| Office Hours       | (A) Faculty Office            | (B) Office of Postgraduate Programmes in Education | Counter Service beyond Office Hours                |
|--------------------|-------------------------------|--|--|
| Monday to Thursday | 8:45am – 5:30pm               |  | (A) Faculty Office                                 |
|                    | (Lunch Hour: 1:00pm – 2:00pm) |  | 1:00 pm – 2:00 pm                                  |
|                    |                               |  | 5:30pm – 7:00 pm (except July and August)          |
|                    |                               |  | (B) Office of Postgraduate Programmes in           |
|                    |                               |  | Education  |
|                    |                               |  | 5:30pm – 7:00 pm (except May to August)            |
| Friday             | 8:45am – 5:45pm               |  | (A) Faculty Office                                 |
|                    | (Lunch Hour: 1:00pm – 2:00pm) |  | 1:00 pm – 2:00 pm                                  |
|                    |                               |  | 5:45pm – 7:00 pm (except July and August)          |
|                    |                               |  | (B) Office of Postgraduate Programmes in Education |
|                    |                               |  | 5:45pm – 7:00 pm (except May to August)            |
| Saturday           | <del></del>                   |  | (A) Faculty Office and                             |
|                    |                               |  | (B) Office of Postgraduate Programmes in           |
|                    |                               |  | Education  |
|                    |                               |  | 8:45am – 1:00pm                                    |
| Sunday and Public  |                               |  |  |
| Holiday            |                               |  |  |