



CAMBRIDGE
THEOLOGICAL
FEDERATION

APPLICATION FOR ADMISSION

2015-16

*This form will be used to assess your academic and professional qualifications for entry onto all **taught** academic programmes offered within the Cambridge Theological Federation. [Click here](#) if you are applying for admission to a research degree (DProf, MPhil or PhD).*

All undergraduates must be members of a Federation House and must therefore complete a House application, which may be found on the House website. Along with information from interviews and church recommendations (where applicable), this form will help the House admissions staff advise which course of study would best suit you, should your application to the House be successful.

SECTION 1: PERSONAL INFORMATION

Title			
First Name(s)			
Middle Name(s)			
The name you prefer to use			
Surname			
Previous Surname (if different)			
Date of Birth (dd/mm/yyyy)			
Permanent Address		Present Address (if different from permanent)	
Home Phone	(+)	Mobile	(+)
Email 1		Email 2	

EMERGENCY CONTACT/NEXT OF KIN DETAILS:

Name of contact:	
Relationship to you:	
Address:	
Telephone number:	(+)
Email address:	

Federation House to which you have applied:

Eastern Region Ministry Course		Wesley House	
Institute for Orthodox Christian Studies		Westcott House	
Margaret Beaufort Institute of Theology		Westminster College	
Ridley Hall		I do not wish to be a member of a House. (Postgraduate applicants only)	

Do you wish to study on a full or part time basis?

Full Time	<input type="checkbox"/>
Part Time	<input type="checkbox"/>

SECTION 2: NATIONALITY*

** Non UK/EU applicants should provide a **notarised** copy of their current passport with their application.*

Country of nationality		
Country where you live		
Residential Status (please tick only one)	UK/EU national	<input type="checkbox"/>
	European Economic Area (EEA) national or Swiss national	<input type="checkbox"/>
	Overseas/Other	<input type="checkbox"/>
	Indefinite Leave to enter/remain in UK, or right of abode	<input type="checkbox"/>
	Child of a Turkish worker in UK	<input type="checkbox"/>
	Refugee	<input type="checkbox"/>
	Humanitarian Protection or Discretionary Leave including family members	<input type="checkbox"/>

Have you been permanently resident in the UK/EU for the last 3 years for other than educational reasons?

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

- *Regardless of your nationality, if you have NOT been permanently resident in the UK/EU for the past three years, your reply should be 'No'.*
- *If you are a non-UK/EU national and have been permanently resident in the UK/EU for the past three years BUT were here for the main purpose of studying, your reply should be 'No'.*
- *If you are a non-UK/EU national and have been permanently resident in the UK/EU for the past three years but were NOT here for the main purpose of studying, your reply should be 'Yes'.*

Non-UK/EU applicants: give the date of your most recent entry into the UK (dd/mm/yyyy)	
Non UK/EU applicants: please enter your passport number	

SECTION 3: FINANCIAL DETAILS**

****** *If you are a UK student and this is your first higher education degree, you may be eligible for public funding (student loan) upon acceptance to your programme of study. Further information on how to apply for a student loan with the Federation may be found on the Federation website or from the House Admissions Tutor or Director of Studies.*

Please indicate how you plan to fund your course of study.

	Self/family
	Student Finance Direct (student loan)
	Diocese/church/sponsor (please specify)
	Other (please specify)

When you start this course, what will be your highest qualification level?

	Undergraduate degree of UK institution
	Undergraduate degree of EU or overseas institution
	Postgraduate degree of UK institution
	Graduate degree of EU or overseas institution
	Other (please specify):

SECTION 4: LEARNING SUPPORT

If you have been diagnosed with a disability or specific learning difficulty (dyslexia, dyspraxia or dyscalculia), please let us know so that we can assess your needs and help you access the appropriate funding and support.

Do you have a learning support need arising from a disability, medical condition or mental health difficulty?

