

退學通知書 (只適用於學歷課程) Notice of Withdrawal (ABP only)

請於填寫本表格前參閱背頁之「辦理退學須知」。 Please read the "Notes for Processing Withdrawal" overleaf before completing this form.

課程編號 Programme Code	
課程名稱 Programme Title	
退學原因 (請選擇一個最適合之原因): Reason for Withdrawal (Please tick ☒ one most appropriate reason)	☐ 就業/工作理由 Employment/Work reason ☐ 健康理由 Health reason ☐ 經濟理由 Financial reason ☐ 學業成績欠佳 Unsatisfactory academic result ☐ 其他 (請註明) Others (please specify): _____

學號／註冊編號 Student ID/Registration No. _____ (如未能提供學號/註冊編號，請填上香港身份證號碼。)
 (Please provide your HKID Card No. if your Student ID / Registration No. is not available.)

英文姓名 Name (in English) _____ (Mr./Miss/Ms./Mrs.)*

中文姓名 Name (in Chinese) _____ (先生／小姐／女士／太太)*

通訊地址 Correspondence Address _____

聯絡電話 Contact No. _____ 電郵地址 E-mail Address _____

簽署 Signature _____ 日期 Date _____

* 請刪去不適用者。 Please delete if inappropriate.

For Official Use Only

To be completed by Administration Division/Programme Team/Registry

Form Received on _____ Handled By _____

To be completed by Programme Team

1. Programme Team noted this withdrawal

☐ Yes

☐ Others: _____

2. The results of all completed modules have been endorsed by the PCE Exam Board

☐ Yes

☐ No (Remarks: The result of last module will be endorsed by the PCE Exam Board tentatively on _____ (Date))

Verified by _____ (Name) _____ (Title) _____ (Date)

(Remarks: _____)

Programme Director _____ Date _____

To be completed by Registry

Verified by _____ (Name) _____ (Title) _____ (Date)

(Remarks: _____)

☐ Confirm the withdrawal

☐ Others: _____

Head of Registry Services _____ Date _____

辦理退學須知

1. 請填妥通知書並交回/電郵予本院辦理退學手續。
2. 如有查詢，請與本院教務組聯絡：
電話： 2209-0235 / 2209-0478 / 2209-0275 / 2209-0260
傳真： 2603-6565
電郵： scs-registry@cuhk.edu.hk
地址： 香港九龍尖沙咀漆咸道南39號鐵路大廈6樓
3. 個人資料收集聲明：閣下在本表格內所提供的個人資料，本院只用作處理此退學之用。

Notes for Processing Withdrawal

1. Please return/e-mail the completed withdrawal notice to the School for processing.
2. For enquiries, you can contact the Registry by:
Phone: 2209-0235 / 2209-0478 / 2209-0275 / 2209-0260
Fax: 2603-6565
E-mail: scs-registry@cuhk.edu.hk
Address: 6/F, Railway Plaza, 39 Chatham Road South, Tsim Sha Tsui, Kowloon, Hong Kong.
3. Personal Data Collection Statement: The personal data provided in this form will be used by the School for the purpose of processing this withdrawal only.