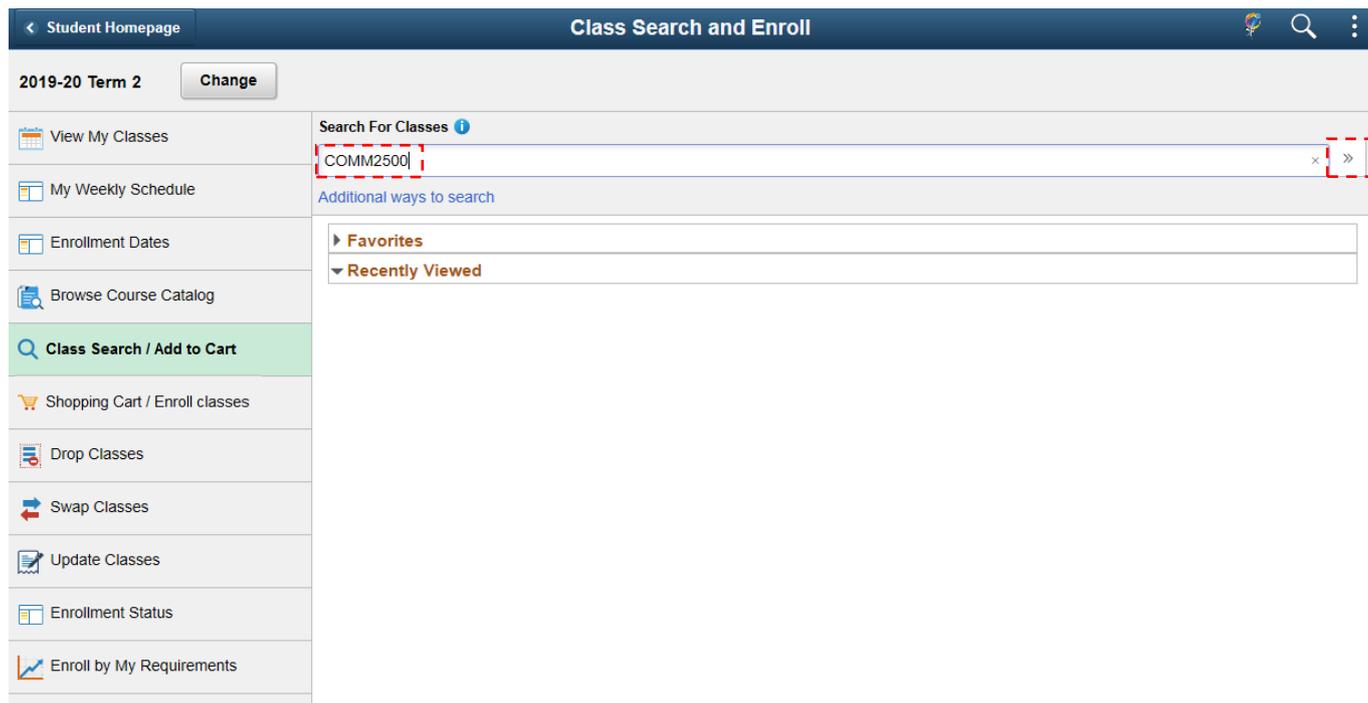
1. 登入"MyCUHK"，按"CUSIS"方格後，點擊"Manage Classes"方格。



