認可學歷入學申請表格 (只適用於學歷課程)
Application Form for Advanced Standing (Applicable for Award-bearing Programmes only)

請於填寫本表格前參閱背頁之「申請須知」。 Please read the "Notes for Application" overleaf before completing this form.

已修讀之本院課程 Programme Completed at CUSCS	課程編號 Programme Code: 課程名稱 Programme Title:
申請以認可學歷入學之課程 Programme Applied for Advanced Standing	課程編號 Programme Code: 課程名稱 Programme Title:
申請以認可學歷入學之科目 Module(s) Applied for Advanced Standing	**(1)** 科目編號 Module Code: 科目名稱 Module Title: --- **(2)** 科目編號 Module Code: 科目名稱 Module Title: --- **(3)** 科目編號 Module Code: 科目名稱 Module Title: --- **(4)** 科目編號 Module Code: 科目名稱 Module Title:

附件: 請連同學業成績單及其他有關文件副本遞交申請。
Attachment(s): Please also attach copy of academic transcript and any other supporting documents for application.

學號／註冊編號
(如未能提供學號/註冊編號，請填上香港身份證號碼。)
Student ID/Registration No. _____ (Please provide your HKID Card No. if your Student ID / Registration No. is not available.)

申請人英文姓名
Name of Applicant (in English) _____ (Mr./Miss/Ms./Mrs.)*

申請人中文姓名
Name of Applicant (in Chinese) _____ (先生／小姐／女士／太太)*

通訊地址
Correspondence Address _____

(如選擇以郵寄方式收取收據，請填上地址。Please provide your address if you choose to receive the receipt by mail.)

聯絡電話 電郵地址
Contact No. _____ E-mail Address _____

繳費辦法 **Method of Payment**

❏ 支票號碼 **Cheque No. :** _____

❏ 易辦事 **EPS** 🔲

❏ 信用卡 **Credit Card**

❏Visa ❏Master   信用卡號碼 Card No. `[ ][ ][ ][ ]--[ ][ ][ ][ ]--[ ][ ][ ][ ]--[ ][ ][ ][ ]`   有效日期 Expiry Date `[M][M][Y][Y]`
(有效期須半年或以上 Valid for at least 6 months)

持卡人姓名
Card Holder's Name _____   發卡銀行 Card Issuing Bank _____

本人授權中大專業進修學院於上述信用卡支取申請費港幣
I hereby authorise CUSCS to charge the credit card above for an application fee of HK$ _____
(必須填寫 must fill in)

持卡人簽署
Card Holder's Signature _____   日期 Date _____

申請人簽署
Applicant's Signature _____   日期 Date _____

* 請刪去不適用者。Please delete if inappropriate.

For Official Use Only

To be completed by Administration Division

Form Received on _____   Handled By _____

Cheque No. _____   Receipt No. _____

To be completed by Programme Team

☐ Verified by _____ (Name) _____ (Title) _____ (Date)

☐ Recommend the advanced standing
☐ Not recommend the advanced standing

Justification _____

_____   _____
Programme Director   Date

To be completed by Registry

☐ Verified by _____ (Name) _____ (Title) _____ (Date)
  (Remarks: _____)

☐ Approve the recommendation
☐ Not approve the recommendation
  (Remarks: _____)

_____   _____
Head of Registry Services   Date

申請「認可學歷入學」須知

1. 「認可學歷入學」之申請必須於該課程開課前申請。
2. 本院待收到填妥之申請表格、有關文件及費用後，方可處理台端之申請。
3. 手續費為港幣二百元正。所有費用，恕不退還。
4. 請把填妥表格，劃線支票或信用卡資料交回或郵寄至本院於「香港九龍尖沙咀漆咸道南39號鐵路大廈6樓」之總辦事處。
5. 繳費辦法：
   - (i) 支票付款
      申請人可郵寄劃線支票或銀行本票到本院，抬頭為「香港中文大學」。
   - (ii) 易辦事付款
      申請人可於遞交申請表格時，用本地銀行發出之提款卡於本院之報名中心以易辦事繳交費用。
   - (iii) Visa/萬事達卡
      請於申請表格內填寫持卡人姓名、信用卡號碼、有效日期、授權金額及簽署，並親臨或郵寄至本院辦理。
6. 如有查詢，請與本院教務組聯絡：
      電話：2209-0235 / 2209-0478 / 2209-0275
      傳真：2603-6565
      電郵：scs-registry@cuhk.edu.hk
7. 個人資料收集聲明：閣下在本表格內所提供的個人資料將供本院職員處理此申請之用。

Notes for Application for Advanced Standing

1. Application for Advanced Standing should be applied before the commencement of the award-bearing programme concerned.
2. Applications will be processed upon receipt of the completed application form, supporting documents and payment.
3. The administrative fee should be HK$200. It is non-refundable.
4. Completed application should be sent to the School in person or by mail to the Head Office at "6/F, Railway Plaza, 39 Chatham Road South, Tsim Sha Tsui, Kowloon, Hong Kong.".
5. Payment Method：
   - (i) Payment by Cheque
      Applicants may send a crossed cheque or bank draft made payable to "The Chinese University of Hong Kong".
   - (ii) Payment by EPS
      Applicants can make payment by EPS when they submit application forms at the School's Enrolment Centres.
   - (iii) Payment by Visa / Master Card
      The application form should include the card holder's name, card number, expiry date, authorised amount and card holder's signature.
6. For enquiries, you can contact the Registry by:
      Phone: 2209-0235 / 2209-0478 / 2209-0275
      Fax: 2603-6565
      E-mail: scs-registry@cuhk.edu.hk
7. Personal Data Collection Statement: The personal data provided in this form will be used by the School for the purpose of processing this application.