THE CHINESE UNIVERSITY OF HONG KONG

Department of Mathematics

MATH2060 A and B Elementary Analysis II (Term 2, 2021-22)

Guidelines for Online Final Exam

- Date: April 30, 2022

- Time (Hong Kong time):

  (1) 9:00am - 9:30am registration

  (2) 9:30am - 11:30am final exam

  (3) 11:30am - 12:00noon submission

- Format: **Closed-book** exam proctored via Zoom and submission via Gradescope

- **Academic honesty:**

  (1) Complete the final exam on your own. Communication with anyone in any form is forbidden. (except the invigilators)

  (2) No printed/written materials is allowed. Only one electronic device is allowed during the final exam period which will be used for viewing question paper and invigilation of the final exam.

  (3) Final exam will be recorded.

  (4) Any violation of the regulations of CUHK academic honesty will be reported to the disciplinary committee.

    http://www.cuhk.edu.hk/policy/academichonesty/

  (5) Students might be requested to submit their solutions immediately in the event of instructions violations.

  (6) Investigation will be conducted for suspicious cases.

- **Preparation before the exam:**

  (1) Prepare:

    (a) Necessary stationery

    (b) 20 blank white papers (A4 size preferable) for solutions

    (c) Device (desktop, laptop or tablet) with camera for viewing question paper and invigilation.

    (d) Scanner or mobile phone with scanner software (e.g., "CamScanner", "Microsoft Office Lens")

(2) Practice scanning multiple pages, combining them into one single pdf with size less than 10M. (JPEG files will not be accepted.)

(3) Make sure a secondary internet access method (e.g., cellular network on a cell phone) is available in case the primary internet access method fails during the exam.

On the day of the exam:

(1) **9:00am - 9:30am: Final exam registration**

    (a) Log in Zoom with your CUHK account and official full name. Join the final exam meeting of your own section (either A or B, but not both) at 9:00am. Zoom links for the final exam will be sent to students of the two sections respectively before the date of the final.

    (b) Except for special cases, students are not allowed to take the exam in public area, such as library, restaurants, etc.

    (c) Zoom settings:

        (i) Turn OFF the virtual background

        (ii) Turn ON the microphone

        (iii) Turn ON the speaker

        (iv) Turn ON the camera with a proper position so that yourself is clearly captured.

    (d) The followings will be checked: student ID card, your appearance, and probably anything on your table too.

(e) The exam will be proctored by lecturers and tutors. For emergency, please contact the instructor of your section:

MATH2060A Dr. Leung Fu CHEUNG at lfcheung@math.cuhk.edu.hk and

MATH2060B Prof Tom Yau Heng WAN at tomwan@math.cuhk.edu.hk

(2) **9:30am - 11:30am: Exam**

(a) Students joining the final exam meeting after 9:45am will not be allowed to take the final exam.

(b) The final exam paper will be available on Gradescope at 9:25am (5 minutes before the start of final exam period).

(c) Write your name and student ID at the top of the first page of your solutions.

(d) Device must be at a proper position throughout the final exam so that yourself is clearly captured.

(e) Solutions written on electronic devices will not be accepted.

(f) Students might be requested to perform surrounding checks during the exam.

(g) In case of internet disruption for more than 2 minutes, submit your solutions immediately.

(h) If you need to go to the bathroom, submit your solutions immediately.

(i) Stop writing at 11:30am.

(j) DO NOT turn off your camera until the submission of your solutions has completed.

(3) **11:30am - 12:00noon: Solution submission**

(a) Scan your solutions, combine them into one single pdf file with size less than 10M, named by your student ID (e.g., 1155112345.pdf).

(b) JPEG files will not be accepted.

(c) Double check your pdf file.

(d) Submit your pdf file to Gradescope of MATH2060AB.

(e) In Gradescope, for each question, please indicate exactly which page(s) its answer is located at.

(f) Late submission will not be accepted.

(End)