
#### Administrative Systems Services

## Company Code Maintenance Form

AMSS Form No. : F05 AMSS Ref. No:

 User Ref. No. :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Maintenance Type : Create Change Obsolete

**SAP (Accounts Office)**

 Company Code :

 Company Name :

 City :

Country (e.g. HK) :

 Currency (e.g. HKD) :

Paying Company (e.g. C001) :

Language (e.g. E) :

Remark :

**CUPIS (ITSC)**

 Update CUPIS Department Table details :

**Student Accounts (ITSC)**

 Update Student Accounts details :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Requested by | Endorsed by(User) | Endorsed by(ITSC) | Completed by | Accepted by |
|  Name |  |  |  |  |  |
|  Signature |  |  |  |  |  |
|  Date |  |  |  |  |  |