

# Career Planning and Development Centre

# Personal Assistant Training Scheme (PATS)

Questions or comments? Email the CPDC at cpdc@cuhk.edu.hk or call 2609 7202

Under the Personal Assistant Training Scheme (PATS), each selected student is matched with a senior executive as his / her mentee for a year. It would be a good channel for mentees to:

- obtain advice for career and professional development
- $\ensuremath{\mbox{\tiny cs}}$   $\ensuremath{\mbox{\ broaden}}$  their social and personal perspectives
- build up invaluable networks for future career.

With most of our mentors being expatriates, mentees may also enhance their cross-cultural understanding and English proficiency through the scheme. Full-time undergraduate students expecting to graduate in May 2011 are welcome to apply.

To find out more about PATS, please visit our website <u>http://www.cuhk.edu.hk/osa/recruit</u>. Recruitment information will be distributed to penultimate year undergraduate students via email in late October. Stay tuned!

# J.P. Morgan's Summer Internship Events

Take the opportunity to join one of the world's most prestigious banks this summer! J.P. Morgan invites your application to participate in its summer internship information sessions to be held at their Hong Kong office. Come and meet with the executives to learn about the business and life at J.P. Morgan.

J.P. Morgan's Technology Summer Internship Event (click here for the flyer)		
Date	: 25 November 2009 (Wednesday)	
Relevant disciplines	: Computer Engineering/Computer Science/Electronic Engineering/Information Engineering/Mathematics	
Application Deadline	: 9:00 am (HK time), 23 October 2009 (Friday)	
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Finance and Operations & Business Services Summer Internship Event (click here for the flyer)		
Date	: 2 December 2009 (Wednesday)	
Relevant disciplines	S: Accountancy/Arts/Business/Economics/Engineering/Finance/Financial Engineering/Mathematics/Science/Statistics	

Students who have successfully completed the internship in 2010 would be considered for a full-time offer upon graduation in 2011.

If you are interested in joining the event, please submit a covering letter and a resume to the CPDC. Successful applicants will receive a confirmation from J.P. Morgan directly with details by 9 November 2009.

#### Application method

Please send your covering letter and resume to <u>cpdc@cuhk.edu.hk</u>. To facilitate our processing without delay, kindly adhere to the instructions below:

- 1. Save cover letter, resume (please specify your GPA), transcript and other documents you wish to include in the application in ONE word/pdf file
- 2. Name the file with your FULL NAME, for example: Chan Tai Man Jerry.doc/ .pdf
- 3. Mark the email subject as <u>'JPM Finance and Operations & Business Services Summer Internship Event'</u> or <u>'JPM Technology Internship Event'</u> as appropriate

# Share the exciting moment - Join the UBS Hong Kong Golf Open Event

UBS will be hosting the annual UBS Hong Kong Golf Open on 12 November 2009 and is offering selected students from local universities an opportunity to attend the event. Come and taste the exciting moment with fellow students and the representatives from UBS. For more information about the event, please visit <u>http://www.ubshongkongopen.com/</u>

UBS will provide round trip transport directly from/to Central to/from the Fanling golf course, students will get a tour of the golf course and interaction opportunity with some of the players. Details are as follows:

Date: 12 November 2009 (Thursday)Time: 10:00 am - 2:00 pmVenue: The Hong Kong Golf Club, FanlingTarget Students: Students from all majors and faculties to be graduated by 2011 or 2012

#### Application method

Send your resume to <u>cpdc@cuhk.edu.hk</u> before 9:00 am (HK time), 4 November 2009 (Wednesday). To facilitate our processing without delay, kindly adhere to the instructions below:

- 1. Save resume, transcript and other documents you wish to include in the application in ONE word/pdf file
- 2. Name the file with your FULL NAME, for example: Chan Tai Man Jerry.doc/ .pdf
- 3. Mark the email subject as <u>'UBS Hong Kong Golf Open Event '</u>

# CV and Interviewing Skills Workshop by Credit Suisse

The Career Planning and Development Centre has invited Ms. Pony Ma, a trainer for Credit Suisse, to share practical tips on preparing your CV and facing job interviews. This session will focus on interviewing for positions in multinational organizations. Participants will leave the training with a workbook of ideas to improve their own CVs and better prepare for job interviews in multinational organizations. Details are as follows:

Date : 30 October 2009 (Friday) Time : 3:30 pm-5:00 pm Venue: LT7, Teaching Complex at Western Campus, CUHK

#### This interactive workshop focuses on the following areas:

- Mechanics of preparing a Cover Letter and CV;
- cs CV content and presentation;
- Preparing for tough interview questions; and
- Presenting yourself with professionalism.

