

## **11. Course Evaluation and Feedback**

### **11.1 Course and Teaching Evaluation Questionnaire**

Course and Teaching Evaluation (CTE) is a key quality assurance mechanism for teaching and learning and is conducted as a compulsory exercise at the University. Students' opinions about the courses they have taken and about the teacher(s) of the course are collected through the CTE Questionnaire. The results will be used for the enhancement of quality of teaching and learning, and of curriculum design. The results will also be made known to the students through controlled access.

### **11.2 Feedback via Progress Report for RPg Studies**

RPg students meet regularly with their Supervisors and they should make use of these chances to give their feedback to the Supervisors about any facets of their studies and research at the University. In particular, during their meetings for completing the Progress Report for RPg Studies, their opinions and feedback can be recorded formally for follow-up actions.

Completed Progress Reports of all RPg students will be endorsed by the Head of the Graduate Division and then submitted to the Graduate School. If there are comments which need special attention, the case will be brought up to the Dean of the Graduate School for perusal and decision on proper actions to be taken.

### **11.3 Exit survey (Survey on Research Postgraduate Programmes)**

Upon graduation, all RPg students will be invited by the Graduate School to complete a Survey on Research Postgraduate Programmes. The survey, which can be regarded as an exit survey, is for the quality assurance of the RPg programmes at the University. It is not for the assessment of individual performance of teachers or students. The purpose is to collect feedback from students on the quality of supervision and learning difficulties for the improvement of the RPg programmes. Individual responses will be kept strictly confidential.

The survey contains questions on admissions, academic supervision, programme of study and campus life, and also personal information without personal identifiers. Graduating students can make use of this chance to help improve the quality of the RPg programmes and the teaching and learning environments of the University.

As stated at the end of the Survey on Research Postgraduate Programmes, students are most welcome to discuss their problems and/or suggestions with their Supervisor, Department Chairperson, Head of the Graduate Division, Faculty Dean or the Dean of the Graduate School.