

CUHK LIBRARY

— May 2019 —

NEWSLETTER



香港中文大學圖書館
The Chinese University of Hong Kong
Library



Invisible Librarians
made visible



From the University Librarian

Invisible Librarians made visible

When visiting one of CUHK's libraries our frontline staff are very visible either at a help desk, offering roving help, shelving, or holding workshops. This issue of our newsletter focuses on our invisible library staff who work behind the scenes; in 'library speak' we call them Technical Services colleagues. Around a third of library staff work in these areas. Our collections would not exist without them negotiating on our behalf with publishers, agreeing licenses, ordering, activating and cataloguing material. As collections become digital purchasing models change, open access begins to make an impact and our systems become more sophisticated, the work of these library staff becomes more complex. Read on to see how they are rising to the challenge of this fast changing environment.



Louise Jones
University Librarian

one floor. In the Learning Garden the final phase of MakerSpace development will be completed and the Learning Garden itself spruced up after five years on intensive 24/7 use. We will do our best to minimise any inconvenience.

Library survey 2019

Finally thank you to all 5,024 of you who responded to the Library Survey 2019. We are busy analysing the responses and 2,177 comments and will act on the results in the coming academic year.

Over the Summer

The summer break is always an opportunity for renovation, and summer 2019 is no exception. The final phase of Chung Chi College Elisabeth Luce Moore Library renovation on the top floor will see the creation of a music library holding books, journals, audio-visual materials and scores all on

Invisible Librarians made visible

Technical Services

Many people may be misled by the word "Technical" thinking that the Technical Services Team is handling IT and Systems related issues. But no, Technical Services refers to the behind-the-scenes activities undertaken to build and maintain the library's collection, including collection management, cataloguing, processing and preservation. The nature of the Library's collection is determined by the [Collection Development Policy](#). While the physical collections continue

to grow, with approximately 2.7 million print volumes, electronic resources now dominate and the Library offers access to 4.3 million e-books, 210,000 electronic journal subscriptions and 900 databases. Given the size of the collection it is not surprising that it takes 4 departments with a total of 46 full time staff to make sure it is available to our users to support the University's learning, teaching and research activities.

Acquisitions

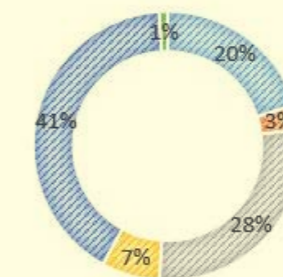
Acquisitions is responsible for acquiring and receiving print materials in all formats (e.g. monographs, journals, audio visual and microforms). We follow the book fund cycle which starts in July every year, with the overall book fund allocated to faculties and departments, as well as centralised funds for multi-disciplinary acquisitions. Towards the end of financial year any available balance will be pooled in April at a faculty level and in May pooled at a university level before the fiscal year ends in June.



We have an established book approval programme which automatically sends newly published books to the Library according to a subject profile for selection by our faculties. In addition, library users can recommend a new book title to the Library using the online [Purchase Request form](#). In 2018, the book fund expenditure is shown as follows:

