

Lee Woo Sing College, The Chinese University of Hong Kong Hostel Application (Summer Residence, 2020)

Note to Applicants (All Students of All Cohorts)

Applicants should read the following note carefully before submitting their hostel applications.

General information

1. A total of 84 hostel places (only double rooms are available) in the College campus will be offered to students of Lee Woo Sing College for summer residency 2020. Students of all cohorts are eligible to apply (for non-local students, only students currently staying on campus in Term 2, 2019/20 are eligible to apply).
2. The summer residence is divided into two sub-periods:

Period A	Period B
26 th May to 13 th July 2020	13 th July to 28 th August 2020 for local students; or 13 th July to 5 th September 2020 for non-local students

3. Due to CoVID-19 epidemic, summer residence 2020 will be offered for students with genuine needs of accommodation (supporting documents are required to be submitted upon application for approval from Dean of Students) during summer periods.
4. All Lee Woo Sing College students are eligible to apply for hostel accommodation, except students being banned from hostel residency in 2019/20 residential year. Final-year/ graduating students can apply for Period A only. For non-local students, only students currently staying on campus in Term 2, 2019/20 are eligible to apply.
5. All applicants applying for hostel residency shall agree to be abided by the Student Hostel Regulations upon their submission of application.

Fees

6. The hostel fees for summer residence 2020 are listed below. Those fees are to be paid in a single installment which will due by mid-June 2020. Failure to pay the required fees will lead to immediate disqualification of summer residency. Each successful applicant is required to pay HKD500 as hostel deposit.

Period A	Period B	Electricity Fee Subsidy
\$2,976	\$3,864 (for local students); or \$4,536 (for non-local students)	90 units per room per month. Top-up is required for any excessive usage

Application Procedures

7. Only online application is accepted. The application period is from 23rd April (2:00pm) to 3rd May 2020 (11:59pm). Late or incomplete application will not be handled. Please complete the online application form here: <https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=9407130>

Application Results

8. Application results will be announced on the College website on 11th May 2020. Successful applicants have to submit an online “Roommate Preference Form” if they wish to indicate their roommate preference.

Move-in and Move-out dates

9. Successful applicants must complete a check-in form and move-in the hostel at the time specified on the confirmation email to be sent to them upon release of application results.
10. Students should move-out before 9:00am on 13th July 2020 (Period A only) and 9:00am on 28th August 2020 (Period B inclusive) respectively. No extension of stay is allowed or request of such will be entertained.
11. When moving out, students should clean their rooms, defrost the fridge and clear out all belongings, and return all hostel properties to the College Office. Otherwise, fees will be deducted from the hostel deposit for cleaning and maintenance.

Withdrawal

12. Successful applicants who would like to withdraw from summer residency before move-in shall write to the College Office before the move-in date; Students who would like to withdraw from summer residency after move-in shall write to the College Office one month in advance of the planned last date of stay. Otherwise, they have to pay in-lieu for the short notice period.
13. The hostel places vacated by students who withdrew from their hostel places will be assigned by the Hostel and College Facilities Management Committee to other applicants on the waiting list.

Swapping of rooms

14. Allocated hostel places are not transferable. Students applying for swapping of room will be only considered if valid reasons are provided, and if all the members involved in the rooms agree and sign on the form "Application for Swapping of Room". They could only swap their rooms after receiving the written confirmation from the Office.
15. Lee Woo Sing College Hostel and College Facilities Management Committee reserves the final right of allotting the hostel places.

Secretary

Hostel and College Facilities Management Committee

22nd April 2020