

Lee Woo Sing College, The Chinese University of Hong Kong Hostel Application (Term Residency, 2022/23)

Note to Applicants (Current LOCAL Freshmen with H.K. Addresses – 2022/23 Cohort)

Please check if you are eligible to apply in this batch of application:

- You are a local student studying in Lee Woo Sing College;
- You are living in a premises in Hong Kong and able to provide address proof of such.
- You have not applied/ are not going to apply for suspension of study (including voluntary suspension of study, work-study programme, overseas exchange programme; in which residency in University is not allowed during period of suspension of study) for the applied period of residency in 2022/23;
- You have complied with the requirements of Vaccine Pass as stipulated by the HK Government

Applicants should read the following note carefully before submitting their hostel applications.

General information

1. A total of 600 hostel places (double-occupancy rooms are available) in the College campus will be offered to students of Lee Woo Sing College in 2022/23 residential year. Approximately 25% of the available hostel places will be offered for local freshmen who admitted in 2022/2023 cohort.
2. All Lee Woo Sing College students are eligible to apply for hostel accommodation, except the following students:
 - I. Students who are living in a premises outside Hong Kong and unable to provide a local address proof;
 - II. You have not applied/ are not going to apply for suspension of study (including voluntary suspension of study, work-study programme, overseas exchange programme; in which residency in University is not allowed during period of suspension of study) for the applied period of residency in 2022/23;
 - III. Students not complied with the requirements of Vaccine Pass as stipulated by the HK Government
3. The College offers special residence for local students who are studying MBChB GPS Programme and students receiving University Sports Scholarship for the period identical to the guaranteed period declared at the time the students admitted to the College, e.g., 8 terms of full residence (except summer residence) are to be offered for students studying MBChB GPS Programme and all terms of full residence during the period students receiving the University Sports Scholarship. Eligible students shall indicate using the quota while lodging an application. Otherwise the College will assume they are going to stay off-campus and no residence in hostel is required.
4. The term residence starts from 4th September 2022 and ends on 13th May 2022 (end date of Term 2, 2022/23 as stated in the provisional University almanac, subject to change by the University) for all students.

5. Allocation scheme and special quotas are the main selection criteria for hostel allocation. Please refer to Appendix 1 for details.
6. All applicants applying for hostel residency shall agree to be abided by the Student Hostel Regulations upon their submission of application.

Fees & subsidy scheme

7. The hostel fees of Term Residence 2022/23 are HKD15,430, inclusive of high-speed internet connection fee, to be paid in two installments which will be due by the end of September 2022 and the end of January 2023. Failure to pay the required fees will lead to disqualification of hostel residency. Each successful applicant is required to pay HKD1,000 as hostel deposit. A special rebate of \$150 meal coupon (\$10 x 15pcs) to be spent in College canteen in 2022/23 residential year will be given to residential students upon move-in. The amount of rebate will be deducted in pro-rata basis from hostel deposit in case students withdraw early.
8. A subsidy scheme is to be offered in 2022/23. Application details will be announced in separate email.

Application procedures

9. Only online application is accepted. The application period is from 25th August 2022 (5:00pm) to 29th August 2022 (11:59pm). Please complete the application form here: (<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13651476>). Late or incomplete application will not be handled.
10. Applicants will receive automatic confirmation email with completed forms in PDF after submission of forms. Applicants should keep the email until announcement of application results. In case applicants do not receive the confirmation email within 2 hours, they may submit it again or contact College Office for assistance (before the application deadline).
11. Applications will be processed once lodged on the system (at the time applicants receive the confirmation email). Alternation of information or re-submission of proof cannot be done via the same online form. Applicants must submit correction of information via email (before the application deadline) rather. Submission of duplicated application is not allowed.
12. Students planning to apply for half-year residency (of either term) due to partial suspension of study or early graduation should submit their application during the above mentioned application period no matter which term of residency they are applying for.
13. Applicants are required to upload their electronic document(s) to proof their fulfillment of Vaccine Pass when lodging their applications. If applicant has not fulfilled the requirements of Vaccine Pass (phase 3) at the time of application, their residence offers will be made conditional. The updated electronic document(s) should be sent to College Office for verification by email on or before 31st August 2022.

