Taught Master's Degree Programmes:
MA in Christian Studies / Master of Divinity
Notes for Applicants (2021-22 Entry)

I. APPLICATION GUIDES

Please visit the Graduate School **admissions website** (https://www.gs.cuhk.edu.hk/admissions/admissions/how-to-apply) before completing the online application as the website contains important information and guidelines that will assist you in completing and submitting your application.

You may visit our **School's website** (https://www.theology.cuhk.edu.hk/tc/admissions) to know more about the programme information.

II. IMPORTANT DATES

Application Deadline	Interview Day	Release of Results
9 April 2021 (Fri)	24 April 2021 (Sat)	By July 2021

III. SUBMISSION OF APPLICATION FORM

Applicants should create an account to submit online application via *Online Application System for Postgraduate Programmes* (https://www.gradsch.cuhk.edu.hk/OnlineApp/login_email.aspx)

1. Create an account	2. Validate your account	3. Submit online application
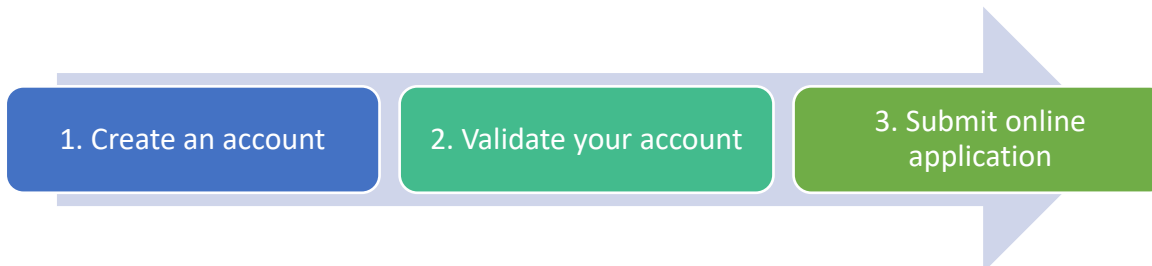
1. Create an account. After registration, you will receive the validation email. If you cannot find the validation email in your Inbox, please check your spam folder.
2. Validate your account. Please follow the instructions on the validation email to activate your account.
3. Login to your account and submit online application.

IV. APPLICATION FEE

The (non-refundable) application fee is **HK$300** per programme. Failure to pay the application fee will result in delay in processing of the application.

V. ADMISSIONS REQUIREMENTS

Candidates for admission into the Taught Master's Programmes should meet all Graduate School qualification criteria as stipulated at admissions website (https://www.gs.cuhk.edu.hk/admissions/admissions/requirements).

VI. SUPPORTING DOCUMENTS

After having submitted the application via the *Online Application System for Postgraduate Programme*s, applicants are required to **upload scanned copies of the following supporting documents** to the *Online Application System for Postgraduate Programmes* (https://www.gradsch.cuhk.edu.hk/OnlineApp/login_email.aspx) AND also **submit the hardcopy** of documents to the Divinity School before the application deadline. Please always quote the application no. in your future correspondences.

Late submission of supporting documents will delay the consideration of your application.

Documents required: For details, please see
https://www.gs.cuhk.edu.hk/admissions/admissions/documents-required

1. Official Transcripts^ and the grading schemes of all tertiary level studies, with **official signature/stamp from Registry** and **sealed with official envelope** (original official transcripts issued by the applicants' former/ current university must be sent **DIRECTLY** from the university to the Divinity School) [Appendix 1];
2. Online Verification Report of **Higher Education Qualification Certificate** 教育部學歷證書電子註冊備案表 issued by the CHESICC 學信網 (https://www.chsi.com.cn/xlrz/index.jsp) (for students who obtained degrees from universities in Mainland China);
3. Copies of Degree Certificates;
4. Documents showing that the applicant has fulfilled the English Language Proficiency Requirement*. Please see http://www.gs.cuhk.edu.hk/page/EntryRequirements for details;
5. Assessment Report from the **HKCAAVQ** 香港學術及職業資歷評審局 (https://www.hkcaavq.edu.hk/) on the level of qualification obtained (for students with degrees awarded by overseas universities by distance learning or by completing a curriculum of short duration);
6. Confidential Recommendations from **TWO referees** respectively (via Online or Hardcopy) [Appendix 2]
   MACS: i) a church-related person; and
   ii) an undergraduate/ postgraduate teacher or the department of university concerned;
   MDiv: i) an official of the church; and
   ii) an undergraduate/ postgraduate teacher or the department of university concerned
7. Copies of applicant's HKID card/ Passport or other identity document;
8. Online Form(s)
   MACS: i) Personal Info Form 個人資料表 *(click here to submit)*
   MDiv: i) Personal Info Form 個人資料表 *(click here to submit)*; and
   ii) Purpose of Study 個人心志書 *(click here to submit)*