If you are interested in this workshop, please register at <u>https://www.cuhk.edu.hk/osa/aps/seminar/ibform.hts</u> on or before 29 October 2009.

For enquiry, please contact Ms Li at 2696 1727.

# Part-Time Work Opportunity -Linklaters Human Resources Student

Linklaters is now offering a part-time work opportunity to students with a human resources background or an interest in the legal industry.

Students who are interested in the job please submit a covering letter and a resume to the CPDC. Successful applicants will receive a confirmation with details in due course.

For detailed job description and the application method, please go to <a href="http://osanta.osa.cuhk.edu.hk/osa/cpdc/\_private/\_doc/news/LinkLaters%20(HR%20Student).pdf">http://osanta.osa.cuhk.edu.hk/osa/cpdc/\_private/\_doc/news/LinkLaters%20(HR%20Student).pdf</a>

# Morgan Stanley Quantitative Finance Programme

Morgan Stanley Quantitative Finance Programme is open for application. PhD candidates who are graduating between December 2009 and June 2010 with a background in Mathematics, Physics, Engineering, Quantitative Finance or Computer Science are welcome to apply.

The incumbent is expected to report duty in July 2010. For programme details, please <u>click here</u>. Please submit your application online at <u>www.morganstanley.com/careers/recruiting</u> by the deadline, i.e. <u>6 November 2009 (Friday)</u>.

## Student Counselling and Development Service

Questions or comments? Email the SCDS at scds@cuhk.edu.hk or call 2609 7208

## "uBuddies 2010" Peer Counselling Network

The Student Counselling and Development Service of the Office of Student Affairs is launching the "uBuddies" Peer Counselling Network for the first time this academic year. In the past two months, our publicity for "uBuddies" has generated much interest and favourable response on campus. This new initiative has even been reported in the Sing Tao Daily News.

As a gentle reminder, the deadline for application is **31 October 2009 (Saturday)**. Act now and grasp this opportunity to contribute to the promotion of a caring and supportive culture in our University.

#### Training:

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- 12 hours on peer counselling skills
- 3 days/2 nights adventure training camp to build team spirit;
   increase self-understanding and self-confidence
- из 12 hours on Mental Health First Aid

#### Attainable Qualifications:

- CI CUHK uBuddies Certificate
- Mental Health First Aid Certificate (certificate is jointly issued by The Mental Health Association of Hong Kong and acknowledged by the ORYGEN Research Centre of the Department of Psychiatry, The University of Melbourne)
- Nomination for the Best uBuddies Awards (Winners will be awarded scholarships of up to \$1,000 per person)

Criteria	: Full-time non-final year undergraduate students
Deposit	: \$400 (Deposit will be refunded upon completion of at least 80% attendance of training and supervision sessions)
Information Sheets &	: 1. Student Services Centre, Office of Student Affairs, 1/F, Benjamin Franklin Centre
Application Forms	2. College Dean of Students' Offices
	3. Download from the Student Counselling & Development Service homepage http://www.cuhk.edu.hk/osa/scds

For enquiry, please contact Ms. Wong at 2696 1804.

# **Building a Caring Campus – Collection of Caring Experiences and Inspirations**



"Caring experiences" are happening everywhere on our campus. Since the start of our collection activity, many staff and students have been earnestly sharing their "caring experiences" with us. Here are some of their sharings:

#### My Caring Anecdotes...

- The senior students in the Department of Medicine helpfully shared their experience and taught us how to cope with different things and pressure.
- In orientation camps, the group leaders were really caring and helpful. They provided a lot of suggestions and advice regarding academic areas and interpersonal relationships

#### My Expectations towards a "Caring Campus" ...

I expect a safe and healthy campus with harmonious relationships. For safe, we have to carefully cross the roads and drive safely on campus. When not feeling



well, remember to wear masks. I also hope that everyone will not only focus on attaining good GPA, but also treasure the development of true friendships.

I hope more talks and workshops with the theme of "Caring Campus" would be organized in CUHK. Students could also make good use of the game "Secret Angels" to build a better relationship with their schoolmates. All these perhaps can re-emphasize the importance of "caring".

#### My Personal Contribution to a "Caring Culture"...

- I think "respect" is one of the keys contributing to a "Caring Campus". For instance, I can show respect by making eye contact when chatting with others; I would also listen patiently without interruption. I hope others would also do the same to me.
- Politeness is very important to contributing to a "Caring Culture". Being polite is easy by remembering three magic words: "Please", "Thank you" and "Sorry".

