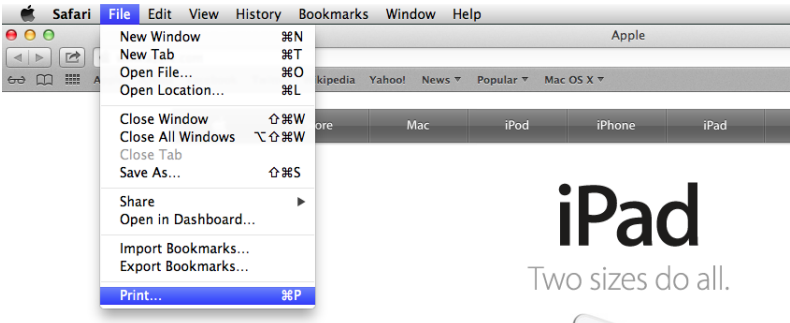
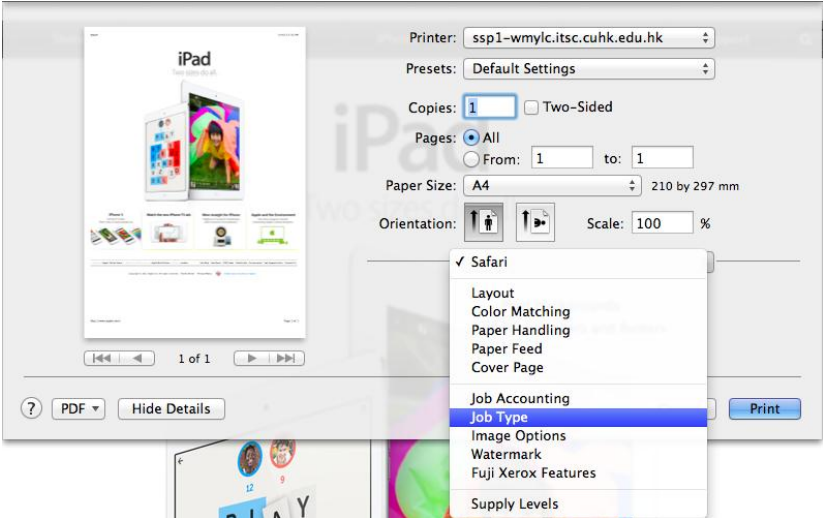




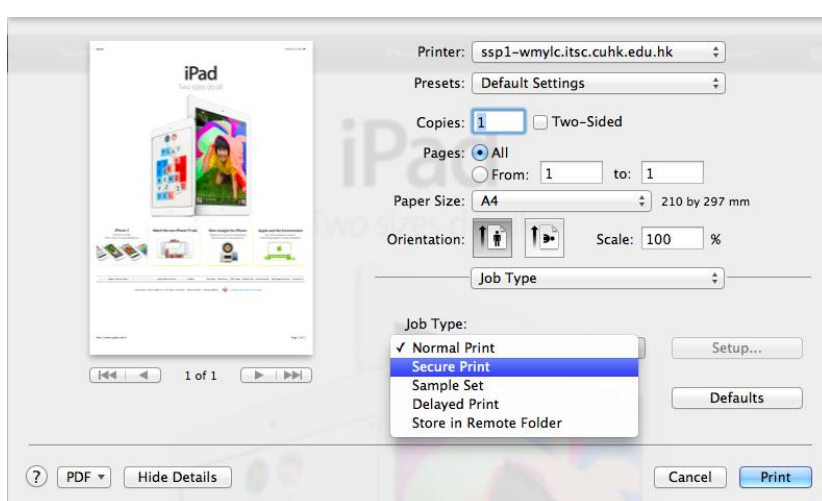
Send Print Job to WMY LC Self-Service Print Station 1 & 2 (Macintosh)

For the configuration in Macintosh, different programs may have different interface. This webpage provides the configuration procedure for two common programs. (Safari and Microsoft Word)

