

香港中文大學伍宜孫書院  
WU YEE SUN COLLEGE  
THE CHINESE UNIVERSITY OF HONG KONG

學術會議資助申請表  
APPLICATION FOR CONFERENCE GRANT

填妥之申請表請送交伍宜孫書院東座 G03 室鄭佩純女士收  
Completed application forms should be sent to Ms Carol Cheng, College Office, G03 East Block, Wu Yee Sun College

**1. 個人資料 Personal Particulars**

稱謂： Title:	<input type="checkbox"/> 教授 Prof. <input type="checkbox"/> 博士 Dr. <input type="checkbox"/> 先生 Mr. <input type="checkbox"/> 女士 Ms.	姓名： Name (in Block Letters):	
職位： Post:		學系 / 單位： Department:	
電話： Telephone:		電郵： Email:	

**2. 會議資料 Details of the Conference**

會議名稱：  
Title/Event: \_\_\_\_\_

主辦單位：  
Organization: \_\_\_\_\_

會議地點：  
Venue: \_\_\_\_\_ (城市 City) \_\_\_\_\_ (國家 Country)

會議日期：  
Conference Dates: 從 \_\_\_\_\_ (日/月/年) 至 \_\_\_\_\_ (日/月/年)  
From \_\_\_\_\_ (DD/MM/YY) to \_\_\_\_\_ (DD/MM/YY)

**3. 發表論文/海報資料 (請提交相關證明文件及論文摘要)**

**Details of the Paper(s)/Poster(s) to be Presented** (Please submit copy of documentary evidence and abstract of the paper)

論文/海報題目：  
Title(s) of the Paper(s)/Poster(s): \_\_\_\_\_

發表者：  
Presented by: \_\_\_\_\_

**4. 預算費用、其他資助及是次申請金額 (請提交相關證明文件)**

**Estimate of Expenses, Subsidies/Grants from Other Units and Amount requested in this application** (Please submit copy of documentary evidence)

兌換率 Exchange Rate used: \_\_\_\_\_

會議費用 <i>Conference Expenses</i>	預算 <i>Estimated Costs</i>	其他單位資助 <i>Subsidies/Grants from Other Units</i>		是次申請金額 <i>Amount Requested in This Application</i>
		金額 Amount	來源 Sources <sup>▲</sup>	
註冊費 <i>Registration Fee</i>	港幣 HK\$	港幣 HK\$	<input type="checkbox"/> 大學 CUHK <input type="checkbox"/> 學系 Department	港幣 HK\$
旅費 <i>Travel</i>	港幣 HK\$	港幣 HK\$	<input type="checkbox"/> 大學 CUHK <input type="checkbox"/> 學系 Department	港幣 HK\$
住宿 <i>Lodging</i>	港幣 HK\$ (\$ /日 day x 日 days)	港幣 HK\$	<input type="checkbox"/> 大學 CUHK <input type="checkbox"/> 學系 Department	港幣 HK\$
合共 <i>Total</i>	港幣 HK\$			港幣 HK\$

<sup>▲</sup> 如未有或不會向大學或學系申請資助，請列明理由：

<sup>▲</sup> Please state the reason if you have not applied or do not intend to apply for grant from the University or your department:

\_\_\_\_\_

\_\_\_\_\_

請在適當位置加上「✓」號 Please tick as appropriate.

**5. 會議缺勤申請 Status of Conference Leave Application**

本人所屬學院 已經 / 並未 批准本人的會議缺勤申請。

My conference leave  has /  has not been approved by the Faculty concerned.

**6. 過去十二個月獲得的會議資助 Conference Grants obtained in the past 12 months**

	會議名稱 Event	日期 Period	資助來源 (如大學 / 書院) Supporting Unit(s) (e.g. CUHK, College)	資助金額 Amount Approved (港幣 HK\$)
1.				
2.				
3.				

**7. 過去十二個月於伍宜孫書院的工作 (如委員會工作、書院通識課程等)**

**Contributions to Wu Yee Sun College in the past 12 months (e.g. Committee work, College GE course etc.)**

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**8. 簽署 Signature**

申請人簽署：

Applicant's Signature: \_\_\_\_\_

日期：

Date: \_\_\_\_\_

**9. 系主任 / 部門主管批註 Endorsement by Department Chairperson / Unit Head**

簽署：

Signature: \_\_\_\_\_

日期：

Date: \_\_\_\_\_

姓名 Name in Block Letters : \_\_\_\_\_

**(FOR COLLEGE INTERNAL USE)**

Reference Number CG20\_ \_ / \_ \_ Application Received on \_\_\_\_\_

**Documents Checked**

Abstract  Letter of Acceptance  Travel  Lodging  Others: \_\_\_\_\_

**Previous Applications Submitted**

Date	Result	Grant Approved (HK\$)	Amount Claimed (HK\$)
	Approved / Disapproved		
	Approved / Disapproved		
	Approved / Disapproved		

**Application for this Round**

Result: Approved / Disapproved Grant Amount: HK\$ \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_  
\_\_\_\_\_