



Certificate Programmes in Workplace English Schedule

| Programme & Code | Module & Code | | Venue | Start Date | Day | Time | Fee |
|---|---------------|--|-----------------------|-------------|-----|---------------|---------|
| Certificate in English Speaking Skills for the Workplace 223-391400-01 [QF Level 2] | 379102 | Improving Listening and Speaking Skills | Tsim Sha Tsui | 14 Sep 2022 | Wed | 19:00 - 21:00 | \$1,900 |
| | 379104 | English Phonetics | Tsim Sha Tsui | 16 Sep 2022 | Fri | 19:00 - 21:00 | \$1,900 |
| | 379105 | Pronouncing English Accurately | Central | 17 Sep 2022 | Sat | 14:00 - 16:00 | \$1,900 |
| | 389108 | English for Oral Business Communication | Not offered this term | | | | |
| Certificate in English Writing Skills for the Workplace 223-391500-01 [QF Level 2] | 359102 | English Grammar | Tsim Sha Tsui | 9 Sep 2022 | Fri | 19:00 - 22:00 | \$2,850 |
| | 369102 | Practical Reading & Writing Skills | Tsim Sha Tsui | 8 Sep 2022 | Thu | 19:00 - 21:30 | \$2,850 |
| | 389104 | Practical Written Communication for Business | Central | 15 Sep 2022 | Thu | 19:00 - 21:30 | \$3,100 |
| | 389105 | Business Correspondence Writing Workshop | Tsim Sha Tsui | 5 Sep 2022 | Mon | 19:00 - 21:00 | \$1,800 |
| Certificate in Workplace English and Communication (Intermediate) 223-392800-01 [QF Level 3] | 359106 | English Grammar Workshop | Not offered this term | | | | |
| | 389104 | Practical Written Communication for Business | Central | 15 Sep 2022 | Thu | 19:00 - 21:30 | \$3,100 |
| | 390137 | Interpersonal Communication and the Self | Tsim Sha Tsui | 11 Oct 2022 | Tue | 19:00 - 21:00 | \$2,700 |
| | 390138 | Making Social Psychology Work in Communication | Not offered this term | | | | |

Tsim Sha Tsui East Ocean Learning Centre: Basement 1 & 3/F, East Ocean Centre, 98 Granville Road, TST (MTR Exit: Hung Hom D1 / TST B2)

Tsim Sha Tsui Oriental Learning Centre: 8/F, 13/F, 14/F & 17/F, Oriental Centre, 67 Chatham Road South, TST (MTR Exit: TST B2 / East TST P3)

Central Learning Centre: 1/F, Bank of America Tower, 12 Harcourt Road, Central (MTR Exit: Admiralty B / Central J3)

Note : The School reserves the right to make changes regarding the instructor, time, place and tuition fees as appropriate.