**The Chinese University of Hong Kong**

**Graduate Division of Social Work**

**Document Cover Sheet (for Applicants of Taught Postgraduate Programmes)**

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| **Application No.:** |  | | |  | |
| **Name in English:** | (Family Name) |  | | (Given Name) |  |
| **Programme:** | 🞎 Master of Social Science Programme in Social Work (MSSc)  🞎 Master of Social Work Programme (MSW)  🞎 Master of Arts Programme in Family Counselling and Family Education (MAFCFE)  🞎 Master of Arts Programme in Social Policy (MASP)  🞎 Master of Arts Programme in Social Service Management (MASSM) | | | | |
| **Study Mode:** | 🞎 Full-time | | 🞎 Part-time |  | |
| |  |  |  | | --- | --- | --- | | I am enclosing supporting documents in the following order (Please 🗹 in the appropriate boxes): | | | | **🞎** | **1.** | **Reply Slip for Applicants who are Applying for More Than One Programmes/ Study Modes**  **Offered by the Graduate Division of Social Work** (if applicable) | | **🞎** | **2.** | **Transcript**   |  |  | | --- | --- | | 🞎 | I am enclosing an official transcript in a sealed envelope. The transcript was issued by the Registry (教務處). | | 🞎 | I am enclosing a photocopy of the transcript for the Admission Panel’s reference. My institution will directly send the official transcript to the Graduate Division of Social Work. | | 🞎 | I am a CUHK final-year student/ graduate. I am enclosing a photocopy of my transcript. | | *(For those who have participated in exchange programme of long duration which constitutes part of the studies)* | | | 🞎 | I am enclosing a photocopy of the transcript of the exchange programme issued by the host university. | | | **🞎** | **3.** | **Grading Scheme**  [Remarks: An accepted Grading Scheme should indicate the marks/ GPAs for achieving an average grade of not lower than "B".]   |  |  | | --- | --- | | 🞎 | The Grading Scheme is stated at the bottom/ back of my transcript. | | 🞎 | My graduation certificate indicates the Class of Honours or average grade that I obtained.  I therefore do not need to provide the Grading Scheme. | | 🞎 | Others, please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |  |  |  | | **🞎** | **4.** | **Personal Statement** | | **🞎** | **5.** | *(For applicants who obtained degrees from universities in Mainland China)*  **Online Verification Report of Higher Education Qualification Certificate (教育部學歷證書電子註 冊備案表)** issued by the CHESICC (學信網) | | **🞎** | **6.** | **Confidential Recommendations from Two Referees**   |  |  | | --- | --- | | 🞎 | I am enclosing the recommendations in sealed envelopes. | | 🞎 | My referees will submit the recommendations through the “Online System for Applicants of Postgraduate Programmes”/ directly send the recommendations to the Graduate Division of Social Work. | | | **🞎** | **7.** | **Documentary Proof of Fulfilling the English Language Proficiency Requirement** | | **🞎** | **8.** | **Photocopy of Certificate of Graduation** (if applicable) | |  |  |  | | **🞎** | **9.** | **Photocopy of Hong Kong Identity Card**   |  |  | | --- | --- | | 🞎 | I am enclosing this document. | | 🞎 | I am not a holder of Hong Kong Identity Card. | | | **🞎** | **10.** | **Photocopy of Other Identity Document(s)** | | **🞎** | **11.** | **Others (if any)**, please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |