



**Academic Exchange to Department of Psychology, University of Southern California  
In Spring (Jan – Mid-May) 2023**

**Application Form**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Student ID: \_\_\_\_\_ Gender: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Nationality: \_\_\_\_\_ Passport type: \_\_\_\_\_

Academic Career: B.S.Sc. in Psychology Year of Attendance: \_\_\_\_\_

Expected Graduation Date (MM/YYYY): \_\_\_\_\_ / \_\_\_\_\_

**Public Examination Results:**

Examination (e.g. DSE)	Year	Results

**English Language Proficiency:**

Test	Date of Test (DD/MM/YYYY)	Overall Score
TOEFL		
IELTS		
Others (Please specify):		

**CUHK Results:**

Total No. of Units Completed: \_\_\_\_\_ Total No. of Units Remaining: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

Did you get any demerits at CUHK?       Yes       No

If yes, please specify: \_\_\_\_\_

Honors and Awards: \_\_\_\_\_

Extracurricular Activities: \_\_\_\_\_



Have you participated in any exchange program organized by CUHK?  Yes  No

If yes, please indicate:

Name of Program: \_\_\_\_\_

Location: \_\_\_\_\_ Length of stay: \_\_\_\_\_

Selection interview will be arranged on **14 or 15 Sept 2022 PM**. Please  to advise your availability:

- I am available on both 14 & 15 Sept 2022 PM for the selection interview.
- I am available on 14 & 15 Sept 2022 PM for the selection interview EXCEPT for the following time slots: *Please specify (e.g. 15 Sept 2-4 pm):* \_\_\_\_\_
- I am NOT available on 14 & 15 Sept 2022 PM for selection interview, but I will be available on the following dates in the week on 11 Sept 2022:

*Please specify (e.g. 16 Sept 2-4 pm):* \_\_\_\_\_

### **Application Instructions:**

Complete the application form and email to [rylma@cuhk.edu.hk](mailto:rylma@cuhk.edu.hk) with the supporting documentation listed below:

- A 1 to 2-page current resume or CV
- A scan of your official transcript
- A 1 to 2-page statement about why you wish to take part in this exchange program and how you feel you will benefit from it. Include specific personal or academic experiences that have influenced your decision to study abroad.
- One letter of recommendation
- Official confirmation of your TOEFL or IELTS score

Selected applicants will also need to provide a scan of one passport photo and your passport (just the page with your photo and ID details).

Declaration (*please tick the box*)

- By submitting this application form, I accept and agree to abide by the declaration statements attached.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Application Deadline: 5pm, 7 September 2022 (Wednesday)**



## Declaration Statements

By submitting the application form, I (the applicant) accept and agree to abide by the declaration statements below.

1. I declare that the information given in support of the application is accurate and complete. I understand that any misrepresentation will result in disqualification of my application for admission and subsequent participation in the exchange program.
2. I understand that CUHK full-time students are only allowed to go on exchange for a maximum of one academic year (i.e. two regular terms plus one u-wide summer exchange).
3. I understand that if I receive exchange offers from the Department, OAL and College in the first placement round, I can only accept one offer, regardless of the exchange period.
4. I understand that I should consult and discuss the study plan with the Department.
5. I understand that I should inform the Department timely if any information given in support of the application should be updated.
6. I understand that if I change my major discipline before going on exchange while the exchange offer is designated for specific majors, I have to inform the Department immediately and understand that the change of major may result in cancellation of the offer. I agree to accept any arrangement decided by OAL/Department concerned.
7. I authorize the Department of Psychology to collect and verify my GPA with the Registration and Examinations Section/Graduate School and make use of my GPA for application purposes of exchange program(s).
8. I understand it is my responsibility to pay attention to all information and updates about the application exercise and those related to my application.
9. I understand that if I am undertaking a new undergraduate curriculum at CUHK, I must enroll in a minimum of 9 units and obtain passing grades in at least 6 units of courses per term (or equivalent, except summer term) while on exchange. If I am undertaking an old undergraduate curriculum at CUHK, I must enroll in a minimum of 12 units and obtain passing grades in at least 9 units of courses per term (or equivalent, except summer term) while on exchange. I understand that failure to comply with the aforementioned requirements may cause complications to my graduation and/or 100% repayment of financial support under the CUHK Student Exchange Financial Aid and Scholarship Scheme (FASS). I have also read through the General Regulations Governing Full-time Undergraduate Studies in the most up-to-date CUHK Undergraduate Student Handbook.
10. I understand that if I receive and accept an exchange offer, I must maintain my good academic and disciplinary standing at CUHK before departure for the exchange and any decline in the standing will disqualify me from participating in CUHK student exchange programs and also will result in cancellation of my exchange offer.
11. I understand that once I accepted the exchange offer in the first placement round, request for changing the offer or joining the second placement round will not be considered.
12. I must inform and seek approval from my parents/guardians about my participation in the student exchange program(s).
13. I understand that, upon my acceptance of the exchange offer, the data will become part of my student record and may be used for all purposes relating to my study in accordance with the procedures of CUHK.
14. I understand that I should inform the Department of any misconduct/infringement of the University/College regulations charged me by CUHK, including demerit. Failure to report the information will result in disqualification of my application for admission and cancellation of my exchange offer(s)/nomination(s).
15. I understand that I should settle the tuition payment and other exchange related fees (if any) according to the schedule set by the University or prior to my departure to the host institution.
16. I understand that I am obligated to undertake a maximum of 20 hours voluntary work during my exchange period for CUHK and/or after my period of exchange for OAL.
17. I understand that I must write to inform the Department via email as early as possible if I decide to withdraw my application. Penalty will be imposed if I withdraw my application after the deadline for finalizing choice of programs.
18. I understand that it is my responsibility to follow up the progress of my submitted application and respond according to the application timeline. I must check my CUHK email account frequently for the important messages from the Department, and I must ensure my CUHK email account functions properly that I can receive emails from the Department timely and completely. I should also review the messages in my junk e-mail folder.
19. I understand that I must input my TOEFL/IELTS score data (if any) in the application form accurately and provide the relevant score report(s). I understand that any missing or incorrect information will definitely affect my eligibility for exchange programs. In that case, my relevant program choices will in the process of placement allocation be skipped/ignored automatically, without any notification.