香港中文大學

THE CHINESE UNIVERSITY OF HONG KONG

註冊及考試組

Registration and Examinations Section

2020-21

休學申請表

APPLICATION FOR SUSPENSION OF STUDIES

注意 Note:

1) 此表格不適用於因交換計劃申請休學。

This form is not applicable for student who applies for suspension of studies due to exchange programme.

2) 休學申請須附有關證明文件。如因實習工作而須申請休學,請附上有關公司聘書副本。

I #endorse / do not endorse the student's application.

Signature of Dept. Chairman/Programme Co-ordinator

- Please attach all necessary supporting documents. For student who joins the internship programme, please submit a copy of the appointment letter from the institution concerned.
- 3) *請留意全日制本科生總學則第3.0條之規定。因個人原因或實習工作休學的學生,其預期畢業學期應相應延長。
 Please note Clause 3.0 of the General Regulations Governing Full-time Undergraduate Studies. Studient's expected graduation term should be extended accordingly if reason for suspension is personal or internship.
- 4)^{**}與課程相關的實習工作經驗或認可於常規修業期內。有關學生完成畢業所需科目後可按註冊及考試組佈告申請更改於<u>原定預期畢業學期</u>畢業。
 Programme-related Internship experience may be recognised towards the normative study period. Student concerned may apply according to the RES notice to change to their original expected graduation term after course fulfillment of all graduation requirements.

姓名 〔英文〕	〔中文〕	學號
Name : (in English)	(in Chinese	Student I.D. No. :
主修/課程	課程編碼	
Major / Programme :		e Code:)
修業年	預期畢業學期	聯絡電話
Year of Attendance:	Expected Graduation Term:	Contact Tel. No.:
休學期 Suspension period:		
□ 1st term 第一學期	□ 2nd term 第二學期	□ 1 year 一年
(from 1 Aug to 31 Dec 2020	(from 1 Jan to 31 Jul 2021)	_ '
	T (0/11/5)	\Box (from 1 Jan to 31 Dec 2021)
□ 由 From:	至 (日/月/年) to (dd/mm/yyyy)	
	月將相應延長至 [#] 上學期/下學期, 20 expected graduation term will be extended	
原因 Reason(s):		
**	. K II	
	也原因 er reason(s)	
mternsmp Othe	i reason(s)	
簽署:		日期:
Signature:		Date:
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<b>收集個人資料聲明</b> 1. 此表格所收集的資料將用以處理有關	<b>引的申請,所提供的資料於無需保留時將全部銷毀</b>	•
	· 文大學其他行政或教學部門作考慮或批核用。	
3. 如在遞交此表格後要查閱或改正個人	、資料,請聯絡註冊及考試組:(電話:39439888	、傳真:2603 5129、電郵:ugadmin@cuhk.edu.hk)
Personal Information Collection Statemer		
	n will be used for the purpose of processing this appli be transferred to other departments/ administrative u	ication. All information provided, when no longer required, will be destroyed.
approval, where applicable.	be transferred to other departments/ administrative u	into within COTIX for Consideration and granting
-	nal data after submission of this form, please contact [29, e-mail address: ugadmin@cuhk.edu.hk)	the Registration and Examinations Section:
(161. No.: 3543 9866, Pax No.: 2003 31	27, e-man address. ugadinin@cunk.edu.nk)	
For the use of Major Progr	amme Office (please tick as appropri	ate)
		☐ The student does not need to meet with the Academic Advisor
The student should enpressed		I the student does not need to meet with the Academic Advisor
☐ The student should approach	meeting with the Academic Advisor	for this application
	meeting with the Academic Advisor.	for this application.
	meeting with the Academic Advisor.	for this application.
	meeting with the Academic Advisor.	for this application.
and return this form after the		for this application.
		for this application.
and return this form after the	after the Meeting Date	for this application.

# Please delete as appropriate su/Jul20:

Date