2. 點擊"Class Search / Add to Cart"，然後選擇選科學期（例如：2019-20 Term 2）。

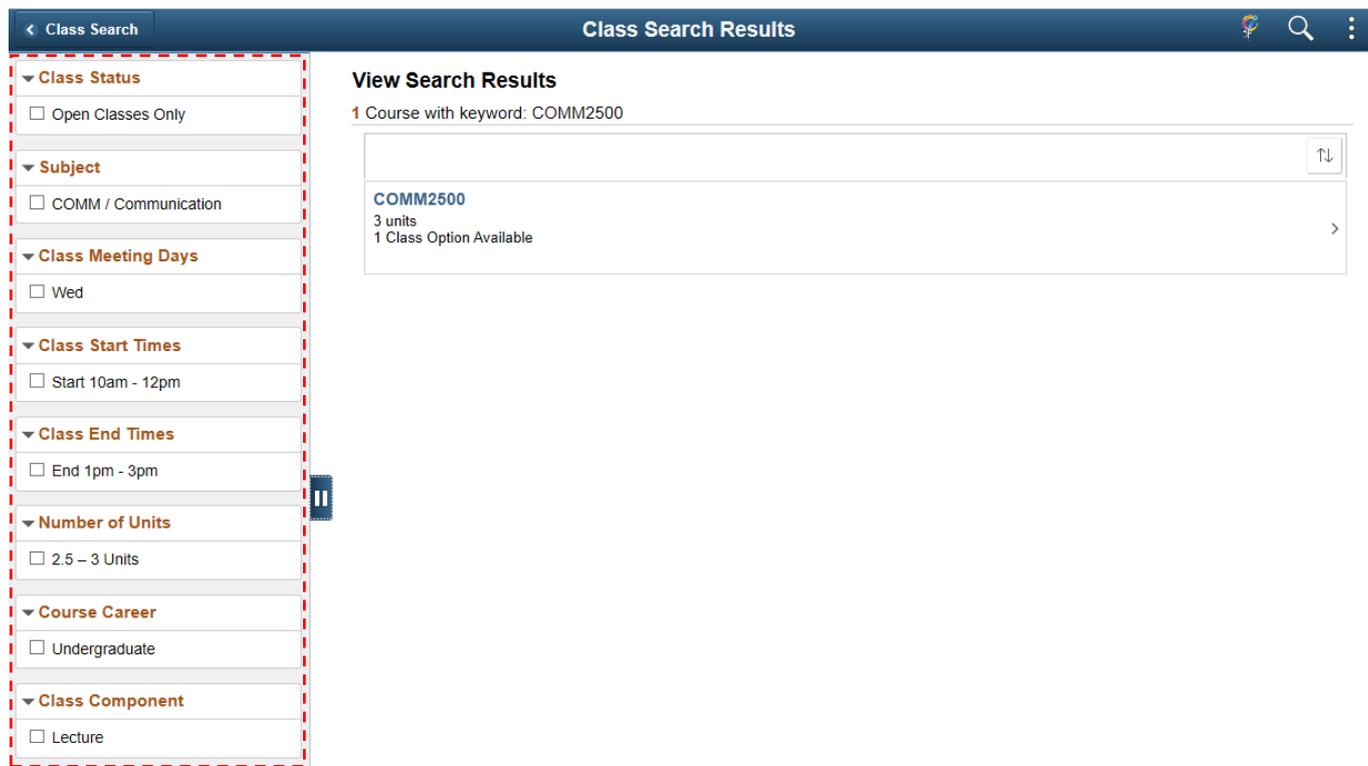


3. 在"Search for Classes"一項，可輸入科目編號、學科編號、科目名稱、題目等作為搜尋條件。隨後按"Enter"或">>"。



The screenshot shows the 'Class Search and Enroll' page. At the top, there's a navigation bar with 'Student Homepage' and 'Class Search and Enroll'. Below it, the current term is '2019-20 Term 2'. A sidebar on the left lists various actions: View My Classes, My Weekly Schedule, Enrollment Dates, Browse Course Catalog, Class Search / Add to Cart (highlighted), Shopping Cart / Enroll classes, Drop Classes, Swap Classes, Update Classes, Enrollment Status, and Enroll by My Requirements. The main content area has a search bar with 'COMM2500' entered, highlighted by a red dashed box. Below the search bar, there are sections for 'Additional ways to search', 'Favorites', and 'Recently Viewed'.

