

**THE CHINESE UNIVERSITY OF HONG KONG**  
**Department of Statistics**

**Undergraduate Student Overseas Exchange Sponsorship Scheme**  
**For Academic Year 2019-20**

**A. Aims**

Undergraduate Student Overseas Exchange Sponsorship Scheme aims to encourage and enable more undergraduate students to participate in overseas exchange programmes with a view to increasing their international exposure and allowing them to gain global insight.

**B. Eligibility**

To be eligible for the sponsorship, students must be:

- An undergraduate student of the Department of Statistics.
- Taking part in exchange programmes arranged by OAL, Colleges and Faculties either in the summer of; or term-time in the **current academic year**.  
*(For students who will have exchange activities in academic year 2019-20 only)*
- An applicant for sponsorships and financial aids from other parties, including the CUHK Student Exchange Financial Aid and Scholarship Scheme (FASS).  
*(Please provide supporting documents)*

Students are only eligible for assistance under the scheme once throughout undergraduate study.

**C. Conditions**

1. Undergraduate Student Overseas Exchange Sponsorship Scheme will amount to a maximum of HK\$10,000 each.
2. Airfare, transportation and accommodation will normally be supported. As for the airfare, only the “cheapest economy class return air ticket or equivalent cost of transport between Hong Kong and the city where the exchange program is held” will be considered “eligible expenses”.  
For accommodation, the University does NOT suggest students staying in Airbnb due to its legitimacy. Unless the legitimacy of Airbnb can be proved by the government, the University cannot support students to stay in Airbnb.
3. The grant support is made on a reimbursement basis. All original invoices and receipts

including boarding passes are required.

4. Successful applicants should submit a brief report in English (not less than 300 words) with photos.

#### **D. Application**

Applicants should complete the application form and submit the duly completed form with the following supporting documents to the general office of the Department of Statistics (Room 119, Lady Shaw Building) on or before **17 April 2020 (Friday)**:

- a. The admission letter or any official document issued by the University of the Exchange Program
- b. The academic transcript generated from CUSIS
- c. Financial aid supporting documents
- d. Any other relevant supporting documents

**Important Note: Applications should be made before the commencement of the proposed exchange program.** Late applications will NOT be considered.

#### **E. Reimbursement for Successful Applicants**

Successful applicants\* should contact the general office of the Department of Statistics for reimbursement. Reimbursement will **ONLY** be made upon receiving the followings:

- a. The receipt/invoice of the accommodation and transportation
- b. The receipt and/or quotation (if the airfare is above \$15,000) of the round-trip economy class airfare or the equivalent cost of transport
- c. Boarding passes of the round-trip air passage
- d. Bank statement if the costs are paid by credit card
- e. A brief report in English (not less than 300 words) with photos

*\*Successful applicants will receive notification from the department after the application period.*