FY2018/19 EXPENDITURES %

■ Print book ■ Print journal ■ Database ■ E-book ■ E-journal ■ Others



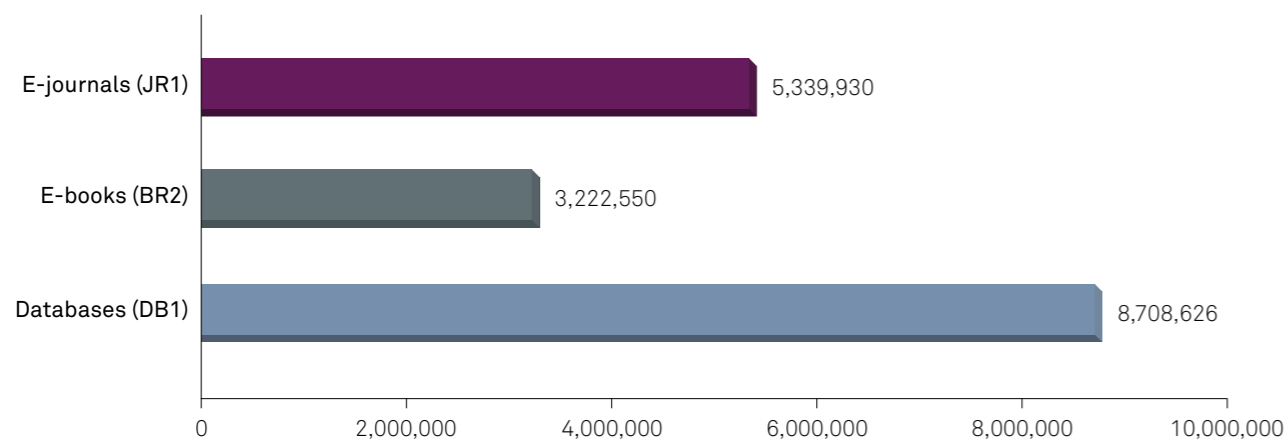
Electronic Resources Management

The Electronic Resources Management team is responsible for acquiring all electronic resources, journals, books and databases, and making sure they are readily accessible by library users. To better support to learning, teaching and research of the University, we source new and relevant resources, set up [trials](#) for user comment and recommendation, purchase the resources, ensure they are discoverable and can be accessed, as well as following up any trouble-shooting. We also continuously develop and explore new technology/services to enhance users' experience.

With the objective of leveraging libraries collective purchasing power to obtain savings when purchasing library and information content and service, we collaborate with other university libraries in Hong Kong to negotiate consortium deals with publishers in order to obtain the best offer for the Library. In 2017-18, the library has subscribed 135 databases and e-book collections through consortium deals and saved about 39.5% from the list price.

Many of our electronic resources are subscriptions. Negotiating and managing the license agreements with vendors is a complex issue. License terms to be negotiated include site license and remote user access; permitted use of licensed content (printing, downloading, storing, emailing, course packs, course management system, or e-reserve, interlibrary loans.); protection of user confidentiality and privacy; allow walk-in and other user access such as alumni etc.. We also have a responsibility to ensure that library users are aware of copyright and intellectual property issues related to electronic resources.

2017/18 COUNTER Usage for Electronic Resources

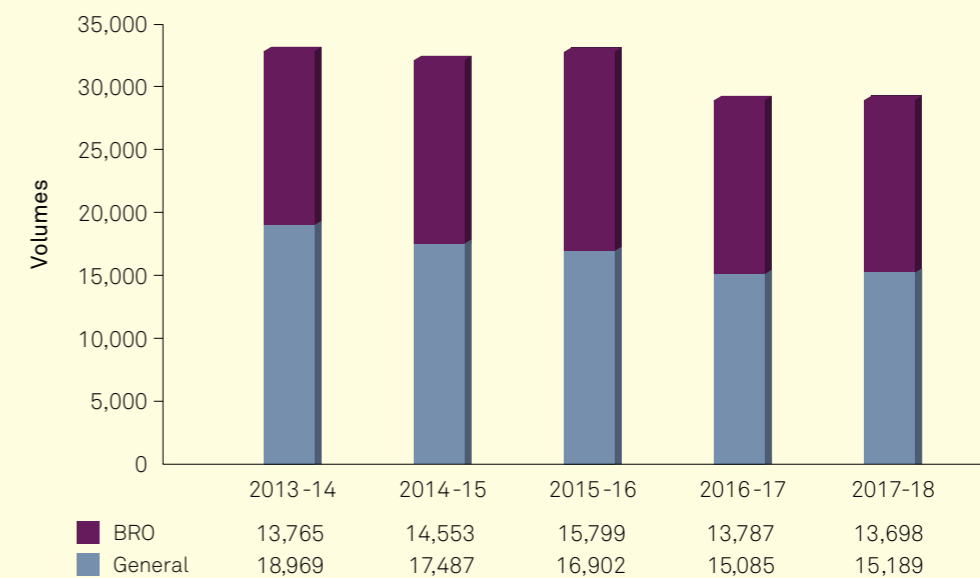


The team also measures usage data for electronic resources, using an internationally agreed standard called COUNTER. Usage factors are taken into account when a resource subscription is up for renewal. A Library group, the Standing Committee for Electronic Resources reviews all decisions regarding purchase of electronic resources, balancing faculty views with cost and licensing issues.

