



Shaw College
College Assemblies (Term 2, 2022/23)
Online Registration – Registration and Attendance System (RAS)

(Not applicable to exchange students and students who have not been pre-assigned for GES1000, please check your course list at CUSIS)

College will have the following arrangement for College Assemblies.

Students are required to attend 3 College Assemblies in a term. **Two** of which should be **in-person** while the other **one** via **Zoom**. The System is only open for registration for in-person attendance. Attending assemblies via Zoom does NOT require prior registration.

1. Registration and Attendance System (RAS)

The Registration and Attendance System is developed by the University's Information Technology Services Centre (ITSC) in collaboration with the Colleges for registration and attendance recording of College Assemblies and related events. For attendance to be counted, in-person participants of **College Assemblies** must first register via the System.

2. Registration Details

Registration and Attendance System URL: <https://webapp.itsc.cuhk.edu.hk/ras/>

Please refer to the login page instruction to provide the login ID and password.

Registration Arrangements:

The System is only open for registration for in-person attendance. Attending assemblies via Zoom does NOT require prior registration.

- Registration for **TERM 2** College Assemblies starts on **6 January 2023 (Friday) at 10:00am**.
- **Registration deadline** for each College Assembly is **1 week before the event at 8:00am**.
- For detailed schedule, please visit: <https://www.shaw.cuhk.edu.hk/en/content/college-assemblies>
- Students who are unable to attend any registered assembly should cancel the registration via the Registration and Attendance System (RAS) in order to register for another assembly.

3. Important Notes and Enquiries

- **Attendance requirement:** Shaw College full-time undergraduate students are required to attend at least **3 College Assemblies (2 in-person and 1 via Zoom)** each term to fulfill the College Assembly attendance requirement.
- **Attendance record:** To check the attendance record, please visit Registration and Attendance System the following Monday after each assembly.
- **All students** except incoming exchange students are required to attend College Assemblies.
- **Outgoing exchange students** are also required to attend College Assemblies in their remaining normative study period after returning to the University.
- **Students of Medicine (MBChB) Programme/Medicine (MBChB) Programme Global Physician-Leadership Stream (GPS):** Only students of **medical study year MYR1, MYR2 & MYR3** under CUSIS need to attend college assembly.
- **Students of Nursing:** Students are required to attend college assemblies for **9 terms**, as students have clinical training in Term 2 of year 5.
- **Students of Chinese Medicine:** Students are required to attend college assemblies for **9 terms**, as students have clinical training in Term 2 of year 5.
- **Related link:** Change or forget CWEM password <http://www.cuhk.edu.hk/itsc/onlineapp/form/sr.html>
- **Enquiries:** Tel (3943 7363) / Email (shaw-assembly@cuhk.edu.hk)