



Wu Yee Sun College
The Chinese University of Hong Kong



Note to Applicants for Student Hostel Residence (2019-20)
(For Non-Local Students Admitted in 2016-17 and after)

Any personal data collected by means of the hostel application will be used by Wu Yee Sun College for the purpose of processing hostel application. Applicants have a right of access and correction with respect to personal data as provided for via email to polly@cuhk.edu.hk. The provision of any personal data is on a voluntary basis.

1. 604 hostel places (all in double rooms) at the College hostels are available for students of the College.
2. The residential term for 2019-20 is from September 2019 to May 2020. The hostel will be closed for a few days during Lunar New Year. Residents are not allowed to stay at the hostel unless otherwise requested and approved. Summer residence arrangement and application will be announced in due course.
3. The annual hostel fee for 2019-2020 will be reviewed (for reference, the annual hostel fee for 2018-2019 is HK\$12,234.) All residents are also required to pay a Resident Association fee of HK\$30 and a refundable deposit of HK\$1,000.
4. For students enrolled in programmes with a normative study period (N) of 3 years or more, the guaranteed hostel period will be "N-1". For the "-1" year, students can still apply for the hostel through Resident Selection. In short, they only have to compete for hostel place once throughout their normative study period. For students enrolled in programmes with a normative study period of 2 years or less, the guaranteed hostel period will be N.
5. All non-local students who wish to be allotted hostel places in 2019-20, no matter by using 'Guaranteed Hostel Quota' or via Resident Selection, must first **submit their online application** on (<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=6042438>; login with student ID needed) **from 12 to 26 November 2018**. A notification email automatically generated by the system will be sent to the email address provided by the applicant upon successful submission of application. Please keep the email. Applicants may be requested to present the email printout to the College as supporting document if necessary. Late or incomplete applications will NOT be handled. Students planning to participate in non-local exchange programmes and hence applying for one-semester accommodation also need to submit their application during this period.
 - 5(a) **Guaranteed Hostel Quota** ("N-1" Period) – students applying via this do NOT need to submit hard copy to the Office.
 - 5(b) **Resident Selection** – students applying via this HAVE TO print and sign the notification which is automatically sent to the email address provided by the applicants. Signed notification printout, together with all necessary supporting document(s), must be submitted to the College Office (Room G03, G/F., East Block, Wu Yee Sun College, The Chinese University of Hong Kong) **between 28 and 29 November 2018 within office hours**.
6. Resident Selection is mainly based on academic excellence and participation in extra-curricular activities of **the best year** as indicated by the applicant. Please see Appendix 1 for the scoring scheme.
7. Applicants applying via **Resident Selection** should submit a copy of the following documents (if applicable). Should applicants fail to present proof required, scores of the related parts will not be counted.
 - 7(a) **Proof of Academic Excellence**
Transcript/ Certificate showing the award of Master's List / Dean's List
 - 7(b) **Maximum 3 Posts for Proof of extra-curricular activities**
The "Certification of Recognized Student Societies" issued by CUHK Office of Student Affairs, the "Certification of Registered Societies" issued by CUSU, "Certification of College Recognized Societies" issued by the College Office, or "Certification of Registered Societies" issued by College SU as supporting document.
8. Information submitted by the applicants must be true to the best of their knowledge. A strict assessment of all information provided will be carried out. The College will continue relevant verification work after move-in and reserves the right to demand the original copy of relevant documents for verification. Any change of information should be reported in writing to the College and the Wardens. False report or forged documents, if found, will result in immediate deprivation of residents' right of residence. The case will also be referred to the College Student Counselling and Disciplinary Committee for consideration of further actions. Applicants' future application for hostel places will not be considered.
9. The application result will be announced on the College Website (<http://www.wys.cuhk.edu.hk>) on 14 December 2018 tentatively. Successful applicants will also receive an email notification from the College. Roommate Preference arrangement will be announced later. Student Hostels Committee has the final decision on hostel room assignment.
10. Unsuccessful applicants with special need for hostel places may submit an online application (<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=6043833>) to the Student Hostels Committee by 12nn, 7 January, 2019. Signed notification printout and all relevant supporting documents must also be submitted to the College Office (Room G03, G/F., East Block, Wu Yee Sun College, The Chinese University of Hong Kong) during office hours on or before 7 January 2019. Results of appeals and waiting list will be announced on the College website on 29 January 2019 tentatively.
11. Allotted hostel places are not transferable. Applicants who wish to give up their places must apply to the College and the Warden in writing (<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=6043562>) on or before 1 March 2019. Vacant places will be filled up by applicants on the waiting list. Applications for early hostel withdrawal during term-time must be submitted at least 7 working days in advance of the planned last date of stay. Should the application be approved, partial hostel fee will be refunded on pro rata basis with the reduction of one month's hostel fee. Residents who withdraw from the hostel after 1 November 2019 in the first term or 1 March 2020 in the second term will be required to pay the hostel fee counting from the move-in date to end of the relevant term.

12. Hostel Grant/Subsidy are offered by the College, the University and the Student Financial Assistance Agency to needy students to meet hostel expenses. Details can be obtained from the websites below:
<http://www.wys.cuhk.edu.hk/scholarships.php>
<http://www.oafa.cuhk.edu.hk/>
13. Holders of the University's parking labels and students having private vehicles are not eligible for applying student hostel places. The College Student Hostels Committee reserves the right to request those who are found to have parking labels to withdraw from the hostel.
14. Students on Suspension of Study and students who have been allotted a hostel residence by Faculty of Medicine are not eligible for College hostel places.
15. The maximum College hostel period of a student equals his/her normative study period.
16. The decision of College on selection of resident students is final.

