

圖書證申請表格 Library Card Application Form

申請表格上一切個人資料乃申請人自願提供，但本館或會因資料不全而未能處理交來之申請。詳情請瀏覽香港中文大學的私隱政策網頁：<http://www.cuhk.edu.hk/chinese/privacy.html>。

The provision of personal data on this form is voluntary. If you do not provide sufficient information, we may not be able to process your application. For details of the CUHK's privacy policy, please visit: <http://www.cuhk.edu.hk/english/privacy.html>.

請注意，圖書證發出後，圖書館可因應大學的要求將圖書證持有人的個人資料交給大學。

Please note that once a Library Card is issued, the Library may share the personal data of the library card holder with the University when and as requested.

A. 申請圖書證的類型 Type of Library Card applying for

借書證 Borrower's Card 閱讀證 Reader's Card

B. 個人資料與聯絡方法 Personal and Contact Details

稱謂 Title*: 先生 Mr. / 女士 Ms. / 博士 Dr. / 教授 Prof. / 其他 Others _____

性別 Sex*: 男 M / 女 F 中文姓名 Chinese Name (如有 if any): _____

英文姓氏 Surname: _____

英文名字 Given Name: _____

電話號碼 Phone No. (手提 Mobile): _____

電話號碼 Phone No. (住宅 Home): _____

電郵 Email: _____

香港通訊地址 Correspondence Address in Hong Kong:

住宅地址 Home Address:

*中大職員 / 配偶 / 退休職員專用 For CUHK Staff / Spouse / Retired Staff only

職員編號 Staff No.: _____ 職員姓名 Name of Staff: _____

附註 Notes: (1) 請附證件近照一幀。Please attach a recent passport photo.

(2) * 請擇一勾選。Please select one from the options provided.

C. 保證書 Guarantee

此欄須由保證人填寫 (例如本大學之系主任或其他大學圖書館館長) This column is to be completed by a guarantor (e.g. Department Heads of CUHK or Librarians of other institutions)

保證人姓名 Name of Guarantor: _____

職位 Post: _____

* 學系 Dept. / 圖書館 Library: _____

簽名 Signature: _____ 日期 Date: _____

D. 聲明 Declaration

本人謹聲明所有填報之資料皆真確。本人願意遵守貴館因應簽發圖書證而訂立之各項規定以及圖書館所有條例，其中包括「一證制」，即在本申請所賦與之身份有效期間，本人不會就其他身份被賦與圖書館權利。本人知道圖書館通知只以電子郵件發予本人。本人亦明白所有款項概不退還，圖書證之有效日期概不延緩。

I declare the information provided herein is true and correct. I agree to abide by all conditions governing the issue of the library card and obey all library regulations among which is the one-ID card policy that I will not be granted library privileges with other status(es) so long as the status granted by this application is valid. I understand all library notices will be sent to me by email only. I also understand all transaction fees are non-refundable, refundable, and the expiry date of the library card granted is non-deferrable.

申請人簽名 Applicant's Signature: _____ 日期 Date: _____

E. 圖書館專用 Library Use Only

Date processed: _____ Card No.: _____ Patron Type: _____

Valid until: _____ Receipt No.: _____ Amount: _____

Handled by: _____