



**Restrictions on No. of Classes to be Submitted in each Enrolment Attempt**

CUSIS Project Website:  
[www.cuhk.edu.hk/cusis](http://www.cuhk.edu.hk/cusis)  
MyCUHK Portal:  
<https://portal.cuhk.edu.hk>  
21 July 2015

**Please observe the following restrictions before course enrolment.**

## Restrictions for Course Enrolment

No. of classes to be kept in shopping cart .....P. 2  
No. of classes to be submitted in each enrolment attempt ..... P. 4

## Restrictions on No. of classes to be kept in shopping cart:

- o one student can only put a maximum of 2 University GE classes (prefix: UG) in the shopping cart for one academic term. The ceiling will count the classes in shopping cart together with the enrolled and waitlisted classes under "My Class Schedule". After reaching the ceiling, student needs to drop the class(es) before student can add another one up to 2 (maximum).

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### 1. Select classes to add - Enrollment Preferences

2014-15 Term 1 | Undergraduate | CUHK

**UGEC 2031 - His of Eng:Fr Nation to Empire**

**Class Preferences**

UGEC 2031-- Lecture ● Open

Wait List  Wait list if class is full

Permission Nbr

Session Regular Academic Session

Career Undergraduate

Grading Graded

Enrollment Information

- Not for History Majors. Co-requisite: UGFH1000 or UGFN1000 (only applicable to students admitted to the 4-year curriculum).

Units 2.00

CANCEL **NEXT**

Section	Component	Days & Times	Room	Instructor	Start/End Date
-	Lecture	TBA	TBA	Staff	

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Search Plan Enroll My Academics Academic Requirements

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### Shopping Cart

#### Add Classes to Shopping Cart

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

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● Open ■ Closed ▲ Wait List

Add to Cart:

Enter Class Nbr  **enter**

Find Classes

Class Search

My Requirements

My Planner

for selected: **delete** **validate** **enroll**

**search**

2014-15 Term 1 Shopping Cart						
Select	Class	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	UGEA 2100-- (1002)	TBA	TBA	Staff	2.00	<span style="color: green;">●</span>
<input type="checkbox"/>	UGER 2101-- (1003)	TBA	TBA	Staff	3.00	<span style="color: green;">●</span>

Checking will be carried out when 'Next' is clicked

1.

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LDB, Hh Jwxz 中文名

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### Shopping Cart

**i** A maximum of 2 University GE classes (prefix: UG) can be put in your shopping cart, including both enrolled and waitlisted classes under "My Class Schedule". After reaching the ceiling, you must drop one class before you can add another into the shopping cart.

- one student can only put a maximum of 1 required Physical Education classes (prefix: PHED and section code not start with 'X') and 1 elective Physical Education classes (prefix PHED and section code starting with 'X') in the shopping cart for one academic term. If student has already enrolled 1 PHED class, student needs to drop it before student can add another one.

**Add Classes to Shopping Cart**

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Click Validate to have the system check for possible conflicts prior to enrolling.

✓ PHED 1023 has been added to your Shopping Cart.

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● Open    ■ Closed    ▲ Wait List

**Add to Cart:**

Enter Class Nbr:

**Find Classes**

Class Search  
 My Requirements  
 My Planner

Select	Class	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	PHED 1023-- (1005)	TBA	TBA	Staff	1.00	●
<input type="checkbox"/>	UGEA 2100-- (1002)	TBA	TBA	Staff	2.00	●
<input type="checkbox"/>	UGEB 2101-- (1003)	TBA	TBA	Staff	3.00	●

for selected:

**1. Select classes to add - Enrollment Preferences**

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**PHED 1082 - Aerobic Dance**

**Class Preferences**

PHED 1082--    Lecture    ● Open    **Wait List**     Wait list if class is full

**Session**    Regular Academic Session    **Permission Nbr**   

**Career**    Undergraduate    **Grading**    Graded

**Enrollment Information**

- Each student can only take one elective course in a term.

**Units**    1.00

Section	Component	Days & Times	Room	Instructor	Start/End Date
-	Lecture	TBA	TBA	Staff	

Checking will be carried out when 'Next' is clicked

**LDB, Hh Jwxz 中文名**

**Shopping Cart**

**i** A maximum of 1 Physical Education classes (prefix: PHED) can be put in your shopping cart, including enrolled class under "My Class Schedule". After reaching the ceiling, you must drop one class before you can add another into the shopping cart.

## Restrictions on No. of classes to be submitted in each enrolment attempt:

2. one student can only submit 8 classes in each enrolment attempt
3. one student can only submit 2 class sections of same course in each enrolment attempt

System will warn student when attempting to add classes into shopping cart exceed the above rules.

Student can put a lot of classes into shopping cart, but if they exceed the limit set by the above rules, student has to submit the enrolment attempt through the 'Plan' function with selection of classes according to the above rules.

Below is a screen cap of the "Plan Function" for your reference.

### Warning & Error Messages:

#### Rule 1: One student can only submit 8 classes in each enrolment attempt

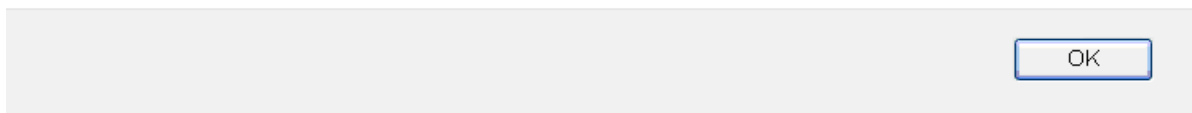
##### *Warning Message display when adding classes in shopping cart*

Number of classes in Shopping Cart exceeded the limit: 8 (21700,11)

In your shopping cart, total number of classes exceeds the specified limit. Please reduce the number of classes.

Attention:

- The system will prohibit you submitting your enrollment attempt with the number of classes exceed the limit.



##### *Error message when submitting the enrolment attempt:*

CHAN, Siu Lai 陳小麗

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my planner		shopping cart		course history

## Shopping Cart

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In your shopping cart, total number of classes exceeds the specified limit. Please reduce the number of classes.

**Attention:**

- The system will prohibit you submitting your enrollment attempt with the number of classes exceed the limit.

RETURN

Rule 2: [One student can only submit 2 class sections of same course in each enrolment attempt](#)

*Warning Message display when adding classes in shopping cart*

Number of sections of same course (UGEA 1310) exceeded the limit: 2 (21700,10)

In your shopping cart, total number of class sections of a course exceeds the specified limit. Please reduce the number of class sections of the course.

Attention:


- The system will prohibit you submitting your enrollment attempt with the number of class sections of a course exceed the limit.

*Error message when submitting the enrolment attempt:*

**CHAN, Siu Lai 陳小麗**

<b>Search</b>	<b>Plan</b>	<b>Enroll</b>	<b>My Academics</b>	<b>Academic Requirements</b>	
my class schedule	add	drop	swap	edit	term information

**Add Classes**

 In your shopping cart, total number of class sections of a course exceeds the specified limit. Please reduce the number of class sections of the course.

Attention:

- The system will prohibit you submitting your enrollment attempt with the number of class sections of a course exceed the limit.