



2023 至 24 年度學生宿舍申請須知
Note to Applicants for Student Hostel Residence (2023-24)

〔 2022-23 年度或之前入學之非本地生適用 〕
(For Non-Local Students Admitted in 2022-23 and before)

書院會使用透過宿舍申請所獲得的個人資料作處理宿舍申請用途。申請人有權透過電郵 (polly@cuhk.edu.hk) 索閱及修正個人資料。提供個人資料純屬自願性質。
Any personal data collected by means of the hostel application will be used by Wu Yee Sun College for the purpose of processing hostel application. Applicants have a right of access and correction with respect to personal data as provided for via email to polly@cuhk.edu.hk. The provision of any personal data is on a voluntary basis.

- 書院宿舍提供604個宿位予本院學生申請，全為雙人房，惟因應新冠肺炎疫情或改為單人入住。視乎疫情發展，實際可提供宿位數目及房間分配安排可能大幅更改，宿位分配準則將因應大學/書院政策作出相應改動（包括但不限於更改宿期、延遲入宿日）。獲分配宿位之同學請密切留意書院經電郵發放之最新資訊。
604 hostel places at the College hostels are available for students of the College. All are double rooms but may be changed to single occupancy due to COVID-19 pandemic). **Subject to the newest development of the pandemic, there may be a substantial change of the actual number of available hostel places and room assignment. The rationale of hostel allotment will be adjusted in accordance to the latest University/College policy.** The College reserves the right to make any appropriate amendment, including but not limited to amending the hostel period or delaying the check-in date. Students allotted a hostel place should pay attention to mass emails for announcement.
- 所有宿生必須符合「疫苗通行證」(<https://www.coronavirus.gov.hk/chi/vaccine-pass.html>)的最新要求，並提交最新的疫苗接種紀錄、新冠肺炎康復證明、及/或醫學豁免證明書，單憑快速抗原測試陽性結果的相片並不能作為有效的康復紀錄。若有更新紀錄，同學亦須自行申報於 [疫苗接種紀錄 / 定期病毒檢測申報系統](#)。基於醫學原因無法接種疫苗的學生，則必須每星期進行一次定期自我檢測及遞交網上申報表。
All residents are **required to comply with the latest arrangements of the “Vaccine Pass” Scheme** (<https://www.coronavirus.gov.hk/eng/vaccine-pass.html>), and provide their latest recognized vaccination record, proof of recovery, and/or proof of medical exemption. In case of updated record, students must report by themselves via the [COVID-19 Vaccination/Regular Testing Report System](#) (VTR). Photograph showing a positive rapid antigen test result alone cannot serve as a valid recovery record. For students who are unable to receive vaccination for medical reasons, regular self-testing for online reporting at least once every week is required.
- 獲准入宿者須嚴格遵守書院各項預防新冠肺炎措施，包括只可於宿舍探訪時間內接待中大學生訪客及訪客不准留宿，違規者將被紀律處分。宿生應瀏覽政府網站 (<https://www.coronavirus.gov.hk/chi/index.html>) 及留意書院電郵通知以獲取最新資訊。
Residents have to undertake all College preventive and control measures against COVID-19, including only CUHK student visitors are allowed during visiting hour and no visitors are allowed to stay overnight. Violations will result in disciplinary actions. **Residents should check out government website (<https://www.coronavirus.gov.hk/eng/index.html>) and College mass email for the latest information.**
3a) 持有「黃碼」 Students with amber code status:
接受醫學監察期間可入住宿舍及參與須佩戴口罩的活動，但不能使用運動設施，亦不可於飯堂、宿舍茶水間及其他共膳設施用餐。他們只可於宿舍房間內飲食，直至完成醫學監察及其「疫苗通行證」由「黃碼」轉為「藍碼」。
Students under medical surveillance may move directly into College hostels and are permitted to conduct masked activities on campus, but not permitted to use the sports facilities, or eat in canteens, hostel pantries or other communal dining areas. They will instead be **required to eat in their rooms** until they have completed their medical surveillance and their vaccine pass code turns from amber to blue.
3b) 確診新冠肺炎或被界定為密切接觸者 Students tested positive of COVID-19 infection or defined as close contacts:
若宿生沒有本地住所或其本地住所不適合用作檢疫，則同學須於政府的網上平台申報需要入住社區隔離設施。沒有宿舍樓層/房間會被指定作隔離或檢疫用途。等待接送至自行安排的住所或社區隔離設施期間，宿生需要留在原有宿舍房間、使用指定衛生設施及自行安排同層宿生送餐。個別特殊需要者可另行向宿舍導師尋求協助。
Students without local accommodation or their local accommodation are deemed inappropriate for isolation purposes, residents should expect to move to community isolation facilities by declaring the need via the Government’s online reporting system. **During the transition period of returning to their self-arranged accommodation or transferring to community isolation facilities, residents will have to stay in the same room, use designated sanitary facilities and arrange meals to be delivered by residents living on the same hostel floor.** Residents with exceptional needs may seek assistance from Resident Tutors separately.
- 2023 至 2024 年度之宿期由 2023 年 9 月至 2024 年 5 月。農曆新年期間宿舍會關閉數天，宿生如欲留宿需另行申請。暑期宿舍安排及申請將另行通告。
The residential term for 2023-24 is from September 2023 to May 2024. The hostel will be closed for a few days during Lunar New Year. Residents are not allowed to stay at the hostel unless otherwise requested and approved. Summer residence arrangement and application will be announced in due course.
- 2023 至 2024 年度之宿費將會調整 (2022 至 2023 年度宿費為港幣 14,182 元，以供參考)。另宿生須繳付宿生會費港幣 30 元及宿舍鎖匙按金港幣 1,000 元。

