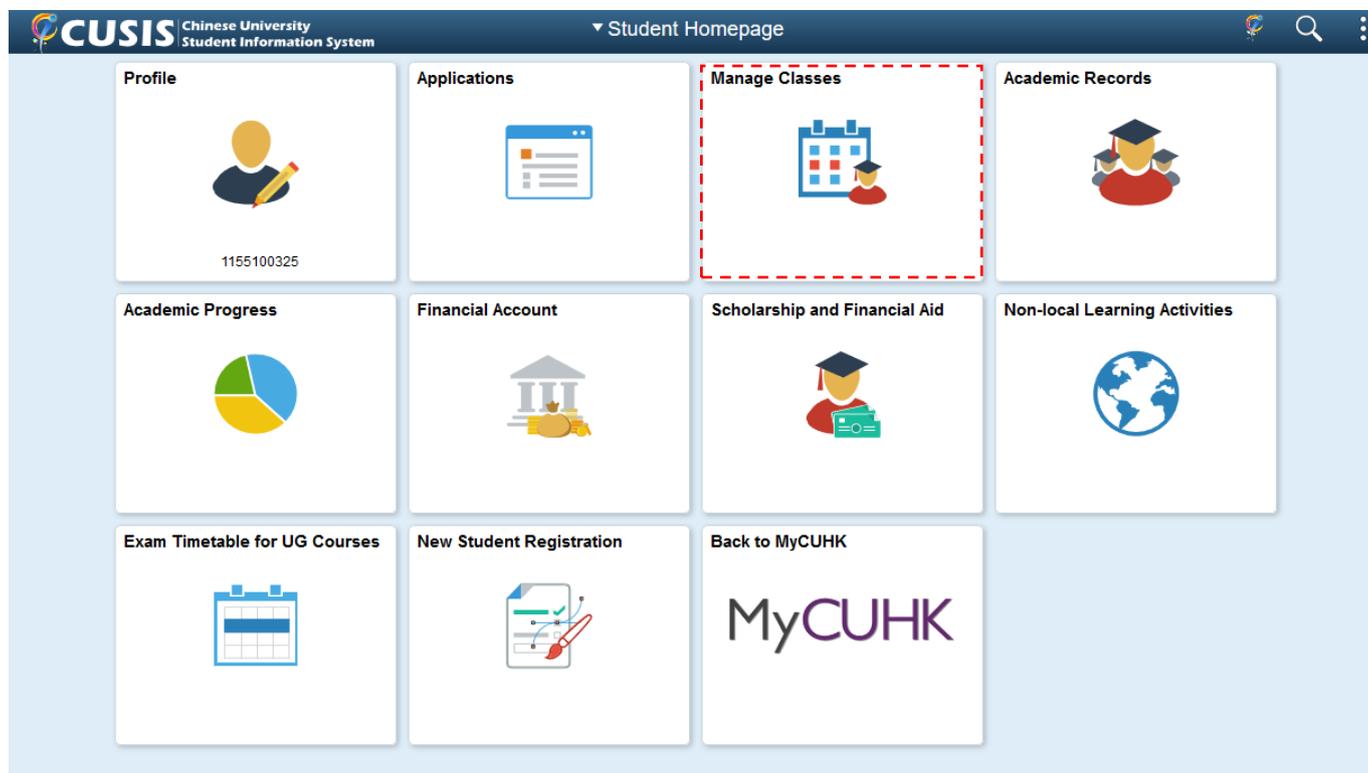