Whether you are a staff or student, you are invited to express your gratitude to those who cared for you as well as share your joy in caring for others by sending us your thoughts and experiences on the following:

- Your personal experiences in which you felt being cared for and supported by the people around you
- Your expectations of a "Caring Campus", i.e. what you hope to experience or see on campus
- Solution of the second second

You can submit your contributions via a collection box located in the Student Services Centre, 1/F, Benjamin Franklin Centre or email to <u>caringcam-pus@cuhk.edu.hk</u>. Our Section reserves the right to edit and print your contributions.

#### **Student Activities and Amenities Section**

#### **Subsidies for Student Activities**

#### Questions or comments? Email the SAAS at saau@cuhk.edu.hk or call 2609 7216

More than 90 applications were received for the Student Activities Funds administered by the Office of Student Affairs which include the UGC Block Grant Student Activity Fund, the HSBC Student Activity Grant and The Federation of Alumni Association's Student Activities Fund. The vetting process in relation to the UGC Block Grant Student Activity Fund is over and the awardees are being informed by individual post right now. As for the HSBC Student Activity Grant and The Federation of Alumni Association's Student Activities Fund, the screening is heading for the last stage. The results will be announced shortly and the successful applicants will also be informed on an individual basis.

#### **Open for Application: BEA International English Contest (Hong Kong)**

Do you want to serve as the cultural ambassador of China? Do you want to take part in the cultural exchange programmes in Cambridge and London during 2010? Join the BEA International English Contest (Hong Kong)!

The BEA International English Contest (Hong Kong) is part of the China nationwide non-profit international English contest supported by the Ministry of Foreign Affairs of China and the British Embassy of China. The China contest is expected to attract half a million students from primary to tertiary levels from over 20 provinces around the Mainland. With the theme of "Evangelizing the Chinese Culture to the World", the Hong Kong contest aims to elect the English cultural ambassadors who will represent the HKSAR to participate in the China contest which will take place in Beijing in January 2010. Winners of the China contest will subsequently be commissioned as the ambassadors of China to exchange the national culture with people around the world.

To apply for the Hong Kong contest, please submit an **English essay** in 400 words about "Evangelizing the Chinese Culture to the World" together with the duly completed **application form** to the Student Services Centre of the Office of Student Affairs (1/F, Benjamin Franklin Centre) <u>on or before 30 October 2009</u> (Friday). The application form can be obtained at the Student Services Centre or downloaded from <u>www.hkiec.hk</u>. Details of the Contest can also be referred to the above website. For inquiry, please contact Miss Poon at 2609 7210.

## ICAC "I Generation" Youth Integrity Programme

The Office of Student Affairs has partnered with the Independent Commission Against Corruption (ICAC) in organising the "I Generation" Youth Integrity Programme in 2009/10. The Programme, which welcomes the participation of students from Hong Kong, the Mainland, Macao and overseas, aims to develop young people as ethical leaders to sustain the culture of probity in the society and provide them with a platform to exchange on issues related to integrity. It comprises five component activities, namely (1) Workshop on integrity, leadership and corporate citizenship, (2) "I" Project Competition, (3) Exchange Programme, (4) Youth Summit and (5) Youth Concert.

To provide the participating teams of the "I" Project Competition with relevant information on the topics concerned, a Workshop on integrity, leadership and corporate citizenship will be held on 14 November 2009 (Saturday). In the Workshop, prominent speakers will share with the participants on topics related to the pivotal value of integrity, the essential qualities of an ethical leader and the importance of corporate citizenship, etc. All students are welcome to join.

For more details of the Programme, please visit the ICAC website at www.icac.org.hk/icac/yintegrity.html.

## **Incoming Students Section**

# A new series of "Culture Blog" radio programme is coming!

The Incoming Students Section of the Office of Student Affairs together with the Department of Linguistics and Modern Languages and The Chinese University Campus Radio (CUCR) will show you the world by different languages. France, a county which is full of romance, will be our first stop. Do you want to know stories about students who have encountered cultural differences in their France exchange programmes? Where can you learn French in CUHK? Is French easier to learn compared with Chinese and English? If you also have the same questions in your mind, please listen to our programme! Details are as follows:

Topic: Dating along the Avenue des Champs ElyseesBroadcast on: 22 October 2009 (Thursday), 9:00 pm - 10:00 pmStudent DJs: Chi, Dorothy, Karie, Kathy, Kei, Ruojing, SereneProgramme Host: Bryan ChanCUCR website: www.cucr.hk

Multilingual programme! Tune in to CUCR@ www.cucr.hk on time! Meet you on the air!



