

2023 Summer Internship Programmes, New Asia College

Overseas Internship Opportunities (Round 1):

| Organization | City | Job descriptions | No. of vacancy * | Internship Period | Remarks / Requirements |
|---|-----------|--|------------------|-----------------------------|--|
| World Scientific Publishing Co Pte Ltd (https://www.worldscientific.com) | Singapore | Editorial Intern (1): <ul style="list-style-type: none"> • Setting up for social media platforms: Twitter, WeChat and Weibo, • Editorial support, inclusive of admin work, • Topic/trend spotting and research in Engineering/ Computer Science/ Environmental Science, • Database building and management. | 2 | June to August (8-10 weeks) | <ul style="list-style-type: none"> • Students majoring in sciences and applied sciences, or • Students majoring in marketing and business studies, • Good command of spoken and written English and Chinese, • Strong communication skills |
| | | Marketing Intern (1): <ul style="list-style-type: none"> • Assisting in the Marketing Department for plans and strategies to promote academic publications, • Assisting Marketing Executives in book launches, conference, events, • Internet research for information and maintaining customer databases, • Work with Marketing Executives and Artists on production of marketing collaterals such as brochures, posters, leaflets and others, • Conceptualise online and print campaigns to reflect Company’s branding as well as standing in the scholarly publishing. | | | |

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| William Angliss Institute (https://www.angliss.edu.au) | Melbourne | <ul style="list-style-type: none"> • Interns will be working in the International Office and assisting in varied duties e.g. data entry, reporting, filing and preparing for intake of new students. | 2 | June to August (8-9 weeks) | <ul style="list-style-type: none"> • Students from all majors • Interest in hospitality, tourism, culinary arts or event management or international education • Strong communication skills |
| Private Clinic (Clinic of Dr. William Cheung) <i>The clinic's practice encompasses internist, hematologist and oncologist medicine, serving a diverse community in New York City with its branches in Manhattan, Queens and Brooklyn.</i> | New York City | <ul style="list-style-type: none"> • Interns will learn the operation and maintenance of the clinic, including: <ul style="list-style-type: none"> – observe the daily work of doctors and nurses – research on topic assigned by doctors – assist in various medical procedures – learn to interpret lab reports and help to contact patients – assist with medical history taking – familiarize with pharmaceutical sales and products | 2 | May to August (7-8 weeks) | <ul style="list-style-type: none"> • <u>One</u> student majoring in Medicine • <u>One</u> student majoring in Nursing <p>(No limitation to year of study)</p> |

* Number of vacancy(ies) is/are subject to the final decision of individual organization.