The annual hostel fee for 2023-24 will be reviewed (for reference, the annual hostel fee for 2022-23 is HK\$14,182.) All residents are also required to pay a Resident Association fee of HK\$30 and a refundable deposit of HK\$1,000.

6. 入讀常規修業期限 (Normative-N) 3 年或以上的課程之非本地生，於常規修業期限內將獲得 N-1 校內住宿保證。在非保證校內住宿的學年，同學仍可向書院提出住宿申請以參與宿生遴選。非本地生只須於常規修業期限內參與一次宿生遴選。入讀常規修業期限 2 年或以下的課程之非本地生，於常規修業期限內將獲得 “N” 校內住宿保證。請參考“Fact Sheet on Hostel Accommodation for Non-Local Students Admitted in 2016/17 and after” (<http://www.wys.cuhk.edu.hk/page.php?name=hostel-events-news-and-updates>) 以了解相關詳情。

For non-local students enrolled in programmes with a normative study period (N) of 3 years or more, the guaranteed hostel period will be “N-1”. For the “-1” year, students can still apply for the hostel through Resident Selection. In short, they only have to compete for hostel place once throughout their normative study period. For non-local students enrolled in programmes with a normative study period of 2 years or less, the guaranteed hostel period will be N. For more details, please refer to the “Fact Sheet on Hostel Accommodation for Non-Local Students Admitted in 2016/17 and after” (<http://www.wys.cuhk.edu.hk/page.php?name=hostel-events-news-and-updates>).

7. 不論透過「校內住宿保證」或「宿位遴選」機制申請宿位，所有非本地生必須於 **2022 年 11 月 17 日至 11 月 27 日** 於網上 (<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13658302> ; 需以學生編號登入) 輸入申請資料成功遞交申請後將有電郵通知。逾期或資料不足之申請概不受理。因參加海外交流計劃而只申請上學期或下學期宿位的同學亦須於上述期內遞交申請。**申請同學必須列印及簽署報名確認書**，並按附件三於截止申請日期或之前上載證明文件至指定 OneDrive 雲端連結。