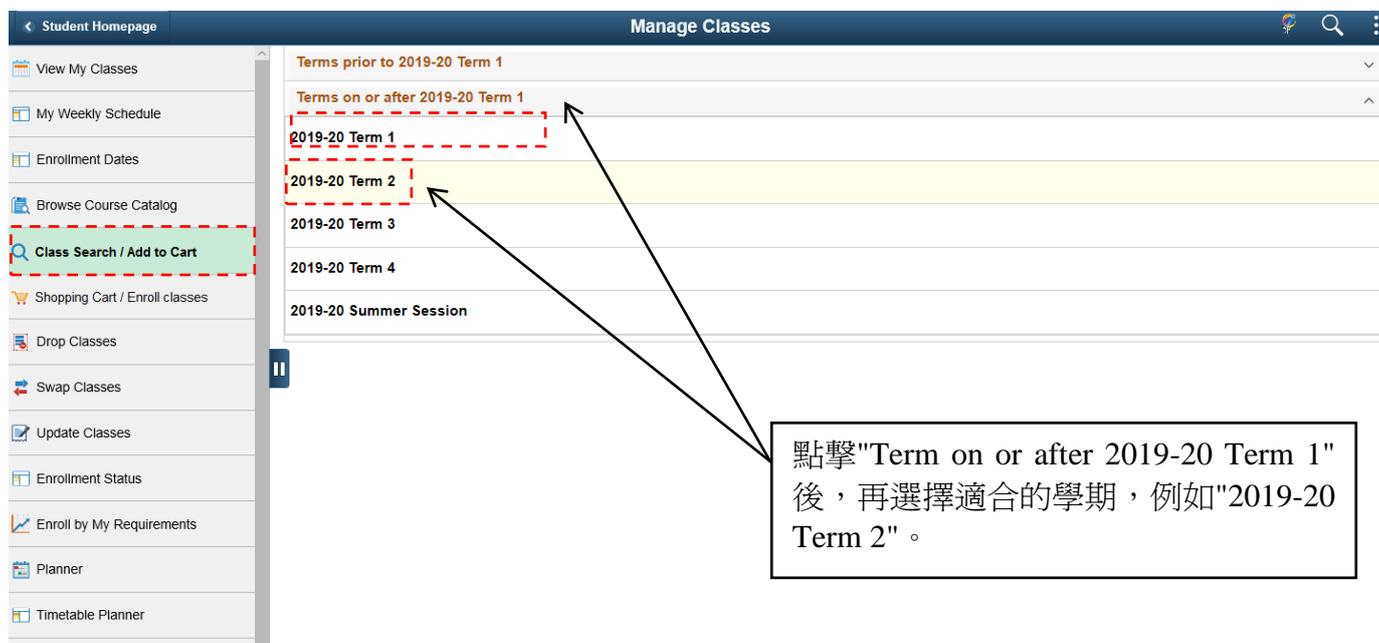


