

THEO 5003: Graduate Thesis II

2nd Term 2021/2022; Friday 9:30-11:15am

Course Instructors:

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I. Aim of the Course

This course is designed to facilitate M.Div./BD students in their graduate thesis writing. Students are to write a graduate thesis of 20,000 words under the supervision of their individual thesis supervisor.

II. Learning Outcomes:

Following the instruction and timetable set by this course and through in-class discussions and thesis writing skill practice, students are expected to submit their thesis on time by the end of May 2022. **It is important to note that late submission may lead to a delay in graduation.**

III. Learning Activities

A) Lectures:

Lectures/individual advisory meetings/group seminars are scheduled in some weeks. The eLearning system Blackboard/group email will serve as a discussion and information exchange forum.

B) Tutorials:

Students will be divided into four groups for the seminars.

C) Meeting with supervisor:

Students shall meet/communicate with their individual thesis supervisor no less than three times during the semester.

D) Additional meeting by appointment:

Outside of the scheduled lectures and seminars, students are welcome to make an appointment for individual or group discussion/meeting with the assigned course instructor. Please contact the assigned course instructor with the contact details provided above.

E) Class schedule:

Week	Content	Working Plan
#1 14/1	Individual discussion if needed	
#2 21/1		Submission of the 2nd chapter begins
#3 28/1	Seminar (9:00am-1:15pm): * Group discussion of the 2nd chapter	Presentation: 5 mins Response: 5 mins Presenter's response: 5 mins
4/2	<i>No Class. Lunar New Year Holiday.</i>	Class discussion: 20 mins Instructor's feedback: 5 mins
#4 11/2	Seminar (9:00am-1:15pm): * Group discussion of the 2nd chapter	
#5 18/2		Submission of the revised 2nd chapter to supervisor and course instructor
#6 25/2	Individual discussion if needed	
#7 4/3	Individual discussion if needed	
#8 11/3		Submission of the 3rd chapter and the rest of the thesis begins and a summary report of the first supervisory session
#9 18/3	Seminar (9:00am-1:15pm): * Group discussion of the 3rd chapter and the rest of the thesis	Presentation: 5 mins Response: 5 mins Presenter's response: 5 mins
#10 25/3	Seminar (9:00am-1:15pm): * Group discussion of the 3rd chapter and the rest of the thesis	Class discussion: 20 mins Instructor's feedback: 5 mins
1/4	<i>No Class. Reading Week.</i>	
8/4	<i>No Class. Reading Week.</i>	
15/4	<i>No Class. Good Friday.</i>	
#11 22/4		Submission of revised first draft to supervisor and course instructor and a summary report of the second supervisory session
May	Individual discussion if needed	Revise first draft as instructed by supervisor
31/5		Submission of final draft to office
June	Individual discussion if needed	Re-submission as instructed by supervisor
30/6		Final grading

IV. Assessment Scheme (based on Paper-Grading Rubric System)

1. Second Complete Chapter (any chapter, 8-10 pages) 25%
[Assessment: Arguments (12%), Analysis (5%); Organization (5%); Writing Style (5%), Citation and Format (3%)]
2. Third Complete Chapter and the Rest of the Thesis 35%
[Assessment: Arguments (12%), Analysis (5%); Organization (5%); Writing Style (5%), Citation and Format (3%)]
3. Two Responses to a Classmate's Work 10% (@5%)
Each student is to submit two written responses, one to a 2nd chapter and the other to a 3rd chapter and the rest of the thesis submitted by a classmate.
4. Two Summary Reports of Meetings with Supervisor 20% (@10%)

Each student is to meet his/her thesis supervisor regularly and at least three times. Two written reports of the supervisory sessions are to be submitted on 11 March 2022 and 22 April 2022 respectively. Each report shall consist of a one-paragraph summary of the supervisors' advice and/or comments.

5. Participation 10%
Should a foreseeable event occur that may result in tardiness or absence, the student is required to notice the instructor in advance. Unexcused tardiness or absence would lead to mark deduction.

* *The assigned course instructor will suggest a final grade to the supervisor based on the assessment scheme, but the supervisor may adjust the grade according to the academic potential of the research thesis and individual learning paces.*

V. Other Instructions

- Student is expected to continue working with his/her academic supervisor from THEO5002 Graduate Thesis I.
- Presentations and group discussions on thesis chapters are in the same pattern of the Faculty-Student Seminar.
 - Students shall present according to the presentation schedule.
 - For the rundown of each presentation, see Class Schedule above.
 - Presenters are required to submit their works 5 days before the presentation.
 - Respondents are required to submit a one-page written response the day before the presentation.

- All assignments shall be submitted to Group Discussion Forum on Blackboard. Deduction of marks applies to late submission:

Late Submission	Mark Deduction
1 day	1 subgrade
2 days	2 subgrades
3 days	3 subgrades
4 days	4 subgrades

- File name format

Assignment	File name
Chapter 2	GT_2CH_YAM Ho Yan
Revised Chapter 2	GT_2CH_YAM Ho Yan(rev)
First Draft	GT_Draft_YAM Ho Yan
Revised First Draft	GT_Draft_YAM Ho Yan(rev)
Response	GT_2CH_YAM Ho Yan_ Respondent's Name
Report of Supervisory Session	GT_Report 1 [or 2]_YAM Ho Yan