14. Applicants are required to scan and upload clear copies of the following documents (in JPEG format, not larger than 2Mb) when lodging their applications*:

- I. Recent proof of applicant's residential address with applicant's full name printed on it (any one of the following): notification letter or letters issued from 1st May 2022 to 29th August 2022 by the Government / University/ banks, or utilities bills, including electricity/ telephone bills (applicant's name must be printed on the proof, but not be affixed with address labels);

Please refer to Appendix 2 - 4 for samples of valid & invalid address proof.

- II. Proof of living area (any one of the following): letter of proof by Estate Offices of Housing Department, proof from Land Office, floor plan on agreements for sale and purchase of building units or sales brochure, or flat cost estimation on banks' website (showing the size of the flat);

Please refer to Appendix 5 for sample of valid area proof.

*** Applicants may proceed optional Document Pre-Clearance (submitting supporting documents stated in I and II only to ensure those documents are valid and to be accepted) online (via College's Facebook/Instagram messenger) before 5pm, 29th July 2022. Applicants will be given a document checking code to enter with while lodging their online application. There are no changes in the procedures of online application – if applicants are confident that their documents are valid, they do not have to perform Document Pre-Clearance procedures and upload e-copies of documents as usual.**

If applicants could not provide the above proofs I and/or II, they can make a declaration at the Home Affairs Department and submit the document(s) to the College.

- III. Electronic COVID-19 vaccination record/ recovery record/ exemption certificate, exported from the HK Government's COVID-19 Electronic Vaccination and Testing Record System. Please refer to Appendix 6 for details. If you have received COVID-19 vaccination or recovered from COVID-19 infection outside Hong Kong, and such record cannot be downloaded from the HK Government's system, please also upload such record/ proof issued by the official health authorities concerned.

15. *Scores of related parts will not be counted if applicants fail to upload the required proofs.*

Application results, roommate preference and appeal

16. Successful applicants may submit an online Roommate Preference Form (available from 30th August 2022) if they wish to indicate their roommate preference. Random room allocation will be arranged.

17. Unsuccessful applicants (who are indicated on the preliminary list of waiting list) may lodge appeals in writing signed letter to the Hostel and College Facilities Management Committee with supporting documents which to be submitted as attachment via email. Application period for appeal is from the date of result release until 4th September 2022. Results of appeals will be announced in due course.

Move-in dates

18. Successful applicants must complete a check-in form and move-in the hostel at the time specified on the confirmation email to be sent to them upon release of application results. Please bring all the required documents during move-in for on-site verification purpose.

Withdrawal

19. Successful applicants who would like to withdraw from hostel residency are required to submit their applications to the Wardens in written form one month in advance of the planned last date of stay. Please refer to the “Notice of Hostel Application and Withdrawal” for details. Penalties apply for cases of short notice.
20. The hostel places vacated by students who withdrew from their hostel places will be assigned by the Hostel and College Facilities Management Committee to other applicants on the waiting list during term time.

Swapping of rooms

21. Allocated hostel places are not transferable and not exchangeable. Students applying for swapping of room will be only considered if valid reasons are provided, and if all the members involved in the rooms agree and sign on the form “Application for Swapping of Room”. Students should submit the form to Wardens’ Office after term commencement. They could only swap their rooms after receiving the written confirmation from the Office.
22. Lee Woo Sing College Hostel and College Facilities Management Committee reserves the final right of allotting the hostel places.

Secretary, Hostel and College Facilities Management Committee
24th August 2022

Appendix 1

Hostel Selection Criteria 2022/23

I. Special Quotas

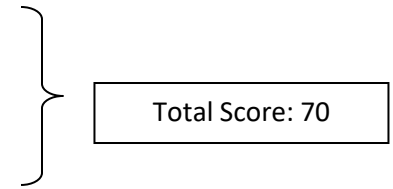
The College has reserved 30 quotas for students who have medical problems, family problems or other reasons deemed valid by the Committee. Students shall lodge their online application (choosing special schemes), state their reasons and upload the document proof by the application deadline.

II. Hostel Scoring Scheme

- a. **One-way traveling time from home to MTR University station by public transportation** (60 scores)

**Hostel places will be guaranteed for students required to travel for more than 120 minutes from home to MTR University station for school*

- b. **Average household area per capita** (10 scores)



- a) One-way travelling time from home to CUHK by public transportation* (60 scores)

Calculation formula:

Score = shortest travelling time from home to MTR University Station by public transportation (capped at 100 min) as shown on Google Maps x 0.6

Applicants need not to calculate the travel time on Google Maps themselves or upload the screen capture. The College Office will verify the time required manually. The College Office will calculate the travelling time on Google Maps with setting: arrival time at 8:30am at MTR University Station from applicants' home, on 30th August 2022.

**Hostel places will be guaranteed for students required to travel for more than 120 minutes from home to MTR University station for school. However, the calculation is solely depends on Google Maps' data. No manual calculation will be carried out for these cases. Students are advised to check the required time according to the information above before choosing the 120-minutes exemption option.*

- b. Average household area per capita (10 scores)

Calculation formula:

The score will be calculated in a linear scale.

Score = (150 - Saleable area in sq. ft. **per capita**) x 0.1

^ The maximum and minimum areas per capita are 150 sq. ft. and 50 sq. ft. respectively

Appendix 2

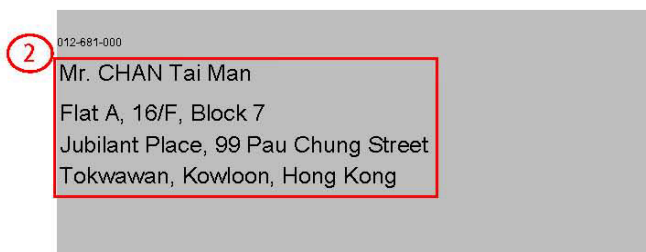
Sample of Valid Address Proof

1. ✓ Letter issued by Government/University/banks, or utilities bills including electricity/ telephone bills
2. ✓ Applicant's residential address with applicant's full name printed on the letter
3. ✓ Letter issued from 1st May 2022 to 29th August 2022



SAMPLE

i-Free自在理財



綜合月結單

「自在理財」客戶號碼

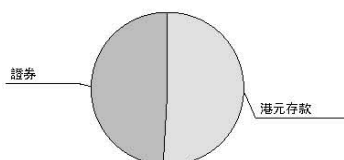
3

月結單日期	2021/06/20
頁數	1/4

財務摘要

	上月結餘/結欠 (港元等值)	當月結餘/結欠 (港元等值)
存款	港元	
投資	證券 ^Ω	
資產總值 ^Σ		
信用卡	結欠金額	
「綜合理財總值」 ^Δ		

資產總值分佈*



賬戶概覽

服務	賬戶	賬戶號碼	原幣值結餘/(結欠)	港元結餘/(結欠)或其等值
存款	港元儲蓄存款			
	港元往來存款			
	外幣儲蓄存款			

服務	賬戶	賬戶號碼	港元結餘/(結欠)或其等值
投資	證券		

服務	賬戶	賬戶號碼	港元結欠或其等值
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註:

* 少於0.1%的資產類別不作顯示。

Ω 「證券」包括證券賬戶的總值、家庭證券賬戶的總值、證券孖展賬戶的總值及證券孖展賬戶的現金賬餘額 (a. 包括賣出待交收證券市值; b. 不包括買入待交收證券市值及部份已交收的外幣證券參考市值)。

Σ 「資產總值」即「存款」及「投資」產品類別的資產總和。

Appendix 3

Sample of **Invalid** Address Proof

1. X Letter NOT indicated issuance unit
2. X Applicant's residential address NOT with applicant's full name printed on the letter
3. X Letter NOT issued from 1st May 2022 to 29th August 2022

①

SAMPLE

i-Fre 自在
理財

012-681-000

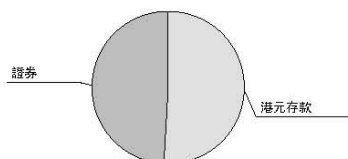
② Mr. Chan Wai Keung & Mrs. Chan Lee Ka Ching
Flat A, 16/F, Block 7
Jubilant Place, 99 Pau Chung Street
Tokwawan, Kowloon, Hong Kong

③ 綜合月結單
「自在理財」客戶號碼
月結單日期 2018/10/28
頁數 1/4

財務摘要

	上月結餘/結欠 (港元等值)	當月結餘/結欠 (港元等值)
存款 港元		
投資 證券 ^Ω		
資產總值 ^Σ		
信用卡 結欠金額		
「綜合理財總值」 ^A		

資產總值分佈*



賬戶概覽

服務	賬戶	賬戶號碼	原幣值結餘/(結欠)	港元結餘/(結欠)或其等值
存款	港元儲蓄存款			
	港元往來存款			
	外幣儲蓄存款			
服務	賬戶	賬戶號碼	港元結餘/(結欠)或其等值	
投資	證券			
服務	賬戶	賬戶號碼	港元結欠或其等值	

註:

* 少於0.1%的資產類別不作顯示。

Ω 「證券」包括證券賬戶的總值、家庭證券賬戶的總值、證券孖展賬戶的總值及證券孖展賬戶的現金賬餘額 (a. 包括賣出待交收證券市值; b. 不包括買入待交收證券市值及部份已交收的外幣證券參考市值)。

Σ 「資產總值」即「存款」及「投資」產品類別的資產總和。

Appendix 4

Sample of ***Invalid*** Address Proof


1. X Applicant's name is affixed with address labels, not printed on the proof




Appendix 5

Sample of Valid Area Proof


- ✓ Flat cost estimation on banks' website (showing the size of the flat in saleable area scale)



Property Valuation



Mortgage Calculator



Quick Apply

Complete all the selections below to find out the property valuation

Enter property details

ZONE
Kowloon

DISTRICT
Kai Tak

ESTATE NAME
Victoria Skye

PHASE
Ocean Waves

BLOCK/BUILDING
2 T

FLOOR
18

FLAT/UNIT
D

[GET PROPERTY VALUATION](#)

Property Value

Address: Flat D, 18/F, Block 2 T, Victoria Skye, Kai Tak, Kowloon

Valuation HKD	10,210,000
Gross floor area (sq ft)	0
Saleable area (sq ft)	472
Property age (year/s)	3
Valuation date	Mon Mar 08 2021
Reference Number	Citi-b27977646

[HOW MUCH I CAN BORROW?](#)

Any information and valuation on any property herein quoted by Cushman & Wakefield Limited are for reference only and not binding on the bank. The bank does not warrant the accuracy, timeliness or completeness of any such information and valuation, or whether they are fit for any purposes. The bank does not assume any responsibility for any reliance on such

2. ✓ Layout plan of flat (with annotations of building, block and flat number, and measurements)

啟德1號 (I)

大廈第二座
三樓



此圖則只供作二手住宅物業參考用途，並非作為任何一手住宅物業銷售之用。
This plan is used for reference of second-hand residential properties only, not for the sale of any first-hand residential properties.

3. ✓ Certification letters from building management office or management fees notice (showing the size of the flat)



通告
公屋租金/暫准證費調整後
由 2018 年 9 月至 2019 年 3 月期間
扣減差餉寬免額後每月應繳租金/暫准證費

根據《房屋條例》(第 283 章)第 16A 條，香港房屋委員會(下稱「房委會」)須每兩年檢討公屋租金，並按反映公屋租戶家庭收入的收入指數的變動而調整公屋租金。房委會根據第五次公屋租金檢討結果，從 2018 年 9 月 1 日起，調整公共屋邨的租金/中轉房屋的暫准證費，加幅為 10%。繼本署在本年 3 月通知 2018/2019 年度公屋差餉寬免後，就上述租金/暫准證費的調整，表列新調整租金/暫准證費及由 2018 年 9 月至 2019 年 3 月期間扣減差餉寬免額後每月應繳租金/暫准證費如下：

(一)繳交一般租金租戶：

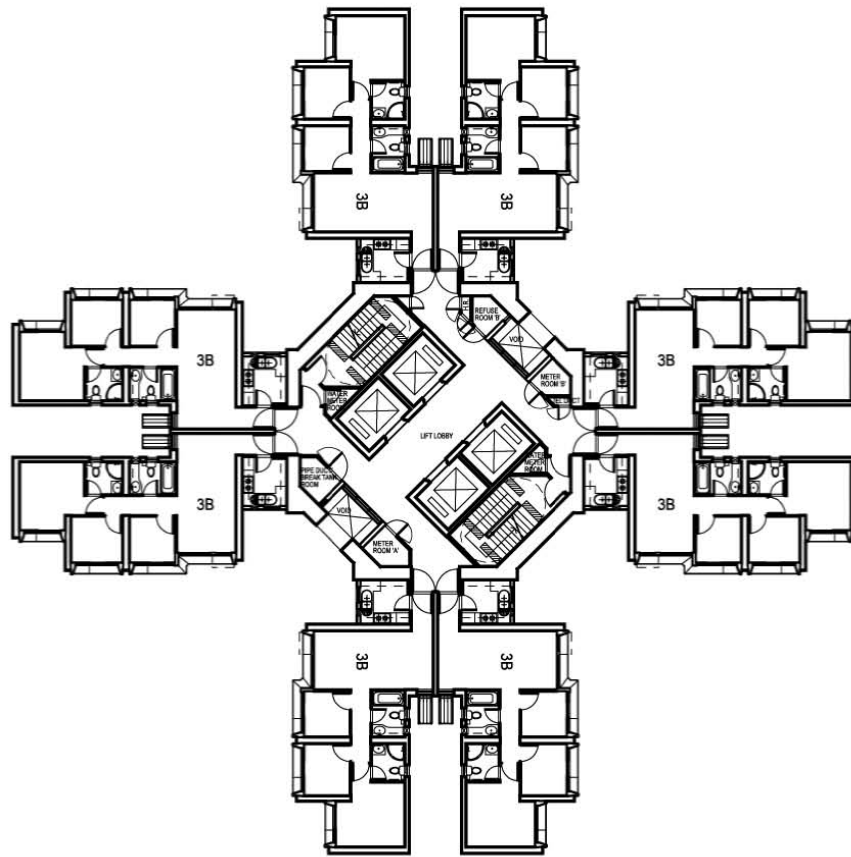
座/樓	單位	單位面積 (平方米)	每月 全包租金/ 暫准證費 (元)	2018 年 9 月 至 2019 年 3 月	
				每月差餉寬免額 ^註 (元)	扣減差餉寬免額後 每月應繳租金 (元)
D	01	38.93	2022	326	1696
D	02	38.93	2022	326	1696
D	03	38.93	2022	326	1696
D	04	38.93	2022	326	1696
D	05	38.93	2022	326	1696
D	06	38.93	2022	326	1696
D	07	38.93	2022	326	1696
D	08	38.93	2022	326	1696
D	09	38.93	2022	326	1696
D	10	38.93	2022	326	1696



註 (1) 根據差餉物業估價署對每座大廈的最新評估額分攤。
 (2) 如租約有效期少於一個月，相關租戶/持證人的差餉寬免額以實際租期按比例計算。
 (3) 在差餉寬免額全數扣除之後，恢復收取全數租金/暫准證費。
 (4) 差餉寬免不適用於現時繳交租值補償金的住戶。
 (5) 人住長期空置公屋單位的住戶，在減免租金一半期內每月的差餉寬免額為表內數目的一半，在減免租金期屆滿後每月的差餉寬免額回復正常租金的差餉寬免額。

Sample of ***Invalid*** Address Proof

1. X Layout plan without annotations of building name, block and flat number or measurements



2. X Letters or information not showing the exact building name, block and flat size



Type of Estate:	Public Rental Housing
Year of Intake:	2000, 2009
Type(s) of Block(s):	Harmony 1 & Annex Block, Harmony 1, Single Aspect Building, Non-standard Block
No. of Blocks:	8
Name of Block(s):	Cheong Sin House Chiu Sin House Kai Sin House Po Sin House Tat Sin House Yat Sin House Yiu Sin House Wing Sin House
No. of Rental Flats:	4 900 As at 31.12.2019
Flat Size (m²):	16.3 - 49.0
No. of Households:	4 800 As at 31.12.2019
Authorised Population:	12 200 As at 31.12.2019
Estate Management Advisory	Formed

Appendix 6

Uploading Proof of Vaccination

1. Visit the Hong Kong Government's COVID-19 Electronic Vaccination Record: <https://www.evt.gov.hk/portal/en/>, and retrieve the record by clicking the icon per illustrated below.



2. Enter the required personal information

中華人民共和國香港特別行政區政府
The Government of the Hong Kong Special Administrative Region
of the People's Republic of China

COVID-19 Electronic Vaccination and Testing Record System

繁 簡

Please fill in the following for COVID-19 Vaccination Record

***Mandatory field**

The information of the identity document must be the same as the one used for the most recent COVID-19 Vaccination Record. Otherwise, it may affect the application result.

*Identity Document Type

Hong Kong Identity Card

*Identity Document No.

Please enter all letter(s) and digits for Hong Kong Identity Card / Hong Kong Birth Certificate number without the bracket, e.g. A1234567 for HKID card no. A123456(7)

*Date of Issue of HK Identity Document No.

Day Month Year

Submit

3. Click “Save Record” at the bottom of the page to get the PDF version of your COVID-19 Electronic Vaccination Record. Rename the file as SID-Vaccine.pdf (e.g., 1155000000-Vaccine.pdf) and upload the file while lodging the application. Please make sure the QR code in the uploaded document is readable.

