Rules and Guidelines for Using the Learning Garden

Please be considerate! Keep our Learning Garden inspiring and welcoming places for all our fellow students and colleagues for learning and academic activities. Normal Senate-approved <u>Library Regulations</u> apply. Please note:

Access

- The Learning Garden are open for CUHK students and staff for academic activities.
- CUHK students and staff need to present their CU Link Cards to enter the Learning Garden <u>after library</u> <u>hours</u>.

Use of Facilities

- Discussions and collaborative learning activities are welcome and indeed encouraged, but please keep discussions at moderate voice levels.
- Reserving or occupying spaces and IT facilities with unattended personal belongings is NOT allowed.
- Personal items left unattended for 30 minutes or longer may be removed as 'Lost and Found' items to free space and facilities for others.
- Please be considerate. These premises are for the normal and convenient use of the whole CUHK community. To avoid disturbance to other students and staff using the same space and facilities, do NOT bring in excessive amounts of luggage and/or personal belongings.

Mobile phones

• Please set mobile phones to silent mode or turn off.

Food and Drink

- Drinks and light snacks are welcome in the Refreshment Zone.
- Food with a strong smell, such as lunch boxes, instant noodles and fast food, is NOT allowed.
- Keep drinks in spill-proof containers. Mugs with tight lids and screw-top bottles are acceptable.

Safety

• <u>In case of emergency</u> after normal library or service desk hours, use the Emergency Phones to connect directly to the CUHK Security Unit.