## 搜尋及核實科目 (Class Search & Validate) 示例

1. 登入"MyCUHK"，按"CUSIS"方格後，點擊"Manage Classes"方格。



2. 點擊"Class Search / Add to Cart"，然後選擇選科學期（例如：2019-20 Term 2）。



3. 在"Search for Classes"一項，可輸入科目編號、學科編號、科目名稱、題目等作為搜尋條件。隨後按"Enter"或">>"。

The screenshot shows the 'Class Search and Enroll' page. At the top, there's a navigation bar with 'Student Homepage' and 'Class Search and Enroll'. Below it, the term '2019-20 Term 2' is displayed with a 'Change' button. A sidebar on the left lists various actions: View My Classes, My Weekly Schedule, Enrollment Dates, Browse Course Catalog, Class Search / Add to Cart (highlighted in green), Shopping Cart / Enroll classes, Drop Classes, Swap Classes, Update Classes, Enrollment Status, and Enroll by My Requirements. The main content area has a search bar with 'COMM2500' entered, highlighted by a red dashed box. Below the search bar, there are sections for 'Additional ways to search', 'Favorites', and 'Recently Viewed'.

4. 搜尋結果會顯示出來，可再以左列條件再過濾搜尋結果。然後點選欲選擇之科目。如果科目設有講座（Lecture）及 2 個或以上的導修科堂（例如 Tutorial 1 及 2），學生須於講座及導修的各種組合揀選其中一組（例如講座與 Tutorial 1 或講座與 Tutorial 2）。

The screenshot shows the 'Class Search Results' page. The top navigation bar includes 'Class Search' and 'Class Search Results'. The main content area is titled 'View Search Results' and shows '1 Course with keyword: COMM2500'. Below this, a search result card for 'COMM2500' is displayed, indicating '3 units' and '1 Class Option Available'. On the left, a sidebar contains filter categories: Class Status (Open Classes Only), Subject (COMM / Communication), Class Meeting Days (Wed), Class Start Times (Start 10am - 12pm), Class End Times (End 1pm - 3pm), Number of Units (2.5 - 3 Units), Course Career (Undergraduate), and Class Component (Lecture). This sidebar is highlighted with a red dashed box.

5. 點擊"Course Information"閱覽科目詳情，或點擊"Class Number"閱覽指定科目組別的詳細資料。按">"繼續揀選步驟。

**2019-20 Term 2**

View My Classes  
My Weekly Schedule  
Enrollment Dates  
Browse Course Catalog  
**Class Search / Add to Cart**  
Shopping Cart / Enroll classes  
Drop Classes  
Swap Classes  
Update Classes  
Enrollment Status  
Enroll by My Requirements

**COMM 2500**  
Introduction to Global Communication  
★ Add to favorite courses  
▶ **Course Information**  
▼ Class Selection

Select a class option ⓘ Selected Filters 1 option

Option	Status	Class	Meeting Dates	Days and Times	Room	Instructor	Seats
1	Open	(5565) -- LEC	8/1, 15/1, 22/1, 29/1, 5/2, 12/2, 19/2, 26/2, 4/3, 11/3, 18/3, 25/3, 1/4, 8/4, 15/4	Wednesday 10:30AM to 1:15PM	Lee Chau Kee Building 515	Prof. L*** Xueting	Open Seats 40 of 40

6. 檢視已揀選之科目再按"Next"。

**Class Search and Enroll**

2019-20 Term 2  
Undergraduate  
The Chinese University of Hong Kong

1 **Review Class Selection** Visited  
2 **Review Class Preferences** Not Started  
3 **Review and Submit** Not Started

**Step 1 of 3: Review Class Selection**  
You have selected  
**COMM 2500 Introduction to Global Communication**  
Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
(5565) -- LEC	Regular Academic Session	8/1, 15/1, 22/1, 29/1, 5/2, 12/2, 19/2, 26/2, 4/3, 11/3, 18/3, 25/3, 1/4, 8/4, 15/4	Wednesday 10:30AM to 1:15PM	Open Seats 40 of 40

**Next >**

7. 如科目設有候補名單（wait list），學生可選擇"Yes"，在科目滿額時便會被加進候補名單上。Permission Number 不用填。然後點擊"Accept"。

Class Search and Enroll

2019-20 Term 2  
Undergraduate  
The Chinese University of Hong Kong

1 Review Class Selection  
Complete

2 Review Class Preferences  
In Progress

3 Review and Submit  
Not Started

**Step 2 of 3: Review Class Preferences**

COMM 2500 Introduction to Global Communication  
( 5565 ) -- LEC - Open

Add to waitlist if class is full?  No

Permission Number

Accept

8. 按"Next"。

Class Search and Enroll

2019-20 Term 2  
Undergraduate  
The Chinese University of Hong Kong

1 Review Class Selection  
Complete

2 Review Class Preferences  
Complete

3 Review and Submit  
Not Started

**Step 2 of 3: Review Class Preferences**

COMM 2500 Introduction to Global Communication  
( 5565 ) -- LEC - Open

Permission Number

Next >

9. 點擊"Submit"。

The screenshot shows the 'Class Search and Enroll' interface for the 2019-20 Term 2 Undergraduate program at The Chinese University of Hong Kong. The interface is divided into three steps: 1. Review Class Selection (Complete), 2. Review Class Preferences (Complete), and 3. Review and Submit (Visited). The main content area displays 'Step 3 of 3: Review and Submit' with a 'Submit' button highlighted by a red dashed box. Below this, it states 'You have selected to add to your shopping cart' and lists the selected class: 'COMM 2500 Introduction to Global Communication'. A table below provides details for this class.

