

To: School of Continuing and Professional Studies, The Chinese University of Hong Kong

Date _____

Letter of Authorisation

I, _____ (English Name) _____ (Chinese Name),

the undersigned, holder of HKID Card No. _____ hereby authorise

*Mr./Ms. _____ holder of HKID Card No. _____,

to act on my behalf to pick up and acknowledge receipt of the award certificate of

_____ (Programme Name).

Yours faithfully,

Signature _____

Mobile No. _____

* Please delete as appropriate.

Note: Student's HKID Card copy and authorised person's HKID Card have to be produced for verification. Identification documents will be returned to the authorised person after checking.

致：香港中文大學專業進修學院

授權書

本人 _____（香港身份證號碼：_____），現授權
_____ *先生／女士（香港身份證號碼：_____）代本人領取及
簽收 _____（課程名稱）的證書。

學員簽署 _____

手提電話 _____

日期 _____

* 請將不適用者刪去。

註：代領人須出示其身份證正本及學員身份證副本，經核對後即予發還。