Questions or comments? Email the ISS at isso@cuhk.edu.hk or call 2609 7945

# (N/A) (N/A) (-)提升級數/升段(網 上遊戲用語) 取自電子遊戲用語 「升level」 (英) level-up

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# 香港攻略之夜

在香港這個美食和購物天堂,你是否曾因不熟悉地方而苦無品嚐各種美食的機會呢?又是否曾因不了解廣東俚語而無法和本地同學深入交流呢?如是的話,你應參加「香港攻略之夜」,讓自己極速"升呢"(廣東話俚語"增值"的意思)!

挑戰日:9/11/2009 (星期一)晚上7:15—9:15
任務:参加遊戲,認識香港的生活文化和廣東話俚語
隊員:40 (名額有限,先到先得,額滿即止)
資格:一年級來港生

- 戰場 : ERB 407
- 語言 :普通話 / 廣東話
- 査詢 : leos@cuhk.edu.hk / 2696 1533

**截止報名日期 : 3/11/2009 (**星期二)

報名方法 :將姓名、學號及聯絡電話電郵至 leos@cuhk.edu.hk。標題請註明為「報名參加香港攻略活動」

# **Graduate Recruitment Talks**

(For further details of the talks and online registration, please go to <u>https://www.cuhk.edu.hk/osa/aps/seminar/ibform.hts</u>)

#### Shui On Land Management Trainee and Graduate Trainee Programmes - Application Method

Date of Recruitment Talk : 27 October 2009 (Tuesday)

Application Deadline : 28 October 2009 (Wednesday)

Established in 2004 and listed on The Stock Exchange of Hong Kong (Stock Code: 272) in October 2006, Shui On Land Limited is the Shui On Group's flagship property development company in the Chinese Mainland. Headquartered in Shanghai, the company is well established as one of the Chinese Mainland's most visionary and innovative property developers. With previous success, this year, Shui On Land offers graduates careers in 2 streams: Management Trainee Programme and Graduate Trainee Programme. A recruitment presentation will be held with details as follows:

#### \*Application Method

Download the application form at <u>http://www.shuionland.com/sol/tabid/1037/Default.aspx</u>, bind the completed application form together with transcript and other documents as required, and submit it to the Collection Box located at Student Services Centre on 1/F, Benjamin Franklin Centre. You may also submit your application on the spot at the recruitment presentation. Application deadline is <u>28 October 2009 (Wednesday), 12:30pm</u>. Late application will not be entertained.

# Management Trainee Programme 2010 - A Future with Hang Lung Properties

Date of Recruitment Talk : 28 October 2009 (Wednesday)

## Application Deadline : 18 December 2009 (Friday)

Being a leading property developer in Hong Kong and mainland China, Hang Lung Properties values the importance of developing young talents. The Management Trainee Programme is one of the most innovative programmes in the market which is tailor-made to groom our future business leaders who share its vision of striving for excellence. During the 22-month programme, you will be exposed to the operations of different Divisions / Departments including its mainland offices.

Please visit www.hanglung.com/mt for more details and submit your application online. For enquiries, please email to mt@hanglung.com

# Mannings Graduate Trainee Programme 2010

Date of Recruitment Talk : 29 October 2009 (Thursday)Application Deadline: 15 November 2009 (Sunday)

Mannings is the No.1 health and beauty chain in Hong Kong with over 270 stores, territory-wide. It is the first ever retailer to be awarded Service Category Leader, Supermarkets / Convenience Stores Category 18 consecutive times by the Hong Kong Retail Management Association's Mystery Shoppers Programme.

The Graduate Trainee Programme is on an 18-month basis. During the whole period of training, qualified mentors and supervisors will be appointed to each trainee. Continuous professional development training will be closely monitored by the mentors/supervisors. High potential trainees with outstanding per-formance will be offered a promising career in the company.

To know more about the Graduate Trainee Programme, please join the career talk on 29 October. To apply, please visit <u>http://www.jardinesrecruit.com/</u> <u>df/mngt/application/</u> and fill in the electronic application form on or before 15 November 2009.

#### MTR Graduate Recruitment 2010

Date of Recruitment Talk: 4 November 2009 (Wednesday)Application Deadline: 30 November 2009 (Monday)

MTR Corporation is a publicly listed, internationally acclaimed railway operator with diversified business in transportation, station and commercial business, property development and management, consultancy services and franchise operations in Hong Kong, the Mainland of China, Asia and Europe.

The Corporation is now having an unprecedented expansion programme and it is now a golden opportunity for graduates to join MTR and grow with the company.

To meet business needs and match individual profiles and aspirations, MTR organises its graduate development programmes along 2 streams:

#### 1. Corporate General Management









Graduate Trainee (GT) Programme

#### 2. Professional Expertise

- Graduate Engineer (GE) Programme
- us Human Resources Associate (HRA) Programme

For more information and online application, please visit <u>http://www.mtr.com.hk/eng/career/programme.html</u>