**The Chinese University of Hong Kong**

**Graduate Division of Social Work**

**Document Cover Sheet (for Applicants of MPhil-PhD Programme in Social Welfare (MPhil-PhD)**

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| **Application No.:** |  |  |
| **Name in English:** | (Family Name) |  | (Given Name) |  |
| **Study Mode:** | 🞎 Full-time | 🞎 Part-time |  |
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| I am enclosing supporting documents in the following order (Please 🗹 in the appropriate boxes): |
| **🞎** | **1.** | **Reply Slip for Applicants who are Applying for More Than One Programmes/ Study Modes****Offered by the Graduate Division of Social Work** (if applicable) |
| **🞎** | **2.** | **Transcript**

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| 🞎 | I am enclosing an official transcript in a sealed envelope. The transcript was issued by the Registry (教務處). |
| 🞎 | I am enclosing a photocopy of the transcript for the Admission Panel’s reference. My institution will directly send the official transcript to the Graduate Division of Social Work.  |
| 🞎 | I am a CUHK final-year student/ graduate. I am enclosing a photocopy of my transcript.  |
| *(For those who have participated in exchange programme of long duration which constitutes part of the studies)*  |
| 🞎 | I am enclosing a photocopy of the transcript of the exchange programme issued by the host university.  |

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| **🞎** | **3.** | **Grading Scheme**[Remarks: An accepted Grading Scheme should indicate the marks/ GPAs for achieving an average grade of not lower than "B".]

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| 🞎 | The Grading Scheme is stated at the bottom/ back of my transcript.  |
| 🞎 | My graduation certificate indicates the Class of Honours or average grade that I obtained. I therefore do not need to provide the Grading Scheme.  |
| 🞎 | Others, please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **🞎** | **4.**  | **Research Proposal**

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| 🞎 | I am enclosing the document and have emailed it to pgadmission@swk.cuhk.edu.hk.  |

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| **🞎** | **5.** | **Personal Statement** |
| **🞎** | **6.** | *(For applicants who obtained degrees from universities in Mainland China)* **Online Verification Report of Higher Education Qualification Certificate (教育部學歷證書電子註 冊備案表)** issued by the CHESICC (學信網) |
| **🞎** | **7.** | **Confidential Recommendations from Two Referees**

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| 🞎 | I am enclosing the recommendations in sealed envelopes.  |
| 🞎 | My referees will submit the recommendations through the “Online System for Applicants of Postgraduate Programmes”/ directly send the recommendations to the Graduate Division of Social Work. |

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| **🞎** | **8.** | **Documentary Proof of Fulfilling the English Language Proficiency Requirement** |
| **🞎** | **9.** | **Photocopy of Certificate of Graduation** (if applicable) |
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| **🞎** | **10.** | **Photocopy of Hong Kong Identity Card**

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| 🞎 | I am enclosing this document.  |
| 🞎 | I am not a holder of Hong Kong Identity Card.  |

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| **🞎** | **11.** | **Photocopy of Other Identity Document(s)** |
| **🞎** | **12.** | **Others (if any)**, please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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