Notes:
*^ For **non-CUHK** qualifications: photocopies will not be accepted. For **CUHK** qualifications: photocopies of transcripts issued by CUHK are accepted (not applicable to CUHK (Shenzhen) qualifications).*
** All TOEFL/IELTS/GMAT score report must reach the Divinity School before the application deadline. If the original score report issued by the test centres is not yet available before the deadline, applicants may first send us a photocopy of the score report before the deadline and submit the original score report later as soon as possible. In any case, applicants must submit the original score report **within one month** after the application deadline.*

VII. MAIL THE DOCUMENTS

To complete the admission application, you are reminded to send the supporting documents to the Division in **hardcopy** before the application deadline.

> Divinity School of Chung Chi College
> LG1/F, President Chi-tung Yung Memorial Building,
> Chung Chi College
> The Chinese University of Hong Kong
> Shatin, N.T., Hong Kong
> (Please always quote the application no.)

VIII. SELECTION AND ANNOUNCEMENT OF RESULTS

Applicants will be shortlisted for the **admission interview** scheduled on 24 April 2021 (Sat). E-mail invitations will be sent to shortlisted applicants individually around **three or four days before** the said interview.

Application results will be posted on the *Online Application System for Postgraduate Programmes* (https://www.gradsch.cuhk.edu.hk/onlineapp/login_email.aspx) from **mid-May to July 2021**. No admission notification will be sent to applicants. Applicants will be informed by email to log in to the *Online Application System for Postgraduate Programmes* to check their application status should there be any update.

Successful candidates are required to **indicate acceptance** of admission offer online and **pay a deposit** by the payment due date to confirm offer acceptance.

IX. HOSTEL RESIDENCE

To enhance interactions among students, residence in student hostels is mandatory for the following students.

- Unmarried students of the MDiv Programme; and
- Unmarried non-local full-time students of the MACS Programme

For hostel fee at CUHK, please see https://www.theology.cuhk.edu.hk/en/students/fees. Due to limited hostel places, on-campus accommodation would NOT be arranged for married students and their family members normally.

Due to COVID-19, there may be further adjustments for the student hostel arrangements. Residents will be informed of the latest hostel policy via e-mail before September 2021.

X. FINANCIAL AID

Hong Kong residents may be eligible to apply for the **Extended Non-Means-Tested Loan Scheme (ENLS)** administered by the Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency (WFSFAA). Please visit the WFSFAA website for further information on this source of financial assistance:
https://www.wfsfaa.gov.hk/sfo/en/postsecondary/enls/overview.htm

XI. ENQUIRIES

Please contact the Divinity School of Chung Chi College for enquiry:
Website: https://www.theology.cuhk.edu.hk/en
Contact person: Jodi Yu
Tel: (852) 3943 4789
E-mail: theology@cuhk.edu.hk

1.1 Login

Applicants can login ***Online Application System for Postgraduate Programmes*** at
https://www.gradsch.cuhk.edu.hk/OnlineApp/login_email.aspx with their registered email address.

1.2 Download Forms

Applicants can download the "Transcript Submission Covering Sheet" in the section "Download Forms".

a) Applicants should send the "Transcript Submission Covering Sheet" to their universities to apply for official transcripts. Certificates and transcripts, which are not in English or Chinese, should be accompanied by an official certified translation in English.

b) Official transcripts should be returned DIRECTLY to the Divinity School in a sealed envelope from the issuing university.

2.1 My referee(s)

All applicants must provide **TWO** reference. Please enter the contact information (including the email address) of your referee in the section "My referee(s)".

a) Without paying the application fee, applicants would NOT be able to input referee's information.


b) After applicants have **paid** the application fee, they input the referee's information online.
To add a referee, click the "Add a referee" button. Applicant is not allowed to add referee if the maximum no. of referee is reached.
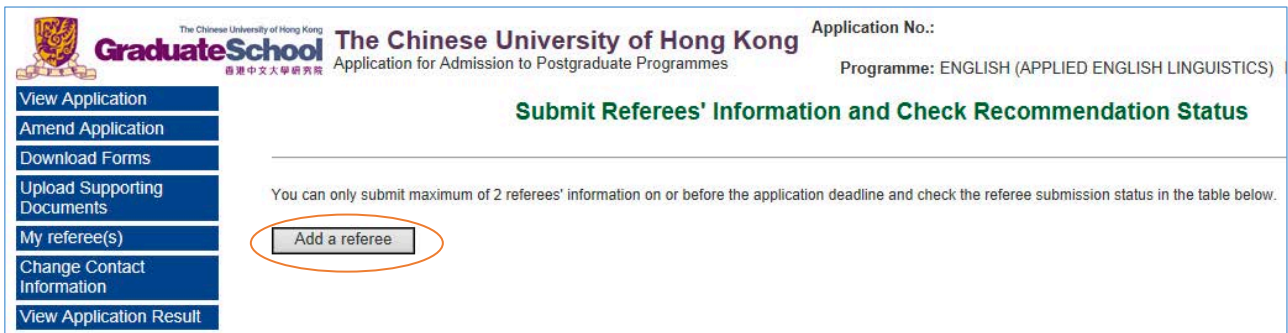
2.2 Submission method – via online system

If applicants choose "Submission Method = **Online**", an invitation email will be sent to the referee to complete the online referee's report.
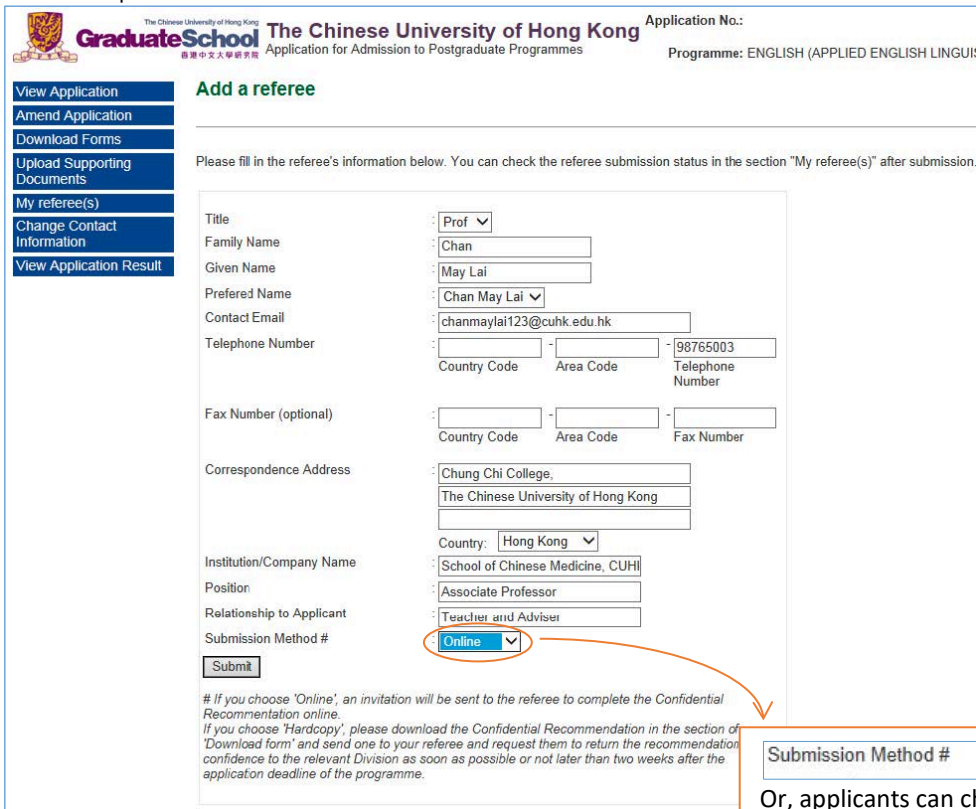
Or, applicants can choose "Submission method = **Hardcopy**".

2.3 Submission method – by hardcopy

If applicant chooses the "Submission method = **Hardcopy**", please print the "Confidential Recommendation" in the section "Download Forms" and send one to each of your referees.

The completed form must reach our Divinity School DIRECTLY from the referees in a sealed envelope as soon as possible or not later than the application deadline.