All non-local students who wish to be allotted hostel places in 2023-24, no matter by using ‘Guaranteed Hostel Quota’ or via Resident Selection, must first **submit their online application** on (<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13658302>); login with student ID needed) **from 17 November 2022 to 27 November 2022**. A notification email automatically generated by the system will be sent to the email address provided by the applicant upon successful submission of application. Late or incomplete applications will NOT be handled. Students planning to participate in non-local exchange programmes and hence applying for one-semester accommodation also need to submit their application during this period. **Applicants must print and sign application summary** and all supporting document(s) must be uploaded to the designated OneDrive URL according to the Appendix 3 by the application deadline.

申請人需提交以下文件副本 (範本可參考書院網頁)。如未能提供所須證明，有關項目之得分將不獲計算或未能處理宿舍申請。

Applicants are required to submit a copy of the following documents (Sample can be referred to [College Website](#)). Should applicants fail to present proof required, scores of related parts will not be counted or their hostel application may not be processed.

	文件 Supporting Document	備註 Remarks	收集目的 Collection Purpose
7a	已簽署之報名確認書 (全份) Signed Application Summary (Full Set)	請列印全份文件，而非只列印簽名頁。 Please print full set of the document, instead of only the page with signature	確認同學已明白及同意宿舍申請須知及其提交之所有資料準確。 Confirm applicant’s acknowledgement and acceptance of hostel application note and all information and supporting documents provided herein are correct.
7b	認可疫苗接種紀錄、新冠肺炎康復證明、及/或醫學豁免證明書 Recognized Vaccination Record, Proof of Recovery, and/or Valid Proof of Medical Exemption	有關當局發出的紙本或電子紀錄，並清楚列明申請人的姓名(全名)及相關資料(疫苗接種紀錄：已接種疫苗的種類、劑量及接種日期 / 新冠肺炎康復證明：感染日期、康復日期及康復記錄屆滿日期 / 醫學豁免證明書：醫學豁免之有效日期) Printed or electronic vaccination record issued by the relevant authorities with applicant’s full name and corresponding information (Recognized Vaccination Record : types, no. of doses and date of receiving respective doses of vaccines received / Proof of Recovery : date of infection, date of recovery and expiry date of recovery / Proof of Medical Exemption : Expiry date of medical exemption)	核實申請人是否符合「疫苗通行證」要求，以符合入住書院宿舍的疫苗接種及檢測安排 Verification of fulfilment of “Vaccine Pass” for compliance of vaccination and testing arrangement of College hostel residence
以下項目只適用於宿位遴選申請人 The following items are applicable ONLY for applicants of “Resident Selection”			
宿位遴選以申請人指定之「最佳學年」的學業成績及課外活動計算。計算方法請參閱附件一。如該項目的宿分為0分，則不需遞交。Resident Selection is mainly based on academic excellence and participation in extra-curricular activities of the best year as indicated by the applicant. Please see Appendix 1 for the scoring scheme. No submission needed if the applicant’s hostel score of the respective item is 0			
7c	學業成績證明 Proof of Academic Excellence	成績單/證書(證明獲頒院長嘉許狀/ 院長榮譽錄) Transcript/ Certificate showing the award of Master’s List / Dean’s List	計算學業成績及相應宿分 Calculation of academic excellence and the corresponding hostel score
7d	最多三項之課外活動證明 Maximum 3 Posts for Proof of extra-curricular activities	由中大學生事務處發出之「認可學生團體證明書」、中大學生會發出之「屬下團體登記證明書」、書院辦公室發出之「書院認可團體證明書」或書院學生會發出之「屬下團體登記證明書」作為證明文件。 The “Certification of Recognized Student Societies” issued by CUHK Office of Student Affairs, the “Certification of Registered Societies” issued by CUSU, “Certification of College Recognized Societies” issued by the College Office, or “Certification of Registered Societies” issued by College SU as supporting document.	計算課外活動及相應宿分 Calculation of extra-curricular activity and the corresponding hostel score

