

CONFIDENTIAL RECOMMENDATION

機密推薦信



香港中文大學

The Chinese University of Hong Kong

申請人應填寫第一部份
(The applicant should complete Section I)

1 Applicant Details 第一部份

申請人姓名

Name of Applicant: Mr. / Miss / Mrs. _____ 先生 / 小姐 / 女士

擬申請學籍類別

Proposed Admission Status:

特別生 (本科生)

Associate Undergraduate Student

特別生 (研究生)

Associate Postgraduate Student

致推薦人:

申請人現擬申請在香港中文大學學術交流處亞洲課程修讀，茲懇請 台端出任諮詢人，台端之評語將有助本處進行甄選工作。

To Recommender:

The applicant named above has applied for admission to the International Asian Studies Programme, Office of Academic Links, The Chinese University of Hong Kong and has given your name as a reference. Your candid evaluation of the applicant's capacity for participation in this Programme would be of great help in our assessment.

2 Recommendation 第二部份

1. 台端認識申請人多久及如何認識?

How long and in what capacity have you known the applicant?

2. 台端認為申請人有何優點?

What do you consider the applicant's strong points?

3. 台端認為申請人有何弱點?

What do you consider the applicant's weak points?

4. 請就表中所列各項資料將申請人與 台端曾教導之學生作一比較。

How would you rank the applicant in the following areas compared with other students you have taught or supervised?

	優異 Excellent (upper 5%)	良好 Good (6-20%)	滿意 Satisfactory (21-50%)	中等或以下 Average or below (lower 50%)	無從判斷 No basis for Judgement
智 能 Intellectual ability					
對 擬 修 讀 Knowledge in subject of 學 科 之 認 識 proposed study					
過 往 工 作 之 質 量 Quality of previous work					
學 術 潛 質 Promise of productive Scholarship					
主 動 性 Initiative					
毅 力 Perseverance					
判 斷 力 Judgement					

5. 請寫下 台端認為有助評核申請人之評語。

In the space below, please add any comments you think would be of assistance in assessing the applicant.

6. 請在下列空格以 "X" 號指示 台端對申請人之推薦之程度。

Please indicate the strength of your recommendation by placing an "X" along the following scale.

不予推薦 Not recommended	有限度推薦 Recommended with some reservations	可以推薦 Recommended	極力推薦 Highly recommended

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DECLARATION AND SIGNATURE 第三部份

姓名 Name: _____ 簽名 Signature: _____ 日期 Date: _____

職位 Position: _____ 學府或機構 Institution: _____

地址 Address: _____

電話 Tel: _____ 圖文傳真 Fax: _____ 電子郵寄 E-mail: _____

附註: 此推薦書為機密文件, 請勿交予申請人。台端填妥後, 請逕寄香港新界沙田香港中文大學學術交流處亞洲課程。
此推薦書將於遴選過程完畢後立即銷毀。

Note: This is a strictly **CONFIDENTIAL** document: please do not return the completed form to the applicant. It should be sent directly to the "International Asian Studies Programme, Office of Academic Links, The Chinese University of Hong Kong, Shatin, N.T., Hong Kong SAR".

Kong, Shatin, N.T., Hong Kong SAR".

This Confidential Recommendation will be destroyed once the selection process has been completed.