

香港中文大學  
THE CHINESE UNIVERSITY OF HONG KONG  
理學院  
FACULTY OF SCIENCE  
少年英才科學院  
SCIENCE ACADEMY FOR YOUNG TALENT  
申請補發課程證書/ 成績單

**APPLICATION FOR REPLACEMENT OF CERTIFICATE / STATEMENT OF RESULT**

1. 個人資料

Personal Particulars

姓名 (英文)

Name (in English): \_\_\_\_\_

(中文)

(in Chinese): \_\_\_\_\_

香港身份證號碼

HKID Card No.: \_\_\_\_\_

聯絡電話

Contact Tel. No.: \_\_\_\_\_

電郵

Email Address: \_\_\_\_\_

2. 本人擬申請補發證書 (請為每項申請填寫表格一份)

I wish to apply for replacement certificate for (Please submit separate application for each replacement certificate)

課程編號 及名稱

Course Code and Name: \_\_\_\_\_

修讀年份

Study Year: \_\_\_\_\_

原因 (請在適當位置「√」)

Reason (Please √ as appropriate)

證書損毀 (請交還已損毀證書正本作紀錄)  
Original certificate damaged (Please return original certificate for record purpose)

證書遺失  
Original certificate lost

其他:

Other: \_\_\_\_\_

3. 費用 Fee:

港幣五十元正 HK\$50

現金 Cash

支票 Cheque

• 銀行名稱 Bank Name: \_\_\_\_\_

• 支票號碼 Cheque No: \_\_\_\_\_

4. 領取補發證書辦法

Collection of Replacement Certificate:

親身領取證書 In person

委託他人代領 By authorization

• 委託人姓名 Principal Name : \_\_\_\_\_

郵寄 By mail

• 收件人地址 Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. 聲明 Declaration:

本人確知包括補發證書在內，只可同時間擁有由少年英少科學院就各修讀課程所頒發的證書一張。如本人日後尋回報失的證書，必須交還補發或原來的證書予學院注銷。

I understand that I can be in possession of only one copy, including the replacement copy, of the certificate for each course awarded by the Science Academy for Young Talent and I would be required to submit the extra copy of the certificate to the Academy for destruction if the original copy, previously reported lost, was subsequently found.

簽署  
Signature: \_\_\_\_\_

日期  
Date: \_\_\_\_\_

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此部分不適用於郵寄申請 *This part is not valid on applying by mail*

6. 簽收確認 Confirmation of receipt:

請確認已接收補發課程證書/ 成績單，該文件被完全接受為正確且已完全解決，而不會引起進一步爭議。

Please receive and confirm the REPLACEMENT OF CERTIFICATE / STATEMENT OF RESULT, totally accepted as correct and in full settlement without further dispute.

簽署  
Signature: \_\_\_\_\_

日期  
Date: \_\_\_\_\_

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收集個人資料聲明

Personal Information Collection Statement:

1. 此表格所收集的資料將用以處理有關申請，所提供的資料於無需保留時將全部銷毀。  
The personal data provided on this form will be used by Science Academy for Young Talent for the purpose of processing this application. All information provided, when no longer required, will be destroyed.
2. 本表格所收集的資料或會轉交香港中文大學其他行政或教學部門作考慮或批核之用。  
Information provided on this form may be transferred to other departments/administrative units within CUHK for consideration and granting approval, where applicable.
3. 如需在遞交此表格後查閱或更改個人資料，請聯絡少年英才科學院 (電話: 3943 1387、傳真: 2603 7693、電郵: [sayt@cuhk.edu.hk](mailto:sayt@cuhk.edu.hk))。  
For correction of or access to the personal data after submission of this form, please contact Science Academy for Young Talent (Tel No: 3943 1387, Fax No: 2603 7693, e-mail address: [sayt@cuhk.edu.hk](mailto:sayt@cuhk.edu.hk))

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For Science Academy for Young Talent Office Use Only

Handled by: \_\_\_\_\_

Date: \_\_\_\_\_

Checked by: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_  
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