8. 同學所填報之資料必須屬實，所有提交資料均須經過嚴格詳細檢查，書院於同學入宿後仍會繼續核對資料，亦保留要求同學出示相關文件正本以供核實的權利。為了保障個人私隱，申請人提交證明文件時可以遮蓋不相關的個人資料（例如身份證明文件號碼的部份字元，電話號碼）。如有更改所報資料，應立即以書面通知書院及舍監。如書院發現虛報或偽造證明，除即時取消其入宿資格外，書院學生宿舍委員會可按情況將案件交予書院學生輔導及紀律委員會處理，其日後之宿舍申請亦不予考慮。
Information submitted by the applicants must be true to the best of their knowledge. A strict assessment of all information provided will be carried out. The College will continue relevant verification work after move-in and reserves the right to demand the original copy of relevant documents for verification. To protect personal data privacy, applicant may redact unrelated personal information on submitted documents (e.g. some digits of personal identification document number, mobile phone number). Any change of information should be reported in writing to the College and the Wardens. False report or forged documents, if found, will result in immediate deprivation of residents' right of residence. The case will also be referred to the College Student Counselling and Disciplinary Committee for consideration of further actions. Applicants' future application for hostel places will not be considered.
9. 宿生名單暫定於 2022 年 12 月 15 日於書院網頁（<http://www.wys.cuhk.edu.hk/downloads.php>）公佈，獲分配宿位者會收到書院的電郵通知。室友意願選擇安排將經電郵公佈。學生宿舍委員會保留宿位安排之最終決定權。
The resident list will be announced on the College Website (<http://www.wys.cuhk.edu.hk/downloads.php>) on 15 December 2022 tentatively. Successful applicants will receive an email notification from the College. Roommate Preference arrangement will be announced in the email notification as well. Student Hostels Committee has the final decision on hostel room assignment.
10. 落選同學如有特別需要入住宿舍，可於 2023 年 1 月 3 日或之前遞交網上申請（<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13658376>），並按附件三於截止申請日期或之前上載證明文件至指定 OneDrive 雲端連結，向書院學生宿舍委員會申請覆核。覆核結果及候補入宿名暫定將於 2023 年 1 月 31 日在書院網頁公佈。Unsuccessful applicants with special need for hostel places may submit the online application (<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13658376>) to the Student Hostels Committee by 3 January 2023. All supporting document(s) must be uploaded to the designated OneDrive URL according to the Appendix 3 by the application deadline. Results of appeals and waiting list will be announced on the College website on 31 January 2023 tentatively.
11. 獲分配宿位者不得轉讓宿位予他人。如欲放棄宿位，同學必須於 2023 年 3 月 31 日或以前經網上系統（<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13658378>）向書院及舍監提出書面申請，其宿位將按後補名單分配予其他申請人。入宿後欲提早退宿者需於擬定退宿日期前最少 7 個工作天提出申請。如退宿申請獲批准，於扣除一個月之宿費後，同學可按比例獲發還部份宿費。但若宿生申請於 2023 年 11 月 1 日或 2024 年 3 月 1 日後提早退宿，則須繳交自入宿起計至該學期完結之宿費。
Allotted hostel places are not transferable. Applicants who wish to give up their places must apply to the College and the Warden in writing (<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13658378>) on or before 31 March 2023. Vacant places will be filled up by applicants on the waiting list. Applications for early hostel withdrawal during term-time must be submitted at least 7 working days in advance of the planned check-out date. Should the application be approved, partial hostel fee will be refunded on pro rata basis with the reduction of one month's hostel fee. Residents who withdraw from the hostel after 1 November 2023 in the first term or 1 March 2024 in the second term will be required to pay the hostel fee counting from the move-in date to end of the relevant term.
12. 一旦完成入宿手續，即使提早退宿，宿生仍被視為享用一完整學期之宿位。
Once check-in procedure is completed, despite early withdrawal, students are considered taken one semester of hostel residence.
13. 書院及大學均提供住宿助學金 / 津貼，以協助有需要同學應付宿費支出，詳情請參閱以下網頁：
Hostel Grant/Subsidy are offered by the College and the University to needy students to meet hostel expenses. Details can be obtained from the websites below:
<http://www.wys.cuhk.edu.hk/scholarships.php>
<http://www.oafa.cuhk.edu.hk/>
14. 由於宿位有限，持有大學停車証之同學不得申請宿位。擁有自用私家車的同學亦不會獲分配宿位。若同學在入宿後被發現擁有大學停車證，學生宿舍委員會有權要求同學退宿。
Holders of the University's parking labels and students possessing private vehicles are not eligible for applying student hostel places. The College Student Hostels Committee reserves the right to request those who are found to have parking labels to withdraw from the hostel.
15. 休學的同學及已獲醫學院分配宿位的醫學院同學不會獲分配書院宿位。同學之最長書院宿舍住宿期相等於其常規修業期。
Students on Suspension of Study and students who have been allotted a hostel residence by Faculty of Medicine are not eligible for College hostel places. The maximum College hostel period of a student equals his/her normative study period.
16. 本書院保留派發宿位之最後決定權。
The decision of College on selection of resident students is final.

