

Tertiary Student Finance Scheme – Publicly-funded Programmes (TSFS) 2020/21 Submission Guidelines (Current Students)

Tertiary Student Finance Scheme – Publicly-funded Programmes (TSFS) is a means-tested financial assistance scheme administered by the Government Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency. Financial assistance is provided in the form of a grant and / or loan. The grant is to cover tuition fee, academic expenses and compulsory union fees while the loan is for living expenses. For details, please visit the website of SFO at <http://www.wfsfaa.gov.hk/sfo>.

Eligibility

- ✧ Applicants should be registered as a full-time student in The Chinese University of Hong Kong;
- ✧ Applicants must take up exclusively UGC-funded or publicly-funded student places of recognized programmes as listed in the Course Coding Sheet. (The Course Coding sheet is available at SFO's website: <http://www.wfsfaa.gov.hk/sfo/en/postsecondary/tsfs/general/coding.htm>);
- ✧ Applicants should have the right of abode in the Hong Kong Special Administrative Region (Hong Kong) or have resided or have had their home in Hong Kong continuously for 3 complete years immediately prior to the commencement of the course. This does not cover students who are staying in Hong Kong with student visas; and
- ✧ Students can only submit an application for one eligible full-time course in any particular academic year.

Online Submission of Application

- ✧ Applicants may submit their applications through “SFO E-link – My Applications” online platform at <http://ess.wfsfaa.gov.hk> starting from 20 April 2020. Current students should submit their online applications **on or before 8 May 2020**.

Submission of Declaration and Supporting Documents

- ✧ After submission of the online form, applicants will be required to submit the declaration and supporting documents by online uploading, by post or in person to SFO's office. Applicants may also submit the documents to the collection box at Scholarships and Financial Aid Section, Office of Admissions and Financial Aid at Room 1206, 12/F, Yasumoto International Academic Park from 8:45 a.m. to 1:00 p.m. and 2:00 to 5:30 p.m., **Monday to Friday (except public holidays) during 27 April to 15 May 2020**.
- ✧ Applicants should staple the declaration and supporting documents together or punch the top left corner of the declaration and supporting documents and then use a piece of file string to tie them up before submission.

Notes

- ✧ Applicants should study the “Guidance Notes” before submitting their applications. The Notes are available at <http://www.wfsfaa.gov.hk/sfo/en/postsecondary/tsfs/application/forms.htm>.
- ✧ Applicants may refer to the online demonstration at the homepage of SFO E-link – My Applications (<https://ess.wfsfaa.gov.hk/demo>) when completing the application form.
- ✧ **If applicants attend postgraduate courses (by research)** that commence between March 2020 and February 2021, they should apply for financial assistance under the 2020/21 academic year. The application deadline is one month following the commencement of the course and in any case not later than 31 March 2021.
- ✧ **Full-time undergraduate students can indicate the wish to apply for Student Travel Subsidy when submitting the online application for TSFS.**
- ✧ The University Bursaries and Loans are in general to supplement TSFS provided by the Government, students who are in financial need should apply for the TSFS first. Applicants who wish to apply for University Bursaries and Loans (2020/21) should submit the online application via CUSIS in September 2020.

Enquiries

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| ✧ Government Student Finance Office | Tel. No: 2152 9000 Website: http://www.wfsfaa.gov.hk/sfo |
| ✧ Office of Admissions and Financial Aid | Tel. No: 3943 1898 / 3943 7205 Website: http://admission.cuhk.edu.hk |

Scholarships and Financial Aid Section
Office of Admission and Financial Aid
The Chinese University of Hong Kong
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