Collection Management & Preservation

The Collection Management & Preservation team has two major roles, managing gifts & exchanges, and reviewing Library collections. We review potential gifts to decide whether to incorporate them into the library collections. The acceptance of donations will depend upon the relevance of subject and academic quality; physical condition; publication year; availability in library collections, and whether there are any pre-conditions attached to the gift. CUHK Library is fortunate to receive a copy of all books published in Hong Kong because of the 1976 Cap. 142 Books Registration Ordinance established for the preservation of copies of books first printed, produced or published in Hong Kong.

No. of Gifts Received in Last 5 Years



We also perform regular collection reviews to ensure that the print collections are of quality, current, usable and relevant to the research and teaching interests of CUHK. Retention of items that are considered to have long term value but are rarely used will be removed from open shelves and kept in closed access storage. Obsolete, damaged or unneeded materials will be weeded. We ensure withdrawal and disposal of materials are handled appropriately and wherever possible donate to another library.

Cataloguing

Cataloguing consists of three sections, the Western Language Section, the East Asian Language Section and the Database Maintenance Section. We create high quality library records for all materials (print and electronic) so that they can be discoverable in *LibrarySearch*, our catalogue. We follow international standards and library practices including MARC, RDA, Library of Congress Subject headings and classification. We share library records with other Hong Kong libraries and other libraries internationally.

We also performs Person Name authority control for works by CUHK Faculty and students. By unifying or differentiating all person, corporate bodies' names with Chinese, Japanese or Korean characters, library users are able to retrieve all works by the same person or corporate body, regardless of the languages or forms the name are published in. For example:

林夕

Preferred name: Lin, Xi, 1961-

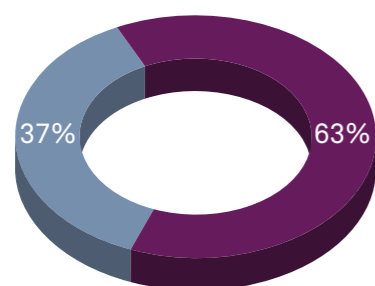
Equivalent preferred names: 林夕, 1961-

Variant names:

- Leung, Albert, 1961-
- Leung, Wai Man, 1961-
- Liang, Weiwen, 1961-
- 梁偉文, 1961-

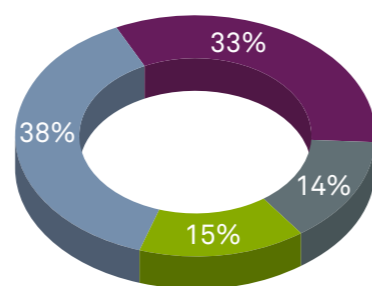
In order to have better name authority control for Chinese names, CUHK Library with six other JULAC libraries established a Chinese-centric name authority database called Hong Kong Chinese Authority Names (HKCAN).

Number of CUHK Authority Records Contributed to HKCAN (Total 117,650)



■ Other seven JULAC members
■ CUHK

Number of HKCAN Authority Records Contributed to the CNASS (Total 314,920)



■ National Library of China
■ Center for Chinese studies
■ JULAC (HKCAN)
■ CALIS

To further and benefit from regional cooperation, HKCAN records are contributed to the Greater China Chinese Name authority database – Chinese Name Authority Joint Database Search System (CNASS). In May 2019, we will join the Library of Congress Name Authority Cooperative Program (NACO) and will start contributing authority records to the international community.

Collection Spotlight

Historical Records on China and Hong Kong

The Library provides access to the following primary resources relating to China and Hong Kong for study and research use.

British Parliamentary Papers. China

The British Parliamentary Papers are the record of parliamentary deliberations in various forms such as bills, reports, minutes, committee proceedings, and appropriations. This series consists of 1,044 volumes of papers and reports dealing with China including Hong Kong from 19th to mid-20th century. Included are ordinances, correspondence, order in council, Command papers, House of Lords committee reports that were communicated to the House of Commons, and more.

The documents in this series can be searched through the [LibrarySearch](#) by entering the title "British parliamentary papers china" and limit to "Special Collections".