二零二二年十一月十七日
17 November 2022

指定「最佳學年」 Indication of “Best Year”

申請人可於申請宿舍時指定「最佳學年」，即申請人可獲取最多宿分的學年。學年的定義列於下列計分方法，而「最佳學年」須於填寫網上申請時指明。

Applicants can choose their “best year”, i.e. the academic year in which they gain the most hostel scores, for submission. Definition of academic year is stated in the scoring scheme below, and the “best year” should be indicated in the online application form.

計分方法 Scoring Scheme

A. 學業成績 Academic Excellence

計分表 Scoring Scheme:

獎狀 Award	分數 Score	年份定義 Year Definition
<ul style="list-style-type: none"> 院長嘉許狀 △ Master’s List △ 院長榮譽錄 △ Dean’s List △ 	21 14	與「最佳學年」屬同一學年 Same Academic Year

△ 申請人只可從上述兩項獎狀選取一項以獲取宿分，不能兩者兼得。

These items are mutually exclusive, i.e. applicants can only gain score from 1 out of these 2 items.

B. 課外活動〔最高 105 分〕 Extra-Curricular Activities (max. 105 points)

計分表 Scoring Scheme: (最多計算三項 A maximum of three positions will be counted)

學生組織 / 職位 Student Bodies / Position	書院 College	中大 CUHK	年份定義 Year Definition
書院學生會幹事會 [△] Executive Committee, College Student Union [△] <ul style="list-style-type: none"> 主席 President 成員 Members 	優先 Prioritized 75	---	任期完結日所屬學年 The Academic Year of the end date of term of office
書院學生會評議會 Council, College Student Union* <ul style="list-style-type: none"> 主席 Chairperson 民選評議員 / 學院評議員 Elected Councilor / Faculty Councilor 屬會評議員 Affiliated Society Councilor 	優先 Prioritized 42 32	---	例子 Example 任期： 2017 年 4 月 1 日至 2018 年 3 月 31 日
書院學生會司法事務會 Judiciary Committee, College Student Union <ul style="list-style-type: none"> 主席 Chairperson 成員 Members 	42 32	---	任期完結日： 2018 年 3 月 31 日
書院學生報出版委員會 [△] Student Publication Committee, College Student Union [△] <ul style="list-style-type: none"> 總編輯 Editor-in-Chief 副總編輯 / 編輯 Deputy Editor-in-Chief / Editors 	優先 Prioritized 42	---	2018 年 3 月 31 日所屬學年 為 2017/18
書院宿生會幹事會成員 Executive Committee Members of College Resident Association (上限 15 個 Quota: 15)	優先 Prioritized	---	此活動計為 2017/18 學年
中大學生會幹事會 [△] / 代表會 / 司法委員會 CU Student Union [△] / CUSU Representative Council / CUSU Judicial Committee <ul style="list-style-type: none"> 學生會會長 CUSU President 學生會幹事 CUSU Ex-Co Members 代表會正主席 CUSU Representative Council President 代表會副主席 CUSU Representative Council Vice-President 代表會代表 CUSU Representative Council Members (不包括當然代表 Excluding Ex-Officio Representatives) 司法委員會首席司法委員 Senior Member of Judicial Committee 司法委員會司法委員 Members of Judicial Committee 	---	優先 Prioritized 75 優先 Prioritized 63 32 40 30	Term of office: 1 Apr 2017 - 31 Mar 2018; i.e. term of office end date is 31 Mar 2018; 31 Mar 2018 is in the Academic Year of 2017-18;