1 November 2018

Hostel Resident Selection Mechanism for Non-Local Students
Wu Yee Sun College
The Chinese University of Hong Kong

Indication of “Best Year”

Applicants can choose their “best year”, i.e. the academic year in which they gain the most hostel scores, for submission. Definition of academic year is stated in the scoring scheme below, and the “best year” should be indicated in the online application form.

Scoring Scheme

A. Academic Excellence

Scoring Scheme:

Award	Score	Year Definition
<ul style="list-style-type: none"> • Master’s List [△] • Dean’s List [△] 	21 14	Same Academic Year

[△] These items are mutually exclusive, i.e. applicants can only gain score from 1 out of these 2 items.

B. Extra-Curricular Activities (max. 105 points)

Scoring Scheme: (A maximum of three positions will be counted)

Student Bodies / Position	College	CUHK	Year Definition	
Executive Council, College Student Union <ul style="list-style-type: none"> • President • Members 	Prioritized 75	---	<p>The Academic Year of the end date of term of office</p> <p style="text-align: center;"><i>Example</i> Term of office: 1 April 2017 - 31 March 2018; i.e. term of office end date is <i>31 March 2018</i>;</p> <p>31 March 2018 is in the Academic Year of 2017-18;</p> <p>This activity is counted in the Academic Year 2017-18</p>	
Representative Council, College Student Union <ul style="list-style-type: none"> • Chairman • Members 	Prioritized 42	---		
Judiciary Committee, College Student Union <ul style="list-style-type: none"> • Chairman • Members 	42 32	---		
Student Publication Committee, College Student Union <ul style="list-style-type: none"> • Editor-in-Chief • Deputy Editor-in-Chief / Editors 	63 32	---		
Executive Committee Members of College Resident Association (Quota: 15)	Prioritized	---		
CU Student Union / CUSU Representative Council <ul style="list-style-type: none"> • CUSU President • CUSU Ex-Co Members • CUSU Representative Council President / Vice-President • CUSU Representative Council Members 	---	Prioritized 75 63 32		
Campus Radio <ul style="list-style-type: none"> • President • Vice President • Ex-Co Members 	---	63 63 32		
CUSU Judicial Committee <ul style="list-style-type: none"> • SMJC • MJC 	---	40 30		
Mainland Undergraduate Association / International Student Association <ul style="list-style-type: none"> • President • Ex-Co Members 	---	32 21		
Faculty/Departmental Society and Interest Club <ul style="list-style-type: none"> • President • Ex-Co Members 	---	32 21		
College Faculty/Departmental Society and Interest Club <ul style="list-style-type: none"> • President • Ex-Co Members 	42 32	---		
CU Student Press <ul style="list-style-type: none"> • Chief Editor • Editorial Board Members 	---	Prioritized 53		
Members of Sports Team	32	32		<p>The Academic Year that follows the team membership</p> <p style="text-align: center;"><i>Example</i> You serve in the Sports Team in Term 1, Term 2 or full year in the Academic Year 2016-17; The Academic Year that follows is 2017-18;</p>

			This activity is counted in the Academic Year 2017-18
College Art Festival Organizing Committee <ul style="list-style-type: none"> • President • Members 	21 14	---	The Academic Year that follows the Art Festival <i>Example</i> Art Festival takes place in March - April 2017; March - April 2017 is in the Academic Year of 2016-17; This activity is counted in the Academic Year 2017-18
College Orientation Camp Organizing Committee <ul style="list-style-type: none"> • President • Members 	32 21	---	The Academic Year that follows the Orientation Camp <i>Example</i> Orientation Camp takes place in August 2017; The Academic Year that follows August 2017 is 2017-18; This activity is counted in the Academic Year 2017-18
MUA/ISA Orientation Camp Organizing Committee <ul style="list-style-type: none"> • President • Members 	---	32 21	
College Anniversary Celebration Organizing Committee <ul style="list-style-type: none"> • President • Members 	21 14	---	The Academic Year of the College Anniversary <i>Example</i> College Anniversary takes place in November 2017; November 2017 is in the Academic Year of 2017-18; This activity is counted in the Academic Year 2017-18

Tentative Timeline for Student Hostel Residence 2019-20
(For Non-local Students admitted in 2016-17 and after)

12 November 2018 (Monday) to 26 November 2018 (Monday)	Online Application for Student Hostel Residence (https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=6042438)
28 November 2018 (Wednesday) to 29 November 2018 (Thursday)	<u>Document Submission (only for those applying via Resident Selection)</u> <ul style="list-style-type: none"> - Signed Printout of Email Notification - Proof of Academic Excellence (if applicable) - Proof of Extra-curricular Activities, max. 3 posit (if applicable)
14 December 2018 (Friday)	Hostel Allotment Announcement
15 December 2018 (Saturday) to 7 January 2019 (Monday)	<u>Online Application for Appeal (by 12nn, 7 January 2019)</u> (https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=6043833) <u>Document Submission (by 5:30pm, 7 January 2019)</u> <ul style="list-style-type: none"> - Signed Printout of Email Notification - All relevant supporting documents (if applicable)
29 January 2019 (Tuesday)	Appeal Result Announcement
1 March 2019 (Friday)	Application Deadline of Hostel Withdrawal (https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=6043562)
[Tentative] 6-14 July 2019	Online Application for Hostel Zone Preference and Roommate Arrangement (https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=6111056)
[Tentative] 1 August 2019	Hostel Room Assignment Announcement