Open Public Record of the National Archives of United Kingdom

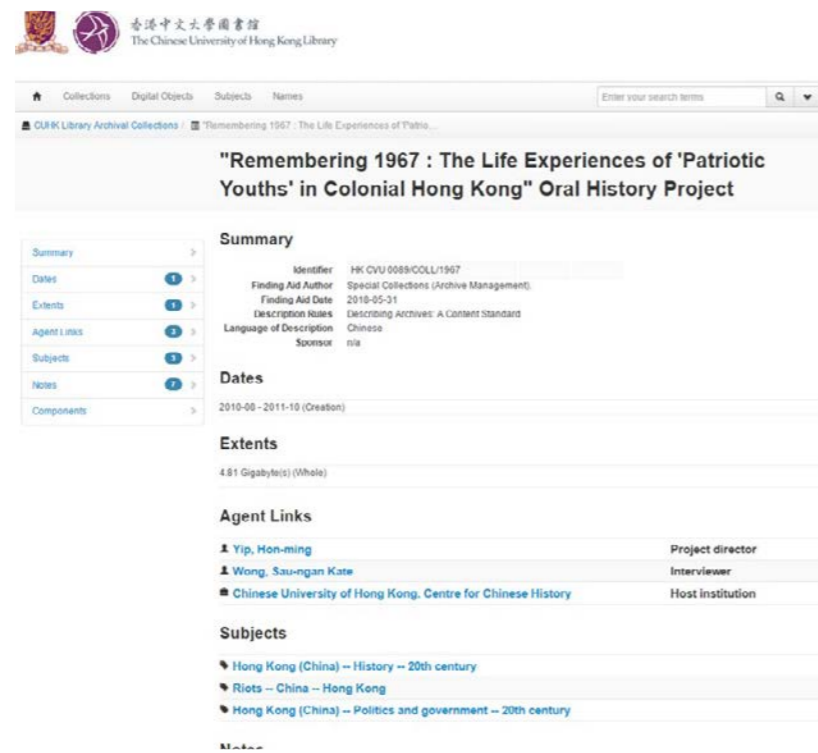
- **FCO 21:** Foreign Office and Foreign and Commonwealth Office: Far Eastern Department: Registered Files (F and FE Series). Contains 19 digitised files selected from FCO21 relating to China. The subjects covered include the human right, death of Hu Yaobang, internal political situation, and student demonstrations, etc. The covering period is from 1 Jan 1988 to 31 Dec 1989.
- **FCO 40:** Commonwealth Office and Foreign and Commonwealth Office: Hong Kong Departments: Registered Files, Hong Kong, British Honduras, British Indian Ocean Territories and the Seychelles (HW and HK Series). Contains 94 digitised files selected from FCO 40 covering the period from 1967-1970. The subjects of these files include social welfare working conditions in Hong Kong, future of Hong Kong, Kowloon disturbances, detainees and prisoners following 1967/1968 disturbances, disturbances 1967-1968, etc.



- **AN 202:** British Railways Board: Transportation Systems and Market Research Limited (Transmark): Records.
- **BW 90:** Inter-University Council for Higher Education Overseas: Correspondence and Papers.
- **BW 91:** Technical Education and Training Organisation for Overseas Countries: Correspondence and Papers.
- **CO 1045:** Colonial Office and other departments: Papers of Sir Christopher Cox, Educational Adviser. Thirty-two selected files from these four series contain documents relating to the establishment of The Chinese University of Hong Kong. The subjects of these files include the development of post-secondary colleges during the 1950s and 60s, the founding of CUHK, technical education in the 1970s and University Station.

Full-texts are available at [CUHK Digital Repository](#)

"Remembering 1967: The Life Experiences of 'Patriotic Youths' in Colonial Hong Kong" Oral History Project



This oral history project was conducted by the Centre for Chinese History of The Chinese University of Hong Kong and commissioned by the 67 Synergy Group. The project contains memories of 30 arrested 'patriotic youths' involved in the 1967 riots, providing oral history records on the political upheaval. The collection includes sound files, transcripts and synopses.

Details: <http://archives.lib.cuhk.edu.hk/repositories/5/resources/422>

What's New & Upcoming

Learning Garden closed during summer for renovation from 7 pm, 12 May to 1 September 2019

The Learning Garden will be closed from 7 pm, 12 May to 1 September 2019 for refurbishment and renovation.

