






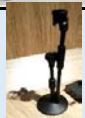
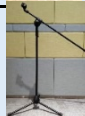





類別 Category	物品 Items	每星期可借用次數 Weekly Quota (星期日至六 Sun to Sat)	每次最多 借用數量 Max. # per booking	最長借用時間 Max. length per booking	備註 Remarks	
傢俬 及 大型物品 Furniture and Large Items	活動白板 Moveable Whiteboard	2 次 2 times	2	1 天 1 day	1) 尺寸 Dimension: 36" x 42" 2) 需於活動前最少 5 日申請 Booking to be made at least 5 days before event	
	展板 Exhibition Board	2 times** 2 次**	5	14 天 14 days	1) 尺寸 Dimension: W120 x H180cm 2) 需於活動前最少 5 日申請 Booking to be made at least 5 days before event	
	摺檯 Folding Table	2 次 2 times	5	1 天 1 day	1) 尺寸 Dimension: W150 x D60 x H75cm 2) 需於活動前最少 5 日申請 Booking to be made at least 5 days before event	
	膠椅 Plastic Chair	2 次 2 times	20	1 天 1 day	需於活動前最少 5 日申請 Booking to be made at least 5 days before event	
	座地指示牌 Signage Stand	2 次 2 times	2	1 天 1 day	需於活動前最少 5 日申請 Booking to be made at least 5 days before event	
場內 影音系統 In-Room Audio- Visual System	中央庭園/演藝廳/學生飯堂 場內影音系統連 2 支咪 In-Room AV System at Central Courtyard / College Theatre / Student Canteen with 2 Microphones 如音樂小組成員借用演藝廳內之 樂器純作練習用途，請在此申請 Music Team Members can apply here for using Music Equipment & College Theatre for practice only.	1 次 1 time	1	1 天 1 day	1) 需於活動前最少 10 日申請 Booking to be made at least 10 days before event 2) 需於活動前至少 7 日安排代表完成書院提供之 影音系統訓練課程 Please arrange representative to complete the AV equipment training provided by the College at least 7 days prior to the event 3) 中央庭園及學生飯堂之影音系統只接受 VGA 輸入；演藝廳則接受 HDMI/VGA。請按需要自備手提電腦等及/或另借用 VGA 線/轉換器 。 AV system only accepts VGA input except at College Theatre which accepts HDMI/VGA. Please prepare your own laptop computer and book VGA Cable/converters as appropriate.	

類別 Category	物品 Items	每星期可借用次數 Weekly Quota (星期日至六 Sun to Sat)	每次最多借用數量 Max. # per booking	最長借用時間 Max. length per booking	備註 Remarks	
可攜式 視聽物品 Portable Audio- visual Equipment	手提擴音筒 (大聲公) Loud Speaker	2 次 2 times	1	1 天 1 day	1) 需自備 C 型號電池 6 粒 Bring six C batteries 2) 需於活動前最少 5 日申請 Booking to be made at least 5 days before event	
	座檯咪座 Table Microphone Stand	2 次 2 times	1	1 天 1 day	於活動前最少 5 日申請 Booking to be made at least 5 days before event	
	座地咪架 Microphone Stand	2 次 2 times	1	1 天 1 day	於活動前最少 5 日申請 Booking to be made at least 5 days before event	
	便攜式投影機 Portable Projector	2 次 2 times	1	1 天 1 day	需於活動前最少 5 日申請 Booking to be made at least 5 days before event	
	座地投影屏幕 Screen	2 次 2 times	1	1 天 1 day	需於活動前最少 5 日申請 Booking to be made at least 5 days before event	
	VGA 線 Cable	2 次 2 times	1	1 天 1 day	1) 中央庭園及學生飯堂之影音系統只接受 VGA 輸入；演藝廳則接受 HDMI/VGA，請按需要借用配件 AV system only accepts VGA input except at College Theatre which accepts HDMI/VGA. Please reserve the accessories as appropriate. 2) 需於活動前最少 5 日申請 Booking to be made at least 5 days before event	
	轉換器 Converter: HDMI to VGA					
	轉換器 Converter: Lightning to VGA					
	轉換器 Converter: Lightning to HDMI					
	轉換器 Converter: USB-C to VGA					
轉換器 Converter: USB-C to HDMI						
轉換器 Converter: Mini DisplayPort to VGA						
手提擴音機 (小露寶) 連 2 支無線咪 Portable PA with 2 Wireless Microphones	2 次 2 times	1	1 天 1 day	1) 每支咪需自備 AA 型號電池 2 粒 Bring two AA batteries for each microphone 2) 需於活動前最少 5 日申請 Booking to be made at least 5 days before event		
無線電對講機 Walkie-talkies	2 次 2 times	3	1 天 1 day	1) 附充電器 With Charger 2) 需於活動前最少 5 日申請 Booking to be made at least 5 days before event	