校園電台 [△] Campus Radio [△] <ul style="list-style-type: none"> 台長 President 副台長 Vice President 委員 Ex-Co Members 	---	優先 Prioritized 63 37	This activity is counted in the Academic Year 2017-18
內地本科生聯合會 / 國際學生會 Mainland Undergraduate Association / International Student Association <ul style="list-style-type: none"> 會長 President 幹事 Ex-Co Members 	---	32 21	
院會 / 系會 / 屬會 Faculty/Departmental Society and Interest Club <ul style="list-style-type: none"> 會長 President 幹事 Ex-Co Members 	---	32 21	
書院院會 / 系會 / 屬會 College Faculty/Departmental Society and Interest Club* <ul style="list-style-type: none"> 會長 President 幹事 Ex-Co Members 	42 32	---	
中大學生報 [△] CU Student Press [△] <ul style="list-style-type: none"> 總編輯 Chief Editor 	---	優先 Prioritized	

<ul style="list-style-type: none"> 出版委員會委員 Editorial Board Members 		53	
體育代表隊 Members of Sports Team	32	32	院隊任期完結後之學年 The Academic Year that follows the team membership <i>例子 Example</i> 如於 2016/17 學年(上學期、下學期、全年)參與體育代表隊； 其後學年為 2017/18； 此活動計為 2017/18 學年 Serving in the Sports Team in Term 1, Term 2 or full year in the Academic Year 2016-17; The Academic Year that follows is 2017-18; This activity is counted in the Academic Year 2017-18
中大辯論隊 (粵語、英語及國語) Members of University Debate Team (Cantonese, English and Mandarin)	---	32	任期開始日所屬學年 The Academic Year of the start date of the term of office <i>例子 Example</i> 任期： 2017 年 9 月 1 日至 2018 年 8 月 31 日 任期完結日： 2018 年 8 月 31 日 2018 年 8 月 31 日所屬學年為 2017/18； 此活動計為 2017/18 學年 Term of office: 1 September 2017 - 31 August 2018; i.e. term of office start date is 1 September 2017; 1 September 2017 is in the Academic Year of 2017-18; This activity is counted in the Academic Year 2017-18
書院才藝節籌委會 College Art Festival Organizing Committee* <ul style="list-style-type: none"> 主席 President 成員 Members 	26 19	---	書院才藝節籌委會任期完結後之學年 The Academic Year that follows the Art Festival <i>例子 Example</i> 才藝節於 2017 年 3 至 4 月舉行，即 2016/17 學年； 其後學年為 2017/18； 此活動計為 2017/18 學年