4. 搜尋結果會顯示出來，可再以左列條件再過濾搜尋結果。然後點選欲選擇之科目。如果科目設有講座（Lecture）及 2 個或以上的導修科堂（例如 Tutorial 1 及 2），學生須於講座及導修的各種組合揀選其中一組（例如講座與 Tutorial 1 或講座與 Tutorial 2）。



The screenshot shows the 'Class Search Results' page. The left sidebar is highlighted with a red dashed box and contains several filter categories: Class Status (Open Classes Only), Subject (COMM / Communication), Class Meeting Days (Wed), Class Start Times (Start 10am - 12pm), Class End Times (End 1pm - 3pm), Number of Units (2.5 - 3 Units), Course Career (Undergraduate), and Class Component (Lecture). The main content area is titled 'View Search Results' and shows '1 Course with keyword: COMM2500'. Below this, there's a search result card for 'COMM2500' with '3 units' and '1 Class Option Available'.

5. 點擊"Course Information"閱覽科目詳情，或點擊"Class Number"閱覽指定科目組別的詳細資料。按">"繼續揀選步驟。

**2019-20 Term 2**

View My Classes  
My Weekly Schedule  
Enrollment Dates  
Browse Course Catalog  
**Class Search / Add to Cart**  
Shopping Cart / Enroll classes  
Drop Classes  
Swap Classes  
Update Classes  
Enrollment Status  
Enroll by My Requirements

**COMM 2500**  
Introduction to Global Communication  
★ Add to favorite courses  
▶ **Course Information**  
▼ Class Selection

Select a class option ⓘ Selected Filters 1 option

Option	Status	Class	Meeting Dates	Days and Times	Room	Instructor	Seats
1	Open	(5565) -- LEC	8/1, 15/1, 22/1, 29/1, 5/2, 12/2, 19/2, 26/2, 4/3, 11/3, 18/3, 25/3, 1/4, 8/4, 15/4	Wednesday 10:30AM to 1:15PM	Lee Chau Kee Building 515	Prof. L*** Xueting	Open Seats 40 of 40

6. 檢視已揀選之科目再按"Next"。

**Class Search and Enroll**

2019-20 Term 2  
Undergraduate  
The Chinese University of Hong Kong

1 **Review Class Selection** Visited  
2 **Review Class Preferences** Not Started  
3 **Review and Submit** Not Started

**Step 1 of 3: Review Class Selection**  
You have selected  
**COMM 2500 Introduction to Global Communication**  
Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
(5565) -- LEC	Regular Academic Session	8/1, 15/1, 22/1, 29/1, 5/2, 12/2, 19/2, 26/2, 4/3, 11/3, 18/3, 25/3, 1/4, 8/4, 15/4	Wednesday 10:30AM to 1:15PM	Open Seats 40 of 40

**Next >**

7. 如科目設有候補名單（wait list），學生可選擇"Yes"，在科目滿額時便會被加進候補名單上。Permission Number 不用填。然後點擊"Accept"。

Class Search and Enroll

2019-20 Term 2  
Undergraduate  
The Chinese University of Hong Kong

1 Review Class Selection  
Complete

2 Review Class Preferences  
In Progress

3 Review and Submit  
Not Started

**Step 2 of 3: Review Class Preferences**

COMM 2500 Introduction to Global Communication  
( 5565 ) -- LEC - Open

Add to waitlist if class is full?  Yes  No

Permission Number

Accept

8. 按"Next"。

Class Search and Enroll

2019-20 Term 2  
Undergraduate  
The Chinese University of Hong Kong

1 Review Class Selection  
Complete

2 Review Class Preferences  
Complete

3 Review and Submit  
Not Started

**Step 2 of 3: Review Class Preferences**

COMM 2500 Introduction to Global Communication  
( 5565 ) -- LEC - Open

Permission Number

Next >

9. 點擊"Submit"。

The screenshot shows the 'Class Search and Enroll' interface for the 2019-20 Term 2 Undergraduate program at The Chinese University of Hong Kong. The interface is divided into three steps: 1. Review Class Selection (Complete), 2. Review Class Preferences (Complete), and 3. Review and Submit (Visited). The main content area displays 'Step 3 of 3: Review and Submit' with a 'Submit' button highlighted by a red dashed box. Below this, it states 'You have selected to add to your shopping cart' and lists the selected class: 'COMM 2500 Introduction to Global Communication'. A table below provides details for this class.

