



The Chinese University of Hong Kong
香港中文大學
Graduate Capabilities Questionnaire
畢業生能力問卷調查

The Centre for Learning Enhancement And Research (CLEAR) conducts this survey on behalf of Programmes and the University. The purpose of this questionnaire is to find out how well your experience as a CUHK student has equipped you for employment. Please respond to the items below by indicating to what extent you agree with the following statements concerning utilization of important capabilities at work. Your comments are kept strictly confidential, and research reporting will be on overall data at an aggregate level.

學能提升研究中心(CLEAR)代表課程和大學進行這份問卷調查。本調查目的為收集畢業生的學習經驗，對就業能力的幫助。請在下列各題中選擇你有多大程度認同在工作中你能夠運用以下重要的能力。你的意見將會絕對保密，研究只會作整體分析和報告而非個人評分。

Instructions 填寫問卷指引

Use BLACK/BLUE ball pens to fill up the circle **COMPLETELY**: 請用黑色/藍色原子筆填滿圓形空格：

Right 正確 ● Wrong 不正確 ⊖ ⊗ ⊙

Please choose the most appropriate response to each question. 請在每題選出最合適的答案。

- ⑤ — strongly agree 非常同意 (SA) ④ — agree 同意 (A)
③ — only to be used if a definite answer is not possible 只在不能肯定的情況下使用 (0)
② — disagree 不同意 (D) ① — strongly disagree 非常不同意 (SD)

Your Major Programme 你所修讀的主修課程

(a) Which faculty did you belong to? 你屬於哪所學院？

- ① Arts 文學院 ② Business Administration 工商管理學院 ③ Education 教育學院
④ Engineering 工程學院 ⑤ Law 法律學院 ⑥ Medicine 醫學院
⑦ Science 理學院 ⑧ Social Science 社會科學院
⑨ Other, please specify: 其他，請註明： _____

(b) What was your programme? 你的課程是甚麼？ _____

Critical thinking 批判思考

- | | SA | A | 0 | D | SD |
|--|----|---|---|---|----|
| 1. I am able to make judgements about alternative perspectives
我能夠判辨不同的觀點 | ⑤ | ④ | ③ | ② | ① |
| 2. I am willing to consider different points of view
我願意從多角度思考 | ⑤ | ④ | ③ | ② | ① |

Ability to pursue lifelong learning 追求終生學習的能力

- | | | | | | |
|--|---|---|---|---|---|
| 3. I take responsibility for my own learning
我能夠肩負自我學習的責任 | ⑤ | ④ | ③ | ② | ① |
| 4. I am confident of my ability to pursue further learning
我對自己持續進修的能力有信心 | ⑤ | ④ | ③ | ② | ① |

Communication skills in Chinese 中文溝通技巧

- | | | | | | |
|--|---|---|---|---|---|
| 5. I am able to communicate effectively when writing in Chinese to clients and colleagues
我能夠以中文書信有效地與客戶和同事溝通 | ⑤ | ④ | ③ | ② | ① |
| 6. I can speak effectively in Cantonese when communicating with clients and colleagues
我可以用粵語有效地與客戶和同事溝通 | ⑤ | ④ | ③ | ② | ① |
| 7. I can speak effectively in Putonghua when communicating with clients and colleagues
我可以用普通話有效地與客戶和同事溝通 | ⑤ | ④ | ③ | ② | ① |

**Communication skills in English 英文溝通技巧**

SA A 0 D SD

- | | | | | | | |
|----|---|---|---|---|---|---|
| 8. | I am able to communicate effectively when writing in English to clients and colleagues
我能夠以英文書信有效地與客戶和同事溝通 | 5 | 4 | 3 | 2 | 1 |
| 9. | I can speak effectively in English when communicating with clients and colleagues
我可以用英語有效地與客戶和同事溝通 | 5 | 4 | 3 | 2 | 1 |

Interpersonal skills and groupwork 人際關係與小組合作

- | | | | | | | |
|-----|---|---|---|---|---|---|
| 10. | I am able to perform as an effective team or group member
我能夠成為一個稱職的組員 | 5 | 4 | 3 | 2 | 1 |
| 11. | I feel confident in dealing with a wide range of people
我有信心跟不同類型的人相處 | 5 | 4 | 3 | 2 | 1 |

Readiness for employment 就業準備

- | | | | | | | |
|-----|--|---|---|---|---|---|
| 12. | I possess the skills needed to perform activities required in my job
我擁有執行職務所需的技能 | 5 | 4 | 3 | 2 | 1 |
| 13. | I am able to complete assigned tasks on schedule
我能夠按時完成分配的工作 | 5 | 4 | 3 | 2 | 1 |

14. What is the most useful knowledge for your present job that you have learned from your programme?
你從課程中學到對現時工作最有用的知識是甚麼？

15. What would you like to add to the programme to enable future graduates to excel in the workplace?
你希望於課程中加入甚麼能使將來的畢業生在職場中脫穎而出？

16. Any further comments? (on programme quality, course content, future learning needs, etc.)
其他意見？（對課程質素、課堂內容、將來的學習需要等）

Thank you for completing this questionnaire 多謝填寫本問卷