			Art Festival takes place in March - April 2017, which falls into the Academic Year of 2016-17; The Academic Year that follows is 2017-18; This activity is counted in the Academic Year 2017-18
書院迎新營籌委會 College Orientation Camp Organizing Committee* • 主席 President • 成員 Members	34 22	---	書院迎新營籌委會任期完結後之學年 The Academic Year that follows the Orientation Camp 例子 Example 書院迎新營籌委會於 2017 年 8 月舉行 · 即 2016/17 學年 ; 其後學年為 2017/18 ; 此活動計為 2017/18 學年 Orientation Camp takes place in August 2017, which falls into the Academic Year of 2016-17; The Academic Year that follows August 2017 is 2017-18; This activity is counted in the Academic Year 2017-18
MUA/ISA Orientation Camp Organizing Committee • 主席 President • 成員 Members	---	32 21	
院慶活動籌委會 College Anniversary Celebration Organizing Committee* • 主席 President • 成員 Members	26 19	---	院慶活動籌委會任期所屬學年 The Academic Year of the College Anniversary 例子 Example 院慶活動籌委會於 2017 年 11 月舉行 · 所屬學年為 2017/18 ; 此活動計為 2017/18 學年 College Anniversary takes place in November 2017, which falls into the Academic Year of 2017-18; This activity is counted in the Academic Year 2017-18

備註: ^ 擔任此學生組織之臨時行政委員會 (補選完結後) 職位的申請人可獲其相應職位原宿分之一半; 若該職位之宿分為「優先分配宿位」, 臨時行政之宿分為 52.5。

* 「書院學生會代表會」自 2020/21 學年起改稱「書院學生會評議會」, 若申請人因應最佳學年而以「書院學生會代表會」名義發出的「屬下團體登記證明書」作為證明文件, 則仍獲視為有效。若於 2019/20 學年或之前擔任「書院學生會代表會屬會代表」, 申請人不能獲取宿分, 但自 2020/21 學年起擔任屬會評議員的申請人可獲取相應宿分。

Remarks: ^ Applicants taking up positions in Temporary Administration Committees (post re-election) of these student organizations will be awarded half of the hostel scores of their corresponding positions. For positions with "Guaranteed Hostel Place", the hostel scores will be 52.5.

* "Representative Council, College Student Union" is renamed to "Council, College Student Union" since 2020/21 academic year. "Certification of Registered Societies" issued by "Representative Council, College Student Union" before 2020/21 is still valid as proof of extra-curricular activities for "best year" as indicated by the applicant. "Representative from Subsidiary Associations of Representative Council, College Student Union" is ineligible for hostel scores by 2019/20 and before. "Affiliated Society Councilor of Council, College Student Union" is eligible for hostel scores since 2020/21 and after.

2023 至 2024 年度學生宿舍申請 **暫定** 時間表

(2022-23 年度或之前入學之非本地生適用)

Tentative Timeline for Student Hostel Residence 2023-24
(For Non-local Students admitted in 2022-23 and before)