Class	Session	Meeting Dates	Days and Times	Seats
( 5565 ) -- LEC	Regular Academic Session	8/1, 15/1, 22/1, 29/1, 5/2, 12/2, 19/2, 26/2, 4/3, 11/3, 18/3, 25/3, 1/4, 8/4, 15/4	Wednesday 10:30AM to 1:15PM	Open Seats 40 of 40

10. 點擊"Yes"以確定揀選科目。

The screenshot shows the same 'Class Search and Enroll' interface as above, but with a confirmation dialog box overlaid. The dialog box asks 'Are you sure you want to submit?' and has two buttons: 'Yes' and 'No'. The 'Yes' button is highlighted with a red dashed box. The background interface is dimmed, showing the 'Submit' button from the previous step.

11. 該科便會成功加到 Shopping Cart 內。

12. 重覆以上步驟，將大學通識、選修科目等加至 Shopping Cart。點擊"Shopping Cart / Enroll classes"一項以檢視已放於 Shopping Cart 的科目。

Select	Availability	Class	Description	Session	Days and Times	Room	Instructor	Units	Seats	Preferences
<input type="checkbox"/>	Open	(5565) -- LEC	COMM 2500 Intro to Global Comm	Regular Academic Session	Wednesday 10:30AM to 1:15PM	Lee Chau Kee Building 515	X. L***	3.00	Open Seats 40 of 40	<a href="#">Change Preferences</a>
<input type="checkbox"/>	Open	(6708) C - LEC	COMM 2922 Intro to Creative & New Media	Regular Academic Session	Wednesday 10:30AM to 1:15PM	Humanities Building 114	P. C***	3.00	Open Seats 40 of 40	<a href="#">Change Preferences</a>
<input type="checkbox"/>	Open	(5649) D - LEC	PHED 1034 Squash (Women)	Regular Academic Session	Tuesday 10:30AM to 12:15PM	Kwok Sports Bldg Squash Court	Q. XZ	1.00	Open Seats 24 of 24	<a href="#">Change Preferences</a>
<input type="checkbox"/>	Open	(8184) B - LEC (8708) BL01 - LAB	PSYC 1000 General Psychology	Regular Academic Session	Thursday 2:30PM to 4:15PM Thursday 4:30PM to 5:15PM	Lee Chau Kee Building LT6 Lee Chau Kee Building LT6	Y. F*** Y. F***	3.00	Open Seats 400 of 400 Open Seats 400 of 400	<a href="#">Change Preferences</a>
<input type="checkbox"/>	Open	(6195) J - LEC (6890) JT03 - TUT	UGFN 1000 In Dialogue With Nature	Regular Academic Session	Friday 1:30PM to 2:15PM Thursday 11:30AM to 1:15PM	Yasumoto Int'l Acad Park LT8 Hui Yeung Shing Bldg 303	J. Y*** J. Y***	3.00	Open Seats 100 of 100 Open Seats 25 of 25	<a href="#">Change Preferences</a>

13. 剔選有關科目，再按"Validate"以核實科目會否有時間表的衝突及是否符合選課條件。

Student Homepage Shopping Cart

2019-20 Term 2 Undergraduate

View My Classes My Weekly Schedule Enrollment Dates Browse Course Catalog Class Search / Add to Cart **Shopping Cart / Enroll classes** Drop Classes Swap Classes Update Classes Enrollment Status Enroll by My Requirements Planner Timetable Planner Teaching Timetable by Subj/Dpt Teaching Timetable by Prog(PG)

