

ADD/DROP FORM

HK ID No:	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>											Daytime Contact No. _____	Year of study: <input style="width: 30px; height: 20px;" type="text"/>	Term: <input style="width: 30px; height: 20px;" type="text"/>
Name in English:	_____													
Name in Chinese:	_____													
Programme Enrolled:	_____													
Preferred Method for Notification of Application Result:	<input type="checkbox"/> By Fax: _____ <input type="checkbox"/> By Email: _____ <i>Please write clearly the Fax No. or the Email Address.</i>													
COURSE(S) TO BE ADDED														
Course Code	Course Title			For Office Use Only										
				APPROVED / NOT APPROVED										
				APPROVED / NOT APPROVED										
				APPROVED / NOT APPROVED										
COURSE(S) TO BE DROPPED														
Course Code	Course Title			For Office Use Only										
				APPROVED / NOT APPROVED										
				APPROVED / NOT APPROVED										
				APPROVED / NOT APPROVED										
Student's Signature:	Hong Kong Institute of Educational Research:													
Date:	Date:													
<p>NOTE: This form MUST be submitted to the Hong Kong Institute of Educational Research by FAX within the add/drop period. Submission beyond the add/drop period will NOT be accepted. Students will be notified of the result by email or by fax within 5 working days upon the completion of the ADD/DROP period.</p>														

For Office Use Only

Update computer record by: _____ Date : _____