Class	Session	Meeting Dates	Days and Times	Seats
( 5565 ) - - LEC	Regular Academic Session	8/1, 15/1, 22/1, 29/1, 5/2, 12/2, 19/2, 26/2, 4/3, 11/3, 18/3, 25/3, 1/4, 8/4, 15/4	Wednesday 10:30AM to 1:15PM	Open Seats 40 of 40

10. 點擊"Yes"以確定揀選科目。

This screenshot shows the same 'Class Search and Enroll' interface as above, but with a confirmation dialog box overlaid. The dialog box asks 'Are you sure you want to submit?' and has two buttons: 'Yes' and 'No'. The 'Yes' button is highlighted with a red dashed box. The background interface is dimmed, showing the 'Submit' button from the previous step.

11. 該科便會成功加到 Shopping Cart 內。

**Confirmation**

2019-20 Term 2  
Undergraduate  
The Chinese University of Hong Kong

View My Classes

My Weekly Schedule

Enrollment Dates

Browse Course Catalog

**Class Search / Add to Cart**

Shopping Cart / Enroll classes

Drop Classes

Swap Classes

Update Classes

Enrollment Status

✓ **COMM 2500 - Introduction to Global Communication**  
Class(es) has been added to your Shopping Cart.

↶ [Return to Keyword Search Page](#)

12. 重覆以上步驟，將大學通識、選修科目等加至 Shopping Cart。點擊"Shopping Cart / Enroll classes"一項以檢視已放於 Shopping Cart 的科目。

**Shopping Cart**

2019-20 Term 2  
Undergraduate

View My Classes

My Weekly Schedule

Enrollment Dates

Browse Course Catalog

Class Search / Add to Cart

**Shopping Cart / Enroll classes**

Drop Classes

Swap Classes

Update Classes

Enrollment Status

Enroll by My Requirements

Planner

Timetable Planner

Teaching Timetable by Subj/Dpt

Teaching Timetable by Prog(PG)

Enroll Delete Validate

**Your Shopping Cart**

Select	Availability	Class	Description	Session	Days and Times	Room	Instructor	Units	Seats	Preferences
<input type="checkbox"/>	Open	(5565) -- LEC	COMM 2500 Intro to Global Comm	Regular Academic Session	Wednesday 10:30AM to 1:15PM	Lee Shau Kee Building 515	X. L***	3.00	Open Seats 40 of 40	<a href="#">Change Preferences</a>
<input type="checkbox"/>	Open	(6708) C - LEC	COMM 2922 Intro to Creative & New Media	Regular Academic Session	Wednesday 10:30AM to 1:15PM	Humanities Building 114	P. C***	3.00	Open Seats 40 of 40	<a href="#">Change Preferences</a>
<input type="checkbox"/>	Open	(5649) D - LEC	PHED 1034 Squash (Women)	Regular Academic Session	Tuesday 10:30AM to 12:15PM	Kwok Sports Bldg Squash Court	Q. XZ	1.00	Open Seats 24 of 24	<a href="#">Change Preferences</a>
<input type="checkbox"/>	Open	(8184) B - LEC	PSYC 1000 General Psychology	Regular Academic Session	Thursday 2:30PM to 4:15PM	Lee Shau Kee Building LT6	Y. F***	3.00	Open Seats 400 of 400	<a href="#">Change Preferences</a>
		(8708) BL01 - LAB			Thursday 4:30PM to 5:15PM	Lee Shau Kee Building LT6	Y. F***		Open Seats 400 of 400	
<input type="checkbox"/>	Open	(6195) J - LEC	UGFN 1000 In Dialogue With Nature	Regular Academic Session	Friday 1:30PM to 2:15PM	Yasumoto Int'l Acad Park LT8	J. Y***	3.00	Open Seats 100 of 100	<a href="#">Change Preferences</a>
		(6890) JT03 - TUT			Thursday 11:30AM to 1:15PM	Hui Yeung Shing Bldg 303	J. Y***		Open Seats 25 of 25	

