

香港中文大學
THE CHINESE UNIVERSITY OF HONG KONG
註冊及考試組

Registration and Examinations Section
代領本科課程畢業證書授權書

Authorization Form for the Collection of Degree Certificate of Undergraduate Programmes

Personal Particulars of the graduate 畢業生資料

姓名 (英文)

Name in English

(in Block letters, surname first): _____

(中文): _____

學號

Student I.D. No.: _____

香港身份證號碼[^]

HKID: _____

護照號碼*

Passport number: _____

書院

College: _____

主修課程

Major Programme: _____

畢業年份

Year of graduation: _____

學位

Degree Awarded: _____

聯絡電話

Contact Tel. No.: _____

電郵

E-mail address: _____

本人(畢業生)現授權下述人士代領本人之畢業證書，現提交本人之身份證/護照副本以供查證，並明白大學將不負責領取證書後任何遺失或損壞。

I (the graduate) hereby authorize the following person to collect my degree certificate on my behalf. I have attached a photocopy of my HKID/passport document for verification purpose. I understand that the University accepts no responsibility for any loss or damage of the certificate after collection.

代領人姓名 (英文)

Name of authorized person

(in English, surname first): _____

(中文): _____

#代領人的香港身份證號碼/護照號碼**

HKID/Passport number of authorized person: _____

#於領取學位證書時，代領人必須出示其個人身份證/護照正本及代該畢業生簽收。

Upon collection of the degree certificate, authorized person should present the original copy of the HKID/Passport document and sign to acknowledge receipt of the degree certificate for the graduate.

畢業生簽署

Signature of graduate: _____

日期

Date: _____

[^] The HKID number should be the same as your registration record at the University.

身份證號碼必須與註冊資料相符。

* If you have lost/do not have a HKID card, please provide a copy of your passport. The name and date of birth printed thereon should be the same as your registration record.

如畢業生已遺失或並未持有香港身份證，請提供閣下的護照影印本，文件上的姓名與出生日期必須與註冊資料相符。

**Delete as appropriate

刪去不適用者

收集個人資料聲明：

1. 此表格所收集的資料將用以處理有關的申請，所提供的資料於無需保留時將全部銷毀。
2. 如在遞交此表格後要查閱或改正個人資料，請聯絡註冊及考試組：
(電話：3943-9888、傳真：2603-7476、電郵：ugadmin@cuhk.edu.hk)

Personal Information Collection Statement:

1. The personal data provided on this form will be used for the purpose of processing this application. All information provided, when no longer required, will be destroyed.
2. For correction of or access to the personal data after submission of this form, please contact the Registration and Examinations Section:
(Tel. No.: 3943-9888, Fax No.: 2603-7476, e-mail address: ugadmin@cuhk.edu.hk)