



Invitation to Ambassador

The programme's Teaching Ambassadors are willing to attend teaching and learning related events, and are also available for consultation. You may invite them by filling in this invitation form, either online or in PDF format, and send it to CLEAR.

Please read the following guidelines carefully.

1. Please submit an invitation at least one month before the event.
2. If you choose to type your answers on the form before printing it out, please make sure you save the form before printing. Go to the "File" tab and then click "Save" in the top-left corner.
3. Please submit the completed form to Mr. Jack Lee at CLEAR:
Email: jack.lee@cuhk.edu.hk
Fax: 2603-6804
Address: Room 302, Academic Building No.1, The Chinese University of Hong Kong, Shatin, N.T., Hong Kong

* required information

I. Contact Information

Name of Host* _____ Title* _____

Academic Unit* _____ E-mail* _____

Phone _____

Event Coordinator (if any) _____ E-mail _____

Phone _____

II. Event Information

Event Title* _____

Brief Description* _____

Venue* On Campus Off Campus

For off-campus venue, please specify

Language* Cantonese
 English
 Putonghua
 As preferred by ambassador

III. Proposed Event Date (dd/mm/yyyy)

Preference 1* _____ Preference 2 _____ Preference 3 _____

IV. Start Time

Preference 1* _____ Preference 2 _____ Preference 3 _____

V. Ambassador(s) to Invite

Number of Ambassador(s): _____

Name of Ambassador* _____ Name of Ambassador _____

Name of Ambassador _____ Name of Ambassador _____

VI. Other Remarks

Signature: _____

Date: _____