

正式選科(Finish Enrolling)程序示例

附件二

1. 於選課及改選期內，登入 "MyCUHK"，按 "MyStudy/CUSIS"，選擇 "Enroll"後，按 "Add"擬選科目，然後 "validate" "Shopping Cart" 內之科目，按 "PROCEED TO STEP 2 OF 3"移至下一步

1. 選擇 "Enroll" 及 "add"

2. 再次檢視 "Shopping Cart" 內擬選科目，按 "PROCEED TO STEP 2 OF 3"移至下一步

Class	Description	Days/Times	Room	Instructor	Units	Status
ANTH 1010-A (3800)	Humans and Culture (Lecture)	Mo 10:00AM - 11:45AM	Teaching Bldg at CCS Rm201	J. DOYLE	3.00	●
ANTH 1010-AT01 (3808)	Humans and Culture (Tutorial)	Fr 10:00AM - 10:45AM	Teaching Bldg at CCS Rm204	Staff		●
ANTH 2110-A (3804)	Anthropological Theory (Lecture)	TuTh 4:00PM - 5:45PM	Esther Lee Bldg Rm305	H. XZ	3.00	▲

2. 然後確認所選科目，按 "FINISH ENROLLING" 選課

2. Confirm classes

按 "FINISH ENROLLING" 正式選課

Class	Description	Days/Times	Room	Instructor	Units	Status
ANTH 1010-A (3800)	Humans and Culture (Lecture)	Mo 10:00AM - 11:45AM	Teaching Bldg at CCS Rm201	J. DOYLE	3.00	●
ANTH 1010-AT01 (3808)	Humans and Culture (Tutorial)	Fr 10:00AM - 10:45AM	Teaching Bldg at CCS Rm204	Staff		●
ANTH 2110-A (3804)	Anthropological Theory (Lecture)	TuTh 4:00PM - 5:45PM	Esther Lee Bldg Rm305	H. XZ	3.00	▲

3. 細閱選課結果，包括 "Status" 及 "Message"

ZKH, Zhw 中文名

Search Plan Enroll My Academics

my class schedule || add || drop || swap || edit || term information

Add Classes 1 2 3

3. View results

View the following status report for enrollment confirmations and errors:

2009-10 Term 1 | Undergraduate | CUHK

Class	Message	Status
ANTH 1010	Success: This class has been added to your schedule.	✓
ANTH 2110	Message: Class 3804 is full. You have been placed on the wait list in position number 3.	✓

MAKE A PAYMENT CLASS SCHEDULE ADD ANOTHER CLASS

Search Plan Enroll My Academics

My Class Schedule Add Drop Swap Edit Term Information

學生必須細閱有關提示。“✓”號亦可表示成功加入後補名單，並非已成

4. 完成選課後，學生應經常利用 "List View" 或 "Weekly Calendar View" 查閱個人上課時間表 (My Class Schedule)。系統會顯示所有成功正式加選及加入候補名單的科目。

My Class Schedule

Select Display Option List View Weekly Calendar View

<< previous week Week of 3/8/2009 - 9/8/2009 next week >>

Show Week of 03/08/2009 Start Time 8:00AM End Time 6:00PM refresh calendar

Time	Monday 3 Aug	Tuesday 4 Aug	Wednesday 5 Aug	Thursday 6 Aug	Friday 7 Aug	Saturday 8 Aug	Sunday 9 Aug
8:00AM							
9:00AM							
10:00AM	ANTH 1010 - A Lecture 10:00AM - 11:45AM Teaching Bldg at CCS 201				ANTH 1010 - AT01 Interactive Tutorial 10:00AM - 10:45AM Teaching Bldg at CCS 204		
11:00AM							
12:00PM							
1:00PM							
2:00PM							
3:00PM							
4:00PM		Waiting: ANTH 2110 - A Lecture 4:00PM - 5:45PM Esther Lee Building 305		Waiting: ANTH 2110 - A Lecture 4:00PM - 5:45PM Esther Lee Building 305			
5:00PM							
6:00PM							