

**CLC Continuing Education Programmes**  
**Note to Tests/ Exams Exemption Applicants**

The course you are joining is a registered CUHK awarding-bearing course. Participating in and passing the assessment is statutorily required by the Continuing Education Fund; by CUHK in consideration for issuing an award-bearing certificate; and in many cases, required by employers in endorsing study reimbursement of an employee. So, students should carefully review this option. This decision, once made, is irrevocable, and there will be no adjustment in the fees.

The tests/ exams exemption request must be addressed directly to your corresponding course coordinator within first week after commencement date of the corresponding programme. Grade report will not be issued at the end of the course to those who applied for this option. Instead, a Certificate of Attendance will be issued to those whose attendance rate has reached at least 70% in such a case.

Last update: Jan. 2009

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**CLC Continuing Education Programmes**  
**Tests/ Exams Exemption Request**

To course coordinator,

This is to confirm that I will take the course without assessment. I have carefully considered this option and I understand that this decision, once made, is irrevocable and there will be no adjustment in the fees. I understand that I will not be entitled to a CUHK award-bearing certificate and not eligible for Continuing Education Fund reimbursement, if any, with this programme.

Signature: \_\_\_\_\_

Student's name (in block letters): \_\_\_\_\_

Course name in full: \_\_\_\_\_

Study period (MM to MM): \_\_\_\_\_ Location: \_\_\_\_\_

Date: \_\_\_\_\_

新雅中國語文研習所 持續進修課程  
考核豁免申請 學生須知

閣下所報讀的課程乃註冊之中大學歷課程。法定要求學生參加並通過考核，方能有機會獲取持續進修基金及中大頒授的學歷證書；且很多僱主在考慮資助學生參加課程時，都要求學生參加考核並達到一個水平。所以，請閣下慎重考慮考核豁免的決定。申請如獲接納，將不能撤回，學費上也不會有調整。

考核豁免申請須於開課後一週內向所屬課程統籌提出，這類學生在學期結束後將不會獲發成績單。如若出席率達七成可獲發「出席證明書」。

修訂日期：2009 年 1 月

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新雅中國語文研習所 持續進修課程  
考核豁免申請

致 課程統籌：

經周詳考慮後，本人現決定申請考核豁免，本人明白此決定不能撤回，收費上也沒有調整。本人明白就此課程將不能申請中大學歷證書及持續進修基金（若適用）。

簽署：\_\_\_\_\_

學生名稱 (正楷): \_\_\_\_\_

課程全名: \_\_\_\_\_

修業期間 (開始月份 至 結束月份): \_\_\_\_\_ 地點: \_\_\_\_\_

填表日期: \_\_\_\_\_