

Ethics Statements

Editorial Publication Decisions

Submissions undergo a rigorous peer review process. Each submission is anonymized and reviewed initially by Editorial Board members and then, where applicable, by at least two referees who are recognized experts in the field. The review process will normally take three months. If a disagreement among the reviewers requires that the submission be sent out to a third reviewer, the author will be notified of any delay. Final decisions are made by the Editors based on the reviewers' reports.

Unbiased consideration is given to all manuscripts offered for publication regardless of the race, gender, religious belief, ethnicity, citizenship, political philosophy, sexual orientation, age, affiliation, or reputation of the authors.

Ethics Statements for Authors

1. Corresponding authors must include all the contributors to your article and ensure that your acknowledgements are up-to-date. They must verify that all co-authors have seen and approved the final version of the manuscript and agreed to its submission for publication.
2. The authors certify that the article is their own original work, and that it has not been previously published elsewhere.
3. Check that you have cited your own and others' work thoroughly and correctly. Authors are themselves responsible for obtaining permission to reproduce copyright materials from other sources, including illustrations, figures, tables, and datasets produced or gathered by someone else.
4. The copyright of all published articles belongs to the *JTS*. Permission to reproduce any article in whole or in part shall be sought in writing from *JTS* in advance; when permission is given, due acknowledgement shall be made.
5. Please do not submit your contribution elsewhere while it is under *JTS* review.
6. Make sure that the manuscript contains nothing that is abusive, defamatory, libellous, obscene, fraudulent, or illegal.

Ethics Statements

7. All financial and non-financial competing interests must be declared by the authors. Non-financial competing interests include a declaration of political, personal, religious, ideological, academic, and intellectual competing interests.
8. Declare any funding, and the role of the funder. Provide the name(s) of the funding agency/agencies along with the grant number(s).
9. If the research for your work involved human subjects, you must provide the name of the ethical approval committee or institutional review board that granted consent, along with date of approval and the approving number or ID.

Ethics Statements for Peer Reviewers

1. Reviewers' names are kept strictly confidential.
2. Reviews shall be conducted objectively. Personal criticism of the author is inappropriate. Reviewers shall express their views clearly with supporting arguments.
3. Reviewers must disclose to editors any relationships or activities that could bias their opinions of the manuscript, and shall recuse themselves from reviewing specific manuscripts if the potential for bias exists.
4. Reviewers must not use knowledge of the work they are reviewing before its publication to further their own interests.
5. Reviewers shall keep manuscripts, associated material, and the information they contain strictly confidential. Reviewers must not retain the manuscript for their personal use and shall destroy paper copies of manuscripts and delete electronic copies after submitting their reviews.

《翻譯學報》出版倫理聲明

編輯出版聲明

論文投稿須經過嚴格的專家評審過程。每篇稿件會先經由編輯委員會成員匿名初審。初審通過後，即送交專家評審。評審將由至少兩位領域相關且廣受認可的專家擔任。論文審閱過程通常為期三個月。若評審對稿件意見不一，則須送交第三方審閱；若因此導致審稿流程延宕，論文作者將及時獲悉。編輯委員會將依據專家評審的意見，商定最終審閱結果。

本刊基於公平公正，不偏不倚，不論作者的種族、性別、宗教信仰、民族、國籍、政治理念、性傾向、年齡、工作單位及聲譽，對其論文皆按統一標準評審。

給作者的學術聲明

- 一、 通訊作者須確保所有作者均詳列於論文，致謝內容反映最適時的情況。通訊作者須確認所有共同作者悉已閱畢且通過論文終稿，並一致同意交由本刊出版。
- 二、 作者須確保論文為原創作品，且不曾於其他刊物發表過。
- 三、 作者須確保論文已完全妥切且準確引用自己及他人的著作。論文若須使用受著作權保護的各項資源（如圖像、數據、表格及由他人計算或蒐集的數據集），作者須負責取得相關人士的許可，始得使用。
- 四、 所有刊登論文之版權皆歸《翻譯學報》所有。若欲重複使用論文全文或部分內容，須事先致信《翻譯學報》取得許可。取得許可之後，應予以正式致謝。
- 五、 在論文送審過程中，請勿一稿多投。
- 六、 作者須確保論文不涉及任何辱罵、誹謗、淫穢、欺詐或非法的言論。
- 七、 作者必須聲明所有財務與非財務的利益衝突。非財務關係構成的利益衝突，包含政治、個人、宗教、意識形態、學術與學者間的利益衝突。

《翻譯學報》出版倫理聲明

- 八、 作者須載明論文的所有研究經費來源及資助機構，並提供資助機構的名稱及相關獲資助研究項目的索引編號。
- 九、 若研究涉及人類受試者，作者必須提供同意實驗的倫理委員會或機構審查委員會名單，以及附有核發日期與編號的同意書。

專家評審學術聲明

- 一、 評審人的姓名須嚴格保密。
- 二、 評審人須客觀審閱，不能對作者人身攻擊。評審人須清晰表明意見，並輔以有力的論點。
- 三、 評審人必須向本刊編輯披露所有可能會影響評論的利益衝突關係。若有可能產生不公正的觀點，評審人須迴避審閱特定稿件。
- 四、 評審人不得在負責審閱的稿件出版之前，將其內容納為己用。
- 五、 評審人對於負責審閱的稿件、相關資料與資訊，須作嚴格保密。評審人不得保留稿件以作個人用途，並須在提交審閱意見後銷毀稿件紙本，並刪除所有電子檔。