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

If you have a disability or learning difficulty, please tick all that apply:

Specific learning disability (please specify):		Mental health difficulty	
Blind or partially sighted		Internal disability	
Deaf or hearing impaired		Autistic Spectrum Disorder or Asperger Syndrome	
Wheelchair mobility		Other disability not listed here (please specify):	

SECTION 5: Level 4, 5 and 6 Awards

Complete this section if you intend to apply to one of the following programmes:

- Diploma in Theology for Ministry (DTM)
- Bachelor of Theology for Ministry (BTh)
- Certificate in Theology, Ministry and Mission (CTMM)
- Diploma in Theology, Ministry and Mission (DTMM)
- BA Hons in Theology, Ministry and Mission (BA)
- Graduate Certificate in Theology, Ministry and Mission (Grad Cert TMM)
- Graduate Diploma in Theology, Ministry and Mission (Grad Dip TMM)

even if you have already completed an undergraduate degree.

If you are applying to a Level 7 Award (**Postgraduate Certificate (PGC), Postgraduate Diploma (PGD) or Master of Arts (MA) in Theology, Ministry and Mission**) please proceed directly to **Section 6**.

[Click here](#) if you are applying to the **Professional Doctorate, MPhil or PhD programme**.

QUALIFICATIONS COMPLETED

***Important:** Please make sure that you have copies of **ALL** certificates, transcripts of results and any other related information and attach copies of these documents to this application. If your application is successful you may be required to provide originals.

Secondary Education (UNDERGRADUATE APPLICANTS ONLY): Give details of any courses undertaken, e.g. GCEs, GCSEs, HNC, A-levels, etc. Please list in chronological order, starting with the earliest dates.

Dates (mm/yy) From - To	Institution	Exam	Date	Subject	Results

Higher Education Qualifications

Do you have a degree or other Higher Education qualification?

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

If you have answered 'Yes', please supply details below (chronological order from earliest date):

Dates (mm/yy) From - To	Name of institution	Subject	Title of Degree	Class (or GPA)	Date Awarded/ Expected

Have you previously completed (or are working towards) Higher Level certified learning in a relevant subject which you would like to be considered towards advanced entry?

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

Please note that credits **cannot** be transferred towards a Cambridge University award (BTh or DTM), but may be counted towards Common Awards programmes. If you have answered 'Yes', you will be required to make a formal APL (Accredited Prior Learning) request. Transfers of credits are not granted automatically and must be approved by the Director of Studies and the Undergraduate Pathway Leader.

Continue to Section 7.

SECTION 6: Level 7 Taught Postgraduate Awards

Complete this section if you intend to apply for admission to the **Postgraduate Certificate (PGC)**, **Postgraduate Diploma (PGD)** or the **Master of Arts (MA) in Theology, Ministry and Mission**.

If you are applying to a research postgraduate award (the **Professional Doctorate in Practical Theology**, **MPhil or PhD**) please [click here](#).

QUALIFICATIONS COMPLETED

***Important:** Please make sure that you have copies of **ALL** certificates, transcripts of results and any other related information and attach copies of these documents to this application. If your application is successful you may be required to provide originals.

Please give details of the highest academic and/or professional qualifications AND any qualifications in Theology.

Dates (mm/yy) From - To	Place of Study/Validating Institution (including country if outside of the UK)	Qualification (name and type)	Results

Please give details of your experience in Christian ministry relevant to this application.

Please write a short statement of no more than 500 words saying how you think the MA in Theology, Ministry and Mission might enhance your ministry

If your application is successful:

- **Do you plan to study on a part-time or full-time basis?**

	Part-time
	Full-time

- **When do you plan to commence your studies?** *Admissions are normally for the Michaelmas term, but applicants to Common Awards programmes may apply to commence their studies in the Lent term, starting in January*

Year	Term

SECTION 7: ENGLISH LANGUAGE EVIDENCE

*If a non-native English speaker, please provide IELTS examination results or equivalent below.
Please note that TOEFL results are **not** accepted by either Cambridge or Durham University.*

Title/Component	Candidate Number	Grade	Date of testing(dd/mm/yy)

SECTION 8: PROFESSIONAL BODIES

Are you a member of any professional bodies?

