

科目修讀豁免申請表格 (只適用於學歷課程) **Application Form for Course Exemption (ABP only)**

請於填寫本表格則參閱背貝乙	申請須知」。 Please read the "No	otes for Application over	near before compre	eting this form.	
課程編號					
Programme Code					
課程名稱					
Programme Title					
申請豁免修讀之科目名稱	(本院之科目)				
Title of Course/Module Ap	oplied for Course Exemption				
(i.e. CUSCS courses)					
合資格申請修讀豁免之科					
(其他院校之科目)					
Title of Course/Module El	igible for Course Exemption				
(i.e. Courses offered by other edu	,				
	科目綱要及其他有關文件副本統 attach copy of original acadel		syllabus and ar	ny other supporting	documents for application.
學號/註冊編號 Student ID/Registration No				請填上香港身份證號码	男。) nt ID / Registration No. is not available.
申請人英文姓名		(r loade pi	your rind (a a . n your oldde	
	sh)				(Mr./Miss/Ms./Mrs.)
申請人中文姓名 Name of Applicant (in Chin	959)				(先生/小姐/女士/太太)
Marile of Applicant (III Onlin 通訊地址					
Correspondence Address					
聯絡電話 Contact No	(如選擇以郵寄方式收取收據 電郵地址 E-mail Addres				
繳費辦法 Method of Paym	ont.				
_					
■ 支票號碼 Cheque No.	:				
☑ 易辦事 EPS 🧱					
☐ 信用卡 Credit Card					
□Visa □Master	信用卡號碼 Card No.		-		有效日期
					Valid for at least 6 months)
持卡人姓名 Card Holder's Name		發卡 Card	銀行 Issuing Bank		
本人授權中大專業進修學院	於上述信用卡支取申請費港幣				
I hereby authorise CUSC	S to charge the credit card a	above for an applica	tion fee of HK\$		W/#I##
持卡人簽署 Card Holder's Signature				日期 Date	必須填寫 must fill in)
口 (註:戶口名稱必須為學生	本人):				星期,並只能轉帳至以下所提供的戶 y unsuccessful application. The
	out four to six weeks and will o	only be made to the ba	ank account as t	pelow (Note :The a	ccount name should be the name of
refund process will take abostudent):					
refund process will take about the student):					
refund process will take abostudent): 戶口名稱 Account Name					
refund process will take about take about take about take about the student): 「「一名稱 Account Name」 「銀行名稱 Name of Bank」					
refund process will take abostudent): 戶口名稱 Account Name					unt No.)
refund process will take about t	(分行號碼 Branch)			(戶口號碼 Acco	unt No.)
refund process will take about take about take about take about the student): 「「一名稱 Account Name」 「銀行名稱 Name of Bank」	(分行號碼 Branch)				unt No.)

For Official Use Only

Associate Director (Academic Quality and Development)

To be completed by Administration Division Form Received on _____ Cheque No. ____ Receipt No. To be completed by Programme Team (Programme Team is required to provide the checklist for PCE course exemption, copy of original academic transcript, course syllabus and any other supporting documents for approval.) _____ (Title) _____ ☐ Verified by ___ _____ (Name) ____ _ (Date) ☐ Recommend the course exemption $\hfill\square$ Not recommend the course exemption Justification ___ Programme Director Date To be completed by Registry □ Verified by _______(Name) ______(Title) ______(Date) (Remarks: _____ ☐ Approve the recommendation ☐ Not approve the recommendation (Remarks: ____

Date

申請「科目修讀豁免」須知

- 1. 「科目修讀豁免」之申請必須於該課程開課前申請。
- 2. 本院待收到填妥之申請表格、有關文件及費用後,方可處理台端之申請。
- 3. 如申請科目修讀豁免超過一個科目,請分別填寫申請表格。
- 4. 申請費為每科港幣五百元正。其中包括行政費港幣二百元正。如該科目未能成功獲得豁免,本院會退回扣減行政費後之申請費予學員。
- 5. 請把填妥表格,劃線支票或信用卡資料交回或郵寄至本院於「香港九龍尖沙咀漆咸道南39號鐵路大廈6樓」之總辦事處。
- 6. 繳費辦法:
 - (i) 支票付款

申請人可郵寄劃線支票或銀行本票到本院,抬頭為「香港中文大學」。

(ii) 易辦事付款

申請人可於遞交申請表格時,用本地銀行發出之提款卡於本院之報名中心以易辦事繳交費用。

(iii) Visa/萬事達卡

請於申請表格內填寫持卡人姓名、信用卡號碼、有效日期、授權金額及簽署,並親臨或郵寄至本院辦理。

7. 如有查詢,請與本院教務組聯絡:

電話: 2209-0274 / 2209-0235 / 2209-0478

傳真: 2603-6565

電郵: scs-registry@cuhk.edu.hk

8. 個人資料收集聲明:閣下在本表格內所提供的個人資料將供本院職員處理此申請之用。

Notes for Application for Course Exemption

- 1. Application for Course Exemption should be applied before the commencement of the programme concerned.
- 2. Applications will be processed upon receipt of the completed application form, supporting documents and payment.
- 3. Fill in separate forms if you want to apply for Course Exemption of more than one module/course.
- 4. The application fee should be HK\$500 per module. An administrative fee of HK\$200 is included. The application fee with the deduction of an administrative fee shall be refunded to the applicant for any unsuccessful application.
- 5. Completed applications should be sent to the School in person or by mail to the Head Office at "6/F, Railway Plaza, 39 Chatham Road South, Tsim Sha Tsui, Kowloon, Hong Kong.".
- Payment Method :
 - (i) Payment by Cheque

Applicants may send a crossed cheque or bank draft made payable to "The Chinese University of Hong Kong".

(ii) Payment by EPS

Applicants can make payment by EPS when they submit application forms at the School's Enrolment Centres.

(iii) Payment by Visa / Master Card

The application form should include the card holder's name, card number, expiry date, authorised amount and card holder's signature.

7. For enquiries, you can contact the Registry by:

Phone: 2209-0274 / 2209-0235 / 2209-0478

Fax: 2603-6565

E-mail: scs-registry@cuhk.edu.hk

8. Personal Data Collection Statement: The personal data provided in this form will be used by the School for the purpose of processing this application.