

Feedback on Class Visits

19 January - 2 March 2015

Faculty of Engineering
The Chinese University of Hong Kong

Classroom Essentials

- Engage the students before, during, and after the class
 - Before the class starts, talk with the students to let them know that you care
 - During the class, do not wait for the students to ask questions, ask students questions to make sure they understand the materials. Move around and use gestures to engage students sitting in different areas
 - After the class, make yourself available to answer any questions the students may have

Teaching Mechanics I

- Have a well-organized, well designed lesson plan
- Do not be late! Get the room ready, e.g., warm-up the projector, get the microphone ready, etc.
- Use a voice (or a microphone) so that audience can hear you clearly
- Do not speed up nor slow down your speech. Do not read from your lecture notes!
- Provide examples, implications, illustrations, applications, etc. in addition to your notes

Teaching Mechanics II

- Your body language matters! Eye contact is also important!
- Use other visual aids, e.g., laser pointer, remote control, whiteboard, object visualizer, etc.
- Address behavior issues immediately
 - Speak only when students are quiet

Tips

- Give quizzes as a way to assess students' understanding and also keep their attendance
- Provide a strip of paper for students to give feedback at the end of the class (and discuss their feedback afterwards)
- Use contemporary issues in the class can make your teaching more interesting!

Be...

- Be engaging
- Be consistent
- Be firm
- Be patient
- Be respectful
- Be honest
- Be positive
- Be considerate
- Be focused
- Be professional