The retrieval service for the audio-visual materials and A Class books housed in the Learning Garden will be provided during the renovation. The following services and facilities will be affected during this period of time:

- Kindle E-book readers, chargers, laptop computers, please borrow and return them at the HelpDesk on the G/F

- 3D Printing and Scanning Services: please send your 3D printing and scanning requests to us by email: liblc@lib.cuhk.edu.hk

- Bubble Group Study Rooms, e-charger station and vending machines are not accessible

For 24-hour study facilities, the Learning Commons at the Wu Ho Man Yuen (WMY) Building will remain open for all CUHK students and staff.

Please contact us by phone 3943 9730 or by email liblc@lib.cuhk.edu.hk for enquiries.

2019 Good Reads



The 2019 Good Reads new books have arrived in the University Library. Kindle version is provided as well when available, please visit the Learning Garden Helpdesk to borrow.

CUHK Library Good Reads Instagram



A new CUHK Library Good Reads Instagram was launched in March. We will share books to read. Anything classic, new releases, award winning, inspiring, compelling... Please follow us on www.instagram.com/cuhklibrarygoodreads. We would like you to share your favorites as well using #cuhklibrarygoodreads. It's a place where people who love reading can be connected.

Chung Chi College Elisabeth Luce Moore Library Refurbishment Project – Second Floor (Summer 2019)

Following the successful Chung Chi College Elisabeth Luce Moore Library G/F and 1/F renovations, the 2/F will be remodeled to provide more study spaces for users and to include a purpose built Music Library in summer 2019. Renovation of the second floor is scheduled to start from 14 May to 30 August 2019. The refurbishment project will include: increased study and workstation space, provision for a music corner, addition of new compact shelving, widening the walking passage to achieve better circulation, reorganising the collections and facilities to maximise the view, inclusion of study clusters inside the shelving areas, and re-location of the study room (barrier free facilities and services) for better positioning.

During the renovation period, the entire 2/F will be closed for building work. The College Archives will also be closed. Part of the 1/F reading areas floor will be cordoned off to facilitate temporary

storage of materials. In our continued effort to serve our library users, the library will remain OPEN during summer. Users are welcome to use the G/F and partial 1/F areas, which are not affected by the renovation project. The existing Instructional Materials Collection (IMC) for Early Childhood, Primary, Secondary textbooks will be moved from 2/F to LG/F. Library staff will provide a retrieval service for items in temporary storage. The items will be collected from the G/F Help Counter. Late Reading Room will be temporarily closed until 31 August 2019.

If you have any query on Chung Chi College Elisabeth Luce Moore Library renovation, please don't hesitate to contact any CC Library staff. Renovation progress will be posted on the [library web site](#). We apologise for any inconveniences this may cause, and we look forward to seeing you in the Library.

The 4th I-CARE Book Festival: Reading is Voyaging through Time and Space

In March, we collaborated with the CUHK I-CARE Centre for Whole-person Development to organise several Book Talks in the Learning Garden of the University Library. There was also an Exhibition

of Selected Books of the Book Festival in the University Library. It let us to be time travellers to explore and enjoy the journey of reading. The book list of the Book Festival is available [here](#).

Inspiring talks on Text-mining at the Digital Scholarship Symposium 2019



On 19 March 2019 the Library Digital Scholarship Team held the second Digital Scholarship Symposium, **(Re-)Mining Text: From Traditional to Digital** in Digital Scholarship Lab of University Library. Co-organised with Hong Kong Literature Research Centre, the Symposium attracted more than 80 faculty members, researchers, students and fellow librarians. The Keynote Speech by Prof. J. Stephen Downie from School of Information Sciences, University of Illinois at Urbana-

Champaign shared how HathiTrust Research Center created new opportunities in supporting text-mining on research. The 3 panels: English Text and Social Media, Hong Kong Literature and Chinese Text with 3 presentations each had demonstrated the development on tools and techniques in mining texts, and the potential use of database developed from mining textual data. Video recording or presentation file from the event is available from the [DS Symposium website](#) in Library homepage.



Rewarding Scholarly Exchange Across Disciplines – Research Cafés on Climate, Air Pollution and Energy

The theme of the [Research Café](#) in the 2018/19 academic year was on environment and energy. A series of three Cafés on [Climate](#), [Air Pollution](#) and [Energy](#) were held on 12 October, 22 February and 22 March 2019 respectively engaging academics — Prof. XU Yuan, Prof. ZHONG Hua

Sara and Prof. Francis TAM to give talks, seven research students and graduate to present the findings of their research, and event guests and postgraduates to join the discussion actively. The events provided rewarding scholarly exchange to the participants across disciplines. The series was organised with the help from Prof. XU Yuan of the Dept. of Geography and Resource Management and Programme Leader of the Environmental Policy and Governance Programme in Institute of Environment, Energy and Sustainability. Dr. Yvonne Loong and Dr. Karl Holm of The Independent Learning Centre (ILC) provides feedback on student presentation skills.



Meet Our Library Staff

Mr. Howard Lam

What do you do at the Library?

I joined the Library IT & Systems department of CUHK Library as Systems Librarian in September 2018, overseeing the Infrastructure & Technical Support. I need to support the Shared Integrated Library System and access control of electronic resources. I also work closely with my team to provide technical support to the Library's IT infrastructure and website.

What is your educational background and work experience?

I obtained my bachelor's degree in Computer Engineering and then master's degree in Corporate Communication at CUHK. I am completing the master's degree in Library and Information Management this year at The University of Hong Kong. Prior to joining the library field, I worked in system analysis and project management of large-scale IT systems and I am a certified Project Management Professional (PMP).

What are you responsible for?

My main duty is to assist the Department Head with the administration of the Shared Integrated Library System. It involves different kinds of configuration and testing work to support the procurement, cataloguing, discovery, loan and other activities of library resources. I also develop applications to automate work for greater efficiency and liaise with the system vendor on various system maintenance issues. Besides, ensuring the user access to electronic resources is also top in my task list.

As the head of the Infrastructure & Technical Support, I work with my team to manage the IT infrastructure supporting about 600 PCs and various computing facilities at the main and branch libraries, the library website and technical helpdesk. I am happy working with my teammates and very thankful to them for their efforts in serving our library users.



Do You Know

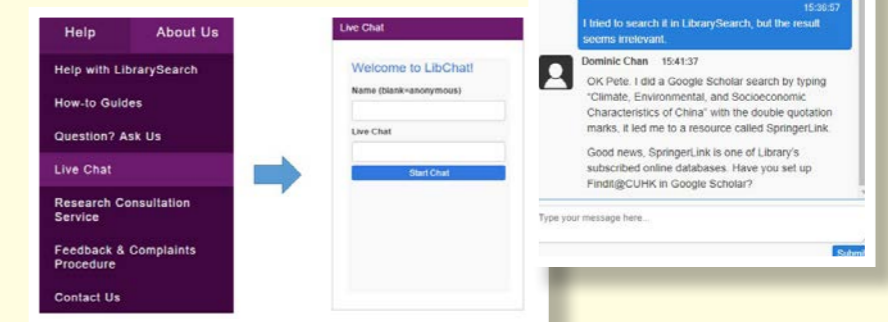
What is Live Chat?

Library Live Chat service is provided every Monday to Friday from 2 pm to 5 pm to the CUHK Community. Professional Librarians will be "on air" to provide virtual guidance on your information needs. The following are examples of the types of questions we receive:

- Finding online resources on a specific topic, such as information about Cantonese Opera in Hong Kong in 1960s;
- Searching for a specific book or article, such as the case in the illustration below;
- Using library tools effectively, such as how to use Thomson Reuters Eikon to find the earning per share of a company over a 10-year period.

How to use this Live Chat service?

- On the Library Website (lib.cuhk.edu.hk/), go to **Help**;
- Under **Help**, go to **Live Chat** ;
- Enter your name or blank means anonymous ;
- Enter your enquiry in the search box of **Live Chat**;
- The on-duty professional librarian will provide instant response to guide you to find the information you needed.





Contact Us

The Chinese University of Hong Kong Library

Shatin, New Territories, Hong Kong

Website: <http://www.lib.cuhk.edu.hk>

Tel: (852) 3943 7305 **Fax:** (852) 2603 6952

Email: library@cuhk.edu.hk

WhatsApp: 5578 8898 (Mon-Fri: 9am - 5pm)

Facebook: <https://www.facebook.com/CUHKLibraries>

Twitter: <https://twitter.com/CUHKLibrary>