

# **United College Funding Scheme for Enhancing Diversity and Inclusiveness**

The Fund is designed to support student bodies in organising activities and events promoting diversity and inclusiveness on campus.

## **Eligibility**

Any student body registered under United College can apply for funding provided that the proposed activity or event including elements to promote diversity and inclusiveness on campus.

## **Funding**

The maximum amount of funding available per application is \$5,000. The actual amount awarded will depend on the merits and budgets of the proposal and the availability of funds. Each student body can receive funding for up to two activities or events per academic year.

## **Funding Criteria**

The following criteria will be used to assess funding applications:

- The extent to which the objectives of the activities facilitate promotion of diversity and inclusiveness on campus:
  - I. improve internationalization and cultural integration,
  - II. create a supportive environment for all participants regardless of age, gender identity, sexual orientation, relationships, family status, disability, race, ethnicity, or religious beliefs, etc
  - III. address issues of inequality and discrimination
  - IV. Other items relevant to the objectives.
- Priority for funding will be given to activities that involve a larger number of students, either as participants or organizers.
- The funding should be acknowledged in the promotional materials of the approved activities.

## **Application Process**

Student bodies interested in applying for funding should submit a written proposal to Mr. Derek YIP at derekyip@cuhk.edu.hk. The proposal should outline the details of the proposed activity or event, including the purpose, goals, target audience, budget, and timeline and also include a brief explanation of how the proposed activity or event will promote diversity and inclusiveness on campus.

## **Approval Process**

The United College Committee on Inclusive Excellence will review funding applications on a rolling basis and make funding decisions based on the criteria listed above. Applicants will be notified of the Committee's decision within 14 working days of submitting the proposal.

## **Reimbursement**

Funding will be provided to student bodies in the form of reimbursement for expenses incurred up to the maximum amount granted. The student body will be required to submit activity evaluation report and a financial report with proof of expenses, such as receipts and invoices for reimbursement within 30 days of the completion of the activity or event.

## **Enquiry**

derekyip@cuhk.edu.hk / 3943 1844

# 聯合書院多元共融資助計劃

此資助計劃旨在支持學生組織於校園舉辦促進多元共融文化的活動。

## 資格

所有聯合書院註冊的學生組織均可申請資助，只要提出的活動包含推廣多元共融文化的元素。

## 資助

每個申請的最高資助額為港幣 5,000 元。實際資助金額會視乎活動的內容和預算，以及資助計劃可動用的金額。每個學生組織在每個學年最多可獲得兩個活動的資助。

## 資助準則

以下準則將用於評估資助申請：

- 活動能否有效達至促進校園多元共融文化這個目標
  - I. 提升國際化和文化融合
  - II. 為所有參與者創造一個包容的環境，而不論他們的年齡、性別認同、性取向、關係、家庭狀況、殘疾、種族、民族或宗教信仰等
  - III. 解決不平等和歧視問題
  - IV. 與目標相關的其他準則
- 此資助將優先給予有更多參與者或舉辦者的活動
- 此資助應在獲批活動的宣傳中標示出來

## 申請程序

有意申請資助的學生組織應以電郵的方式，向葉俊威先生（[derekyip@cuhk.edu.hk](mailto:derekyip@cuhk.edu.hk)）提交一份活動建議書，概述所舉辦活動的內容，包括目的、目標、受眾、預算及時間表。建議書還需簡要說明所舉辦的活動如何推廣校園的多元共融文化。

## 審批過程

聯合書院共融策略委員會將根據上述準則審批資助申請，並做出決策。申請人將在提交建議書後的 14 個工作日內收到委員會決定的通知。

## 報銷

資助將以報銷形式發放給學生組織，而報銷金額不會超過最高資助額。學生組織需要在完成活動後的 30 天內提交活動報告和財務報告，並提供支出證明，例如收據和發票，以便進行報銷。

## 查詢

[derekyip@cuhk.edu.hk](mailto:derekyip@cuhk.edu.hk) / 3943 1844

聯合書院共融策略委員會  
2023 年 6 月