SAMPLE

Online Contact Directory
Staff Consent Form

_____
Department/Office/Unit

Staff ID 職員號碼 _____

Name 姓名 (in Chinese)_____
姓 名

(in English) _____
Surname Given Name

Salutation 稱謂 Dr / Miss / Mr / Ms / Mrs / Professor / Rev / Ven (Delete as appropriate)

Post 職位 _____

Ext/Tel 電話 _____

Bldg 樓宇 _____

Room 房號 _____

Email 電郵 _____

I, the undersigned, hereby agree that all or part of the above contact information (except Staff ID) may be shown in the Online Contact Directory (OCD) **and** the printed version of *Contact Directory*.

Signature of Staff _____

Date _____

ISO-(OCD)0710-02
This form can be downloaded from www.cuhk.edu.hk/iso/
This form is just an example for reference. Departments/offices/units are free to design consent forms according to their needs.