

The Chinese University of Hong Kong

Mandatory Provident Fund Scheme (MPFS) Form for Checking / Clearance of Exemption Status

Part I : Relevant Exemption Provisions

In accordance with the MPFS Ordinance (Cap 485), the University has to enroll its employees into an MPFS unless an employee is an 'MPFS Exempt Person'. The relevant exemption provisions are set out below. For enquiry, please contact Payroll and Superannuation Unit of Finance Office at 3943-7252 / 3943-9586 or email mpfenquiry@cuhk.edu.hk.

	Meet any one of the Exemption Provisions below?	How will this be ascertained?
1	Age below 18	Auto-determined based on your date of birth on University record
2	Age 65 or above by commencement of employment at the University	Auto-determined based on your date of birth on University record
3	Employment in the University for a period shorter than 60 consecutive days	Auto-determined based on your employment information on University record
4	Holding an employment visa for employment and within the limited period of the initial 13 months	Auto-determined based on your visa information on University record
5	Holding or will enter Hong Kong on the strength of an employment visa and is a member of an overseas retirement scheme	Employees meeting this criterion who wish to be exempted from joining MPFS need to <i>complete and return the following declaration (Part II below) together with a copy of supporting document(s) to the Payroll and Superannuation Unit within 30 days after commencement of employment at the University</i>

Part II : Declaration

I am holding or will enter Hong Kong on the strength of an employment visa and I am a member of _____ (name of an overseas retirement scheme) in _____ (country). I wish to be exempted from joining the University's MPFS on ground of the exemption provision no. 5 in Part I above. A copy of certification regarding my current membership of an overseas retirement scheme is enclosed for the University's reference and record. If and when I cease to be a member of the aforementioned scheme, I shall inform the University in writing within two weeks from date of cessation of membership.

I further acknowledge that if and when there is any change in my condition of stay in Hong Kong (e.g. being granted unconditional stay, or right of abode, or staying in Hong Kong as a dependent visa holder), I shall report the same to the University in writing within two weeks.

Name : _____ Staff ID: _____ Department : _____
(Surname) (Given Names)

Date : _____ Signature : _____