13. 剔選有關科目，再按"Validate"以核實科目會否有時間表的衝突及是否符合選課條件。

Student Homepage Shopping Cart

2019-20 Term 2 Undergraduate

View My Classes My Weekly Schedule Enrollment Dates Browse Course Catalog Class Search / Add to Cart **Shopping Cart / Enroll classes** Drop Classes Swap Classes Update Classes Enrollment Status Enroll by My Requirements Planner Timetable Planner Teaching Timetable by Subj/Dpt Teaching Timetable by Prog(PG)

Enroll Delete **Validate**

Your Shopping Cart

Select	Availability	Class	Description	Session	Days and Times	Room	Instructor	Units	Seats	Preferences
<input checked="" type="checkbox"/>	Open	(5565) - - LEC	COMM 2500 Intro to Global Comm	Regular Academic Session	Wednesday 10:30AM to 1:15PM	Lee Shau Kee Building 515	X. L***	3.00	Open Seats 40 of 40	<a href="#">Change Preferences</a>
<input checked="" type="checkbox"/>	Open	(6708) C - LEC	COMM 2922 Intro to Creative & New Media	Regular Academic Session	Wednesday 10:30AM to 1:15PM	Humanities Building 114	P. C***	3.00	Open Seats 40 of 40	<a href="#">Change Preferences</a>
<input checked="" type="checkbox"/>	Open	(5649) D - LEC	PHED 1034 Squash (Women)	Regular Academic Session	Tuesday 10:30AM to 12:15PM	Kwok Sports Bldg Squash Court	Q. XZ	1.00	Open Seats 24 of 24	<a href="#">Change Preferences</a>
<input checked="" type="checkbox"/>	Open	(8184) B - LEC	PSYC 1000 General Psychology	Regular Academic Session	Thursday 2:30PM to 4:15PM	Lee Shau Kee Building LT6	Y. F***	3.00	Open Seats 400 of 400	<a href="#">Change Preferences</a>
		(8708) BL01 - LAB			Thursday 4:30PM to 5:15PM	Lee Shau Kee Building LT6	Y. F***		Open Seats 400 of 400	
<input checked="" type="checkbox"/>	Open	(6195) J - LEC	UGFN 1000 In Dialogue With Nature	Regular Academic Session	Friday 1:30PM to 2:15PM	Yasumoto Int'l Acad Park LT6	J. Y***	3.00	Open Seats 100 of 100	<a href="#">Change Preferences</a>
		(6890) JT03 - TUT			Thursday 11:30AM to 1:15PM	Hui Yeung Shing Bldg 303	J. Y***		Open Seats 25 of 25	

14. 細閱核實結果及所列的提示。

Student Homepage Confirmation

2019-20 Term 2 Undergraduate

View My Classes My Weekly Schedule Enrollment Dates Browse Course Catalog Class Search / Add to Cart **Shopping Cart / Enroll classes** Drop Classes Swap Classes Update Classes Enrollment Status Enroll by My Requirements

