

Wu Yee Sun College
Rance Lee Mentorship Programme
Activity Fund for Mentorship Gathering
Report

February 2019

Rance Lee Mentorship Programme

Activity Fund for Mentorship Gatherings

- Objectives:** The fund is set up for encouraging mentors and mentees to meet up for learning and/or service.
- Examples of Activities:** Lunch/dinner meetings, movies and performances, sports activities, visits
- Eligibility:** **At least one mentor** and **two student mentees** participate in the activity.
- Funding Amount:** A maximum of **\$3,000** per group per year
- Reimbursement:** Complete an activity report with at least **5 photos** and submit it together with original receipts
- Enquiries:** Miss Sonia Yu (soniayu@cuhk.edu.hk / 3943-3937)

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Group Name: _____

Full Name of Payee: _____

Student ID of Payee: _____

(if applicable)

Payment Method:

Paid by Crossed-cheque* Address for mailing cheque: _____

Bank auto-pay Name of Bank: _____

Bank Account Number: _____

Date of Report Submission (DD/MM/YY): _____

** All issued crossed cheques will be directly sent to the payee with address provided above, therefore please provide DETAILED mailing address.*

Note:

- Please submit this report together with 5 photos within two weeks after completion of the activity.
- The photos should be taken during the activity and the participants should be seen in these photos.
- The subsidy will be reimbursed upon completion of the activity and submission of report and original receipts.
- The group may be invited to give an oral presentation/ sharing of their activities in College event(s).

Activity Date (DD/MM/YY):	
Activity Time:	
Activity Venue:	
Name of Activity (English):	
Name of Activity (Chinese):	
Activity Description / Sharing (150-200 words):	
Photos:	Please send 5 ORIGINAL photos (at least 1MB per photo) which were taken during the activity to rachelpoon@cuhk.edu.hk within two weeks after completion of the activity.

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List of Participants

Please add more rows if necessary

Mentor / Mentee	Full English Name	Signature