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#### Administrative Systems Division

## Client / Server Object Promotion Request Form

AMSD Form No. : F11

System : Sub-system : AMSD Ref. No. :

# A. promotion nature

***1. Check In/ Out\****

Requested by : Completed by : Checked by : Accepted by :

Request Date : Date : Date : Date :

Target Date :

***2. Unit Testing/ Development* ( ) *TO System Test* ()**

Requested by : Completed by : Checked by : Accepted by :

Request Date : Date : Date : Date :

Target Date :

***3. System Test* ( ) *TO User Acceptance* ()**

Requested by : Completed by : Checked by : Accepted by :

Request Date : Date : Date : Date :

Target Date :

***4. User Acceptance* ( ) *TO Production* ()**

Requested by : Completed by : Checked by : Accepted by :

Request Date : Date : Date : Date :

Target Date :

***( \* Delete where appropriate )***

B. Server objects

PC Scripts Version Object Name Check out Version No.

Remarks :

C. client objectS

**Check Out /Promote From Check In/Promote To**

**Library Name Entry Name Date Time Object Size Library Name Date Time Object Size**

Remarks :

# d. Remarks/Special Instructions