**COMM 2500 - Introduction to Global Communication**  
 Okay to Add to Class Schedule.

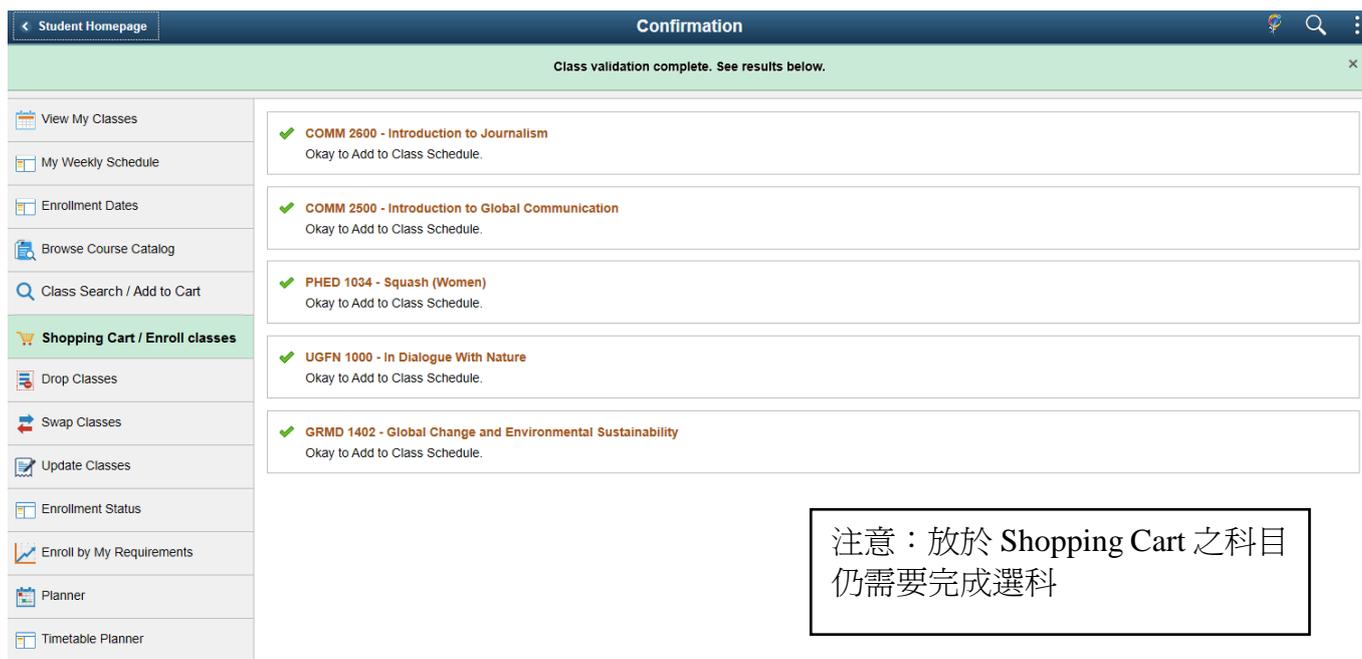
**PHED 1034 - Squash (Women)**  
 Okay to Add to Class Schedule.

**UGFN 1000 - In Dialogue With Nature**  
 Okay to Add to Class Schedule.

**COMM 2922 - Introduction to Creative and New Media**  
 There is a time conflict for class number 5565 and class number 6708. There is currently a meeting time conflict for two of your shopping cart classes or a shopping cart class and one of your enrolled classes for this term. Use the class numbers to check the meeting times.

**PSYC 1000 - General Psychology**  
 Okay to Add to Class Schedule.

15. 重覆以上步驟，直至所有科目皆顯示"✓"。



The screenshot shows a web interface titled "Confirmation" with a navigation menu on the left. The main content area displays a confirmation message: "Class validation complete. See results below." Below this, five class entries are listed, each with a green checkmark and the text "Okay to Add to Class Schedule." The classes are:

- ✓ **COMM 2600 - Introduction to Journalism**
- ✓ **COMM 2500 - Introduction to Global Communication**
- ✓ **PHED 1034 - Squash (Women)**
- ✓ **UGFN 1000 - In Dialogue With Nature**
- ✓ **GRMD 1402 - Global Change and Environmental Sustainability**

The left navigation menu includes: View My Classes, My Weekly Schedule, Enrollment Dates, Browse Course Catalog, Class Search / Add to Cart, **Shopping Cart / Enroll classes** (highlighted), Drop Classes, Swap Classes, Update Classes, Enrollment Status, Enroll by My Requirements, Planner, and Timetable Planner.

注意：放於 Shopping Cart 之科目仍需要完成選科