Enroll Delete **Validate**

Your Shopping Cart

Select	Availability	Class	Description	Session	Days and Times	Room	Instructor	Units	Seats	Preferences
<input checked="" type="checkbox"/>	Open	(5565) - - LEC	COMM 2500 Intro to Global Comm	Regular Academic Session	Wednesday 10:30AM to 1:15PM	Lee Shau Kee Building 515	X. L***	3.00	Open Seats 40 of 40	<a href="#">Change Preferences</a>
<input checked="" type="checkbox"/>	Open	(6708) C - LEC	COMM 2922 Intro to Creative & New Media	Regular Academic Session	Wednesday 10:30AM to 1:15PM	Humanities Building 114	P. C***	3.00	Open Seats 40 of 40	<a href="#">Change Preferences</a>
<input checked="" type="checkbox"/>	Open	(5649) D - LEC	PHED 1034 Squash (Women)	Regular Academic Session	Tuesday 10:30AM to 12:15PM	Kwok Sports Bldg Squash Court	Q. XZ	1.00	Open Seats 24 of 24	<a href="#">Change Preferences</a>
<input checked="" type="checkbox"/>	Open	(8184) B - LEC	PSYC 1000 General Psychology	Regular Academic Session	Thursday 2:30PM to 4:15PM	Lee Shau Kee Building LT6	Y. F***	3.00	Open Seats 400 of 400	<a href="#">Change Preferences</a>
		(8708) BL01 - LAB			Thursday 4:30PM to 5:15PM	Lee Shau Kee Building LT6	Y. F***		Open Seats 400 of 400	
<input checked="" type="checkbox"/>	Open	(6195) J - LEC	UGFN 1000 In Dialogue With Nature	Regular Academic Session	Friday 1:30PM to 2:15PM	Yasumoto Int'l Acad Park LT6	J. Y***	3.00	Open Seats 100 of 100	<a href="#">Change Preferences</a>
		(6890) JT03 - TUT			Thursday 11:30AM to 1:15PM	Hui Yeung Shing Bldg 303	J. Y***		Open Seats 25 of 25	

14. 細閱核實結果及所列的提示。

Student Homepage Confirmation

2019-20 Term 2 Undergraduate

View My Classes My Weekly Schedule Enrollment Dates Browse Course Catalog Class Search / Add to Cart **Shopping Cart / Enroll classes** Drop Classes Swap Classes Update Classes Enrollment Status Enroll by My Requirements

**COMM 2500 - Introduction to Global Communication**  
 Okay to Add to Class Schedule.

**PHED 1034 - Squash (Women)**  
 Okay to Add to Class Schedule.

**UGFN 1000 - In Dialogue With Nature**  
 Okay to Add to Class Schedule.

**COMM 2922 - Introduction to Creative and New Media**  
 There is a time conflict for class number 5565 and class number 6708. There is currently a meeting time conflict for two of your shopping cart classes or a shopping cart class and one of your enrolled classes for this term. Use the class numbers to check the meeting times.

**PSYC 1000 - General Psychology**  
 Okay to Add to Class Schedule.

15. 重覆以上步驟，直至所有科目皆顯示"✓"。

The screenshot shows a web interface titled "Confirmation" with a navigation menu on the left and a main content area. The navigation menu includes options like "View My Classes", "My Weekly Schedule", "Enrollment Dates", "Browse Course Catalog", "Class Search / Add to Cart", "Shopping Cart / Enroll classes" (highlighted), "Drop Classes", "Swap Classes", "Update Classes", "Enrollment Status", "Enroll by My Requirements", "Planner", and "Timetable Planner". The main content area displays a confirmation message: "Class validation complete. See results below." Below this, five class entries are listed, each with a green checkmark and the text "Okay to Add to Class Schedule.":

- ✓ **COMM 2600 - Introduction to Journalism**  
Okay to Add to Class Schedule.
- ✓ **COMM 2500 - Introduction to Global Communication**  
Okay to Add to Class Schedule.
- ✓ **PHED 1034 - Squash (Women)**  
Okay to Add to Class Schedule.
- ✓ **UGFN 1000 - In Dialogue With Nature**  
Okay to Add to Class Schedule.
- ✓ **GRMD 1402 - Global Change and Environmental Sustainability**  
Okay to Add to Class Schedule.

A text box on the right side of the page contains the following text:

注意：放於 Shopping Cart 之科目  
仍需要完成選科