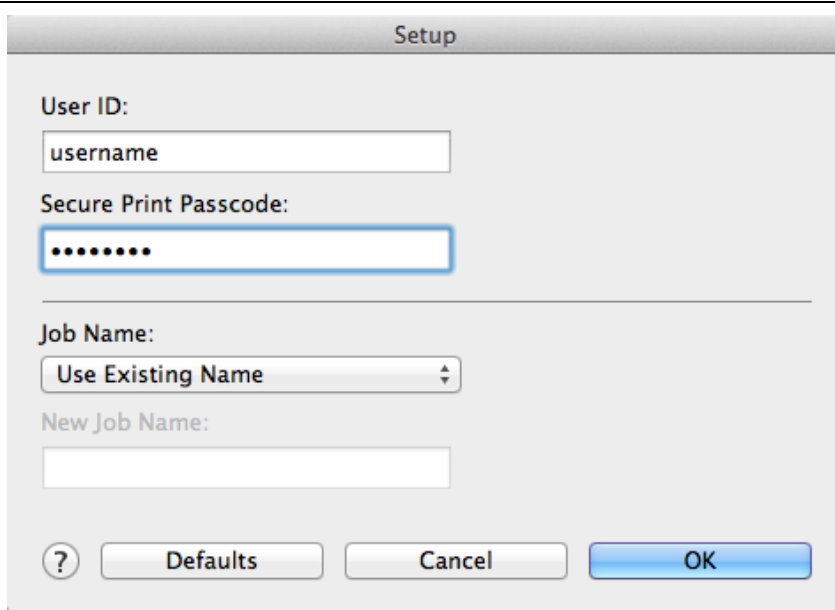
A. Safari

1. Select "File", select "Print".	
2. Select Job Type.	

3. Select "Secure Print".



4. Enter the "User ID" and "Password" (Must be number) that you like. Click "OK".

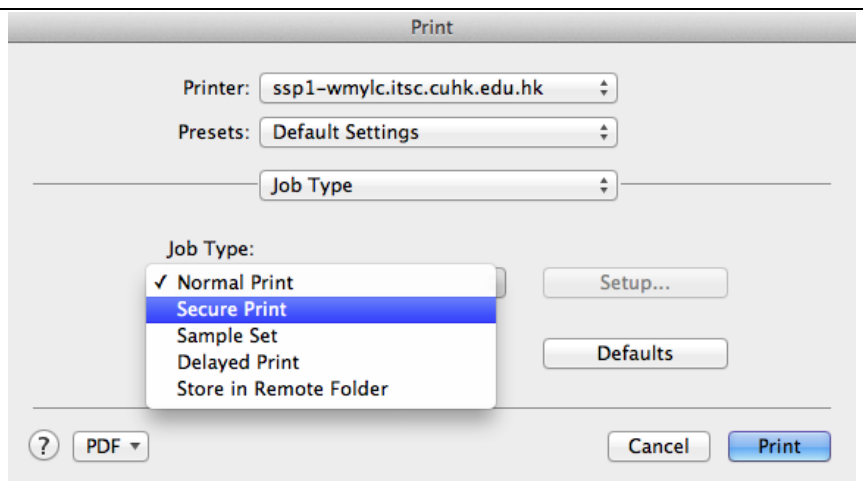


Your print job is sent to the print station and waiting there for you to release. Go to the self-service print station located at Learning Commons, 6/F Wu Ho Man Yuen Building and follow the step shown in "Pick up your Print Job" to release and collect your print job.

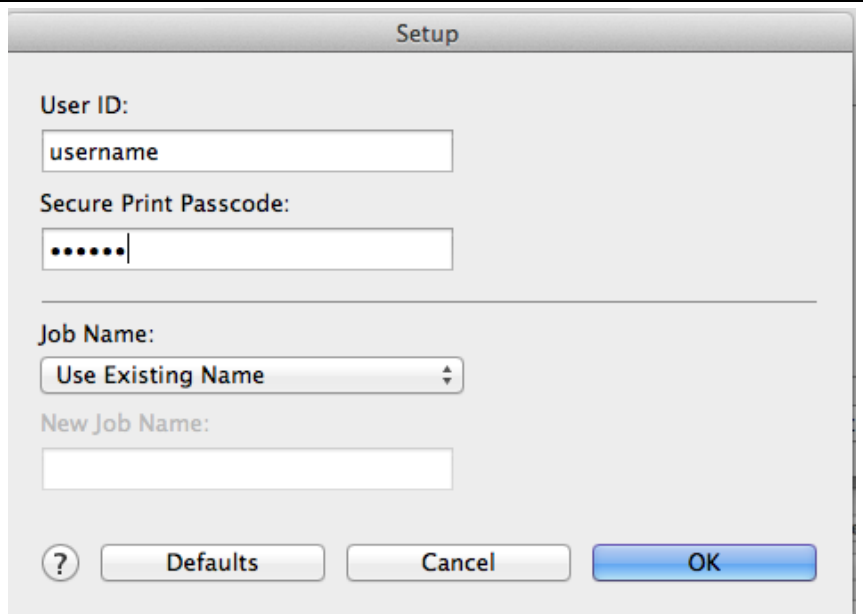
Note: Your print jobs are stored in the print station for 4 hours. If you do not release them within the time limit, they will be removed permanently.

B. Microsoft Word

1. Select "File", select "Print"
Select Job Type, select
"Secure Print".



2. Enter the "User ID" and
"Password" (Must be
number) that you like.
Click "OK".



Your print job is sent to the print station and waiting there for you to release. Go to the self-service print station located at Learning Commons, 6/F Wu Ho Man Yuen Building and follow the step shown in "Pick up your Print Job" to release and collect your print job.

Note: Your print jobs are stored in the print station for 4 hours. If you do not release them within the time limit, they will be removed permanently.

Prepared by: User Support Division, Information Technology Services Centre

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