<p>2022 年 11 月 17 日 (星期四) 至 2022 年 11 月 27 日 (星期日) 17 November 2022 (Thursday) to 27 November 2022 (Sunday)</p>	<p>學生宿舍網上申請 Online Application for Student Hostel Residence (https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13658302)</p> <p>連同申請表遞交證明文件 Document Submission Along the Online Application (請參考附件三之證明文件上載指引 Please refer to Appendix 3 for Instruction for Document Upload)</p> <p>(「校內住宿保證」申請者 Applicants via Guaranteed Hostel Quota)</p> <ul style="list-style-type: none"> - 已簽署之申請確認書 (全份) Signed Application Summary (Full Set) - 認可疫苗接種紀錄、新冠肺炎康復證明、及/或醫學豁免證明書 Recognized Vaccination Record, Proof of Recovery, and/or Valid Proof of Medical Exemption <p>(「宿位遴選」申請者 Applicants via Resident Selection)</p> <ul style="list-style-type: none"> - 已簽署之申請確認書 (全份) Signed Application Summary (Full Set) - 認可疫苗接種紀錄、新冠肺炎康復證明、及/或醫學豁免證明書 Recognized Vaccination Record, Proof of Recovery, and/or Valid Proof of Medical Exemption - 學業優異證明(如適用) Proof of Academic Excellence (if applicable) - 最多三項之課外活動證明 (如適用) Max. 3 Post for Proof of Extra-curricular Activities (if applicable)
<p>2022 年 12 月 15 日 (星期四) 15 December 2022 (Thursday)</p>	<p>公佈宿舍分配結果 Hostel Allotment Announcement</p>
<p>2022 年 12 月 17 日 (星期六) 至 2023 年 1 月 3 日 (星期二) 17 December 2022 (Saturday) to 3 January 2023 (Tuesday)</p>	<p>網上上訴申請 Online Application for Appeal (https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13658376)</p> <p>連同申請表遞交證明文件 Document Submission Along the Online Application (請參考附件三之證明文件上載指引 Please refer to Appendix 3 for Instruction for Document Upload)</p> <ul style="list-style-type: none"> - 相關證明文件 (如適用) All relevant supporting documents (if applicable)
<p>2023 年 1 月 31 日 (星期二) 31 January 2023 (Tuesday)</p>	<p>公佈上訴申請結果 Appeal Result Announcement</p>
<p>2023 年 3 月 31 日 (星期二) 31 March 2023 (Tuesday)</p>	<p>截止確認放棄宿位 Application Deadline of Hostel Withdrawal (https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13658378)</p>
<p>[暫定 Tentative] 2023 年 7 月 8 日 (星期六) 至 2023 年 7 月 16 日 (星期日) 8 July 2023 (Saturday) to 16 July 2023 (Sunday)</p>	<p>宿舍區域及選擇房伴網上申請 Online Application for Hostel Zone Preference and Roommate Arrangement (https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13658381)</p>
<p>[暫定 Tentative] 2023 年 8 月 9 日 (星期三) 9 August 2023 (Wednesday)</p>	<p>公佈宿舍房間編配結果 Hostel Room Assignment Announcement</p>
<p>[暫定 Tentative] 2023 年 9 月 2 日 (星期六) 2 September 2023 (Saturday)</p>	<p>非本地宿生入宿 Hostel Check-in for Non-local Students 詳情容後公佈 To be announced in due course for details</p>

**Instruction for Submission of Supporting Documents for Student Hostel Residence 2023-24
(For Non-local Students admitted in 2022-23 and before)**

ATTENTION: Please strictly follow this instruction to upload all your relevant supporting documents in one file to the appropriate OneDrive link. Name the file according to this instruction and make sure the file is of decent resolution. Failure to follow this instruction and visually unclear files may prevent the College from verifying the documents that affect the hostel allotment result.

File Contents

Please consolidate all supporting documents into **ONE single PDF file**. The documents should be compiled according to the following order:

	Hostel Application	Appeal Application
1	*Signed Application Summary (Full Set)	Signed Application Summary (Full Set)
2	*Recognized Vaccination Record, Proof of Recovery, and/or Valid Proof of Medical Exemption	All relevant supporting documents (if applicable)
3	Proof of Academic Excellence (if applicable)	
4	Proof of Extra-curricular Activities (if applicable) – <i>in exact order as reported in the Application</i>	
5	Other Necessary Supporting Documents	

*Students applying via “Guaranteed Hostel Quota” ONLY need to submit items 1 & 2 above.

Naming of PDF File

Format of file name: SEX_SID_FullName *no space within the file name!

For female students, your file name should start with “F”.

e.g. F_1155111551_WONGSiuFong

For male students, your file name should start with “M”.

e.g. M_1155112345_CHANTaiMan

Upload Destinations

2023-24 Hostel Application (Deadline: 27 November 2022)

https://gocuhk-my.sharepoint.com/:f/g/personal/info_wys_cuhk_edu_hk/EnXelxk-6x5AsONB3Ss3DNYBLuBvIfzGLG1_JaoH9TCCGg

2023-24 Hostel Appeal Application (Deadline: 3 January 2023)

https://gocuhk-my.sharepoint.com/:f/g/personal/info_wys_cuhk_edu_hk/EqD2mDzzGNRPxpnEz17MxEBWhGCH3IEmzfEoMO4ZrcuJg