Yes	
No	

Do you have any other technical or professional qualifications?

Yes	
No	

If you have answered 'Yes' please supply details below (add additional lines if necessary).

Awarding Body	Qualification Title	Grade (if applicable)	Date

SECTION 9: EMPLOYMENT

Are you currently employed?

Yes	
No	

If you have answered 'Yes' please supply details below.

Organisation name	
Job title	
Date appointed (dd/mm/yyyy)	
Current responsibilities	

Please supply previous employment details below.

Organisation	Position held	Start date	End date

SECTION 10: REFEREES

*lease enter the information of your two referees below. If references have already been provided for you as part of the application process to the Federation House, Bishops' Advisory Panel, or equivalent church recommendation process, these may be submitted. Please ensure that at least **one** of your referees can speak to your academic ability. **It is your responsibility to ensure your reference is provided: either include the reference(s) with this form or ask your referees to write directly to the Federation House.** Both referees should know you in a professional capacity and would not normally be a close friend or family member.*

Referee One

Title	
Name	
Position	
Institution	
Relationship to applicant	
If you are going through a church recommendation process, was this the reference you used?	

Referee Two

Title	
Name	
Position	
Institution	
Relationship to applicant	
If you are going through a church recommendation process, was this the reference you used?	

SECTION 11: FURTHER INFORMATION

How did you hear about the Cambridge Theological Federation? *Tick all that apply.*

CTF website		Federation House to which you applied	
Current Federation student		Federation staff member	
Federation alumnus/alumna		Family/friend /word of mouth	
Parish priest/pastor/religious leader		Other (please specify):	

SECTION 12: DECLARATION

I declare that the information supplied on this form and in its supporting documentation is complete and accurate. I understand that if any of the information provided is discovered to be false, my application will be automatically rejected.

Signed: _____ Date: _____

Please return this form and **all supporting documents** to the Federation House to which you applied. Your application for study will be not considered without this supporting documentation.

THIS PAGE IS TO BE COMPLETED BY THE DIRECTOR OF STUDIES OR ADMISSIONS TUTOR.

Candidate Name: _____

Date accepted by House: _____

Please tick the relevant boxes below.

___ We have accepted this candidate for admission to our House (if applicable) and hereby recommend him/her for admission to the following course of study within the Federation:

COMMON AWARDS (Durham University)	CAMBRIDGE UNIVERSITY
CertHE in Theology, Ministry & Mission	BTh (<i>candidate must complete the BTh application form and submit further supporting documentation</i>)
DipHE in Theology, Ministry & Mission	
BA (H) in Theology, Ministry & Mission	
Graduate Certificate in Theology, Ministry & Mission (<i>pending programme approval</i>)	DTM (<i>candidate must complete the BTh application form and submit further supporting documentation</i>)
Graduate Diploma in Theology, Ministry & Mission	
Postgraduate Certificate in Theology, Ministry & Mission (<i>pending programme approval</i>)	
Postgraduate Diploma in Theology, Ministry & Mission (<i>pending programme approval</i>)	
MA in Theology, Ministry & Mission (<i>pending programme approval</i>)	

FOR COMMON AWARDS APPLICATIONS ONLY:

___ All of the following supporting documentation has been reviewed and is included:

Transcripts of past study	
Degree Certificates of past study and any professional certificates	
Copy of Passport	
IELTS Results (if applicable)	
Two written references	
The candidate requires sponsorship for a T4 visa.	
A learning disability is suspected and arrangements will be made in-House for testing.	
The candidate will be applying for APL.	
